



Saratoga Library Commission Regular Meeting

Agenda

Date: Tuesday, February 27, 2018

Time: 7:00 p.m.

Location: Saratoga Library/Community Room
13650 Saratoga Avenue
Saratoga, CA 95070

Call to Order

Roll Call

Oral Communications on Non-Agendized Items

Any member of the public may address the Library Commission for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Library Commission from discussing or taking action on such items. The Library Commission may choose to place the topic on a future agenda.

Approval of Minutes

Draft minutes for the December 19, 2017

Agenda Items

- 1. Review of Draft 2018 Work Plan, Consider 2017 Accomplishments**
Summary: Every year, the City Council considers and authorizes Commission work plans. Typically, the Commission also presents progress on existing work plan items. The Council review of work plans typically happens in the beginning of the calendar year. The Commissions are scheduled to present their work plans during a study session on March 5, 2018 at the Saratoga Prospect Center, Grace Building. The Library Commission is scheduled to present its work plan at 6:00 p.m. Vice Chair Hoffman and Commissioner Gulino volunteered to make revisions to the Library Commission work plan for Commission consideration and review.
Action: Review and finalize the draft 2018 work plan, identify Library Commission accomplishments to be highlighted.
- 2. Library District Year End Service Report**
Action: Discuss the Santa Clara County Library District's Year End Service Report.
- 3. Community News & Trends**
Summary: Share news and trends within the community.

Reports

1. Nancy Howe, Santa Clara County Librarian
2. Michael Eitner, Saratoga Community Librarian

3. Alice Patrick, Friends of the Saratoga Libraries
4. Saratoga Library Teen Advisory Board
5. Karen Burley, Library Commission Chair
6. Crystal Bothelio, Saratoga Deputy City Manager

Summarize Action Items

Agenda Items for Next Meeting – April 24, 2018

Adjournment

Certificate of Posting of the Agenda, Distribution of Agenda Packet, & Compliance with Americans with Disabilities Act

I, Crystal Bothelio, Deputy City Manager for the City of Saratoga, declare that the foregoing agenda for the meeting of the Library Commission was posted and available for review on February 22, 2018 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.

Signed this 22nd day of February 2018 at Saratoga, California.

Crystal Bothelio, Deputy City Manager

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Library Commission by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the Library Commission.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868.1294 or npimentel@saratoga.ca.us. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 5.102-35.104 ADA title II]