



City of Saratoga Parks and Recreation Commission Regular Meeting

Minutes

DATE: Tuesday, January 9, 2018
TIME: 6:30 p.m.
LOCATION: Recreation Conference Room
19655 Allendale Avenue
Saratoga, CA 95070

Call to Order: 6:39 pm

Present: Ping Li, Renee Paquier, Pallavi Sharma, Terry Ward, Rick Pearce
Absent: None

Guests: None

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, this meeting was properly posted on January 8, 2018.

Accept Agenda Items: No additional items may be added pursuant to Government Code Section 54954.2.

Oral & Written Communication: Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

Approval of Draft September 12, 2017 and November 14, 2017 Parks and Recreation Commission (PRC) Minutes:

- *Commissioner Paquier motioned to approve minutes*
- *Commissioner Ward seconded motion*
- *Motion passed 5-0.*

Agenda:

1. Age-friendly Cities Update

- Rick was contacted by age friendly committee for updates. Discussed age friendly movie night
- *Commissioner Pearce motioned to approve drone videos.*
 - *Commissioner Paquier seconded motion.*
 - *Motion passed 5-0.*

2. Work Plan Update

Updated work plan and is suggesting adding an electronic suggestion box on to Parks and Recreation Commission web page. Suggested using city staff to help with the addition of the electronic suggestion box. Idea will be brought to council when proposing work plan.

- o *Commissioner Pearce motioned to approve electronic suggestion box.*
- o *Commissioner Li seconded motion.*
- o *Motion passed 5-0.*

3. Volunteer Work at Quarry

Commissioner Ping updated commission on last two Let's Work events she had. She let us know she had at least 10 volunteers each of those times. Promoting Let's Work events through city is going well.

4. Park Improvements

Commission discussed the inquiries they have been receiving from the public about park improvements and think the electronic suggestion box will help.

5. No Name Park Update

There were no updates at this time and will be removed from next agenda.

6. Movie Night

Commission passed motion, approving Coco, Star Wars and Wonder, for the three movie for Movie Night.

- o *Commissioner Ward motioned to approve median banners.*
- o *Commissioner Sharma seconded motion.*
- o *Motion passed 5-0.*

7. New Chair and Co-Chair

Commission passed motion, approving Coco, Star Wars and Wonder, for the three movie for Movie Night.

- o *Commissioner Paquier motioned to approve Commissioner Sharma as Chair and Commissioner Li as Co-Chair.*
- o *Commissioner Pearce seconded motion.*
- o *Motion passed 5-0.*

Commissioner and Staff Reports *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

<u>Commissioner</u>	<u>Park</u>
Li	Wildwood, Foothill, Quarry
Paquier	El Quito, Gardner
Pearce	Bell Grove, Congress Springs, Ravenwood
Sharma	Beauchamp, Brookglen
Ward	Azule, Kevin Moran

Agenda Items for Next Meeting March 13, 2018

-

Adjournment – 8:39 pm

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the Dylan Davis at 408.868.1272 or ddavis@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Parks and Recreation Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

Certificate of Posting of Agenda:

I, Dylan Davis, Recreation Coordinator for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on January 8, 2018 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at www.saratoga.ca.us.