



# SARATOGA CITY COUNCIL REGULAR MEETING

FEBRUARY 7, 2018

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## 6:00 P.M. STUDY SESSION

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Administrative Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

### AGENDA ITEMS:

Council Norms and Expectations

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## 7:00 P.M. REGULAR SESSION

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Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### REPORT ON POSTING OF THE AGENDA

*The agenda for this meeting was properly posted on February 2, 2018*

### ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

*Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.*

### ANNOUNCEMENTS

### SPECIAL PRESENTATION

Water Conservation Special Presentation

**Recommended Action:**

Receive presentation from Argonaut Elementary 5th Graders on water conservation.

[Staff Report](#)

## 1. CONSENT CALENDAR

*The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.*

### 1.1. City Council Meeting Minutes

**Recommended Action:**

Approve the City Council minutes for the Regular City Council Meeting on January 17, 2018.

[Staff Report](#)

[Attachment A - Minutes for the Regular City Council Meeting on January 17, 2018](#)

### 1.2. Review of Accounts Payable Check Registers

**Recommended Action:**

Review and accept check registers for the following accounts payable payment cycles:  
01/16/2018 Period 7; 01/23/2018 Period 7; and  
01/30/2018.

[Staff Report](#)

[Check Register - 01-16-2018 Period 7](#)

[Check Register - 01-23-2018 Period 7](#)

[Check Register - 01-30-2018 Period 7](#)

### 1.3. Treasurer's Report for the Month Ended December 31, 2017

**Recommended Action:**

Review and accept the Treasurer's Report for the month ended December 31, 2017.

[Staff Report](#)

### 1.4. Resolution Authorizing Final Disposition of Certain City Records

**Recommended Action:**

Adopt resolution authorizing final disposition of certain city records.

[Staff Report](#)

[Attachment 1 -Resolution Authorizing the Final Disposition of Certain City Records](#)

[Attachment 2 -Exhibit A: List of Records Proposed for Final Disposition](#)

### 1.5. Notice of Completion - Highway 9 Improvements - Phase IV Construction

**Recommended Action:**

Move to accept the Highway 9 Improvements – Phase IV Construction contract as complete and authorize staff to record the Notice of Completion.

[Staff Report](#)

[Attachment A - Notice of Completion for the Highway 9 Safety Project - Phase IV](#)

## 2. PUBLIC HEARING

None

## 3. GENERAL BUSINESS

### 3.1. Amendment to Our City Forest Agreement

#### **Recommended Action:**

Authorize the City Manager to execute an amended agreement with Our City Forest for volunteer coordination and project supervision for tree planting events in the City, including plantings for the 2020 by 2020 Tree Planting Program.

[Staff Report](#)

[Attachment A – Amended Agreement](#)

3.2. Adopt a resolution authorizing the City Manager to execute an agreement forming the West Valley Clean Water Program Authority and adopt a resolution appointing a representative and alternate to the Board of Directors of the Authority.

#### **Recommended Action:**

Adopt a resolution authorizing the City Manager to execute an agreement forming the West Valley Clean Water Program Authority and adopt a resolution appointing a representative and alternate to the Board of Directors of the Authority.

[Staff Report](#)

[Attachment A- Resolution authorizing the City Manager to execute an agreement forming the West Valley Clean Water Program Authority](#)

[Attachment B - Resolution appointing a representative and alternate to the Board of the Authority](#)

[Attachment C- JPA- West Valley Clean Water Program Authority](#)

## COUNCIL ASSIGNMENTS

### Mayor Mary-Lynne Bernald

Cities Association of Santa Clara County-Legislative Action Committee

Cities Association of Santa Clara County-City Selection Committee

Hakone Foundation Board

Public Art Committee

Saratoga Historical Foundation

South Flow Arrivals Ad Hoc Committee

West Valley Mayors and Managers

West Valley Solid Waste Management Joint Powers Authority

### Vice Mayor Manny Cappello

Cities Association of Santa Clara County Board of Directors

Santa Clara County Housing and Community Development (HCD) Council Committee

Saratoga Area Senior Coordinating Council (SASCC)

West Valley Sanitation District

Council Member Howard Miller

America in Bloom Committee  
Saratoga Ministerial Association  
Saratoga Sister City Organization  
Silicon Valley Clean Energy Authority Board of Directors  
Valley Transportation Authority (VTA) Policy Advisory Committee  
VTA State Route 85 Corridor Policy Advisory Board

Council Member Emily Lo

Hakone Foundation Board & Executive Committee  
KSAR Community Access TV Board  
Santa Clara County Library Joint Powers Authority

Council Member Rishi Kumar

Association of Bay Area Governments  
Saratoga Chamber of Commerce & Destination Saratoga  
Santa Clara County Expressway Plan 2040 Policy Advisory Board  
Santa Clara Valley Water District Commission

**CITY COUNCIL ITEMS**

**CITY MANAGER'S REPORT**

**ADJOURNMENT**

**CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

*I, Nora Pimentel, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on February 2, 2018 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Signed this 2nd day of February 2018 at Saratoga, California.*

*Nora Pimentel, MMC, City Clerk*

*In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.*

*In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868.1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]*



**CITY OF SARATOGA  
CITY COUNCIL MEETING CALENDAR 2018**

- 2/12      6:00 p.m. Study Session - Circulation Element with Planning and Traffic Safety Commissions – Community Center, Multi-Purpose Room
- 2/16      9:00 a.m. Council Retreat – Saratoga Foothill Club, 20399 Park Place, Saratoga, CA
- 2/21      6:00 p.m. Joint Meeting with County Fire  
7:00 p.m. Regular Session
  
- 3/05      5:00 p.m. Commission Work Plan Study Session – Heritage Preservation, library, Traffic Safety, Parks, & Recreation Commissions, and Public Task Force – Saratoga Prospect Center, Grace Building
- 3/07      4:30 p.m. Planning Commission Interviews  
5:30 p.m. Study Session – CIP Prioritization  
7:00 p.m. Regular Session
- 3/21      5:00 p.m. Joint Meeting with Saratoga Ministerial  
6:00 p.m. Joint Meeting – Planning Commission  
7:00 p.m. Regular Session
- 3/26      6:00 p.m. FEMA Class – Role of Elected Officials in Emergency
  
- 4/04      5:30 p.m. Heritage Preservation Commission Interviews  
6:00 p.m. Join Meeting with Mountain Winery  
7:00 p.m. Regular Session - Community Center, Multi-Purpose Room instead of Theater
- 4/17      6:00 p.m. Budget Study Session – Administrative Conference Room
- 4/18      6:00 p.m. Joint Meeting with Chamber of Commerce and Destination Saratoga  
7:00 p.m. Regular Session - Community Center, Multi-Purpose Room instead of Theater
- 4/25      5:00 p.m. Youth Commission Interviews (Tentative)
  
- 5/02      6:00 p.m. Join Meeting with KSAR  
7:00 p.m. Regular Session
- 5/16      6:00 p.m. Joint Meeting with Supervisor Simitian  
7:00 p.m. Regular Session
  
- 6/06      5:00 p.m. Closed Session  
5:30 p.m. Joint Meeting with Saratoga Neighborhood’s Watch - Community Center, Multi-purpose Room  
7:00 p.m. Regular Session
- 6/20      5:00 p.m. Closed Session  
5:30 p.m. Joint Meeting with Hakone Board  
7:00 p.m. Regular Session
  
- 7/04      Meeting Cancelled
- 7/18      Meeting Cancelled
  
- 8/01      6:00 p.m. Joint Meeting with Historical Foundation  
7:00 p.m. Regular Session
- 8/15      6:00 p.m. Joint Meeting with SASCC  
7:00 p.m. Regular Session

9/05 6:00 p.m. Joint Meeting with Saratoga Ministerial  
7:00 p.m. Regular Session

9/19 6:00 p.m. Joint Meeting with Youth Commission  
7:00 p.m. Regular Session

10/03 5:30 p.m. Joint Meeting with Saratoga School Districts – Community Center, Saunders Room  
7:00 p.m. Regular Session

10/17 6:00 p.m. Joint Meeting with State Senator Jim Beall Jr.  
7:00 p.m. Regular Session

11/07 6:00 p.m. Joint Meeting with West Valley – Mission Community College Board of Trustees  
7:00 p.m. Regular Session

11/21 6:00 p.m. Joint Meeting with Assembly Member Evan Low  
7:00 p.m. Regular Session

12/05 6:00 p.m. Joint Meeting with Sheriff's Office  
7:00 p.m. Regular Session

12/13 7:00 p.m. Council Reorganization

12/19 6:00 p.m. Study Session - Council Norms  
7:00 p.m. Regular Session