



City of Saratoga
HERITAGE PRESERVATION COMMISSION
FINAL MINUTES

Date: Tuesday, February 13, 2018 / 8:30 A.M.

Type: Regular Meeting

Place: City Hall /Administrative Conference Room - 13777 Fruitvale Avenue

1. Site Visit:

- a. 13865 Yerba Buena Court – Heritage Tree Application
- b. 13755 Saratoga Avenue – Addition on Heritage Lane
- c. Hakone Gardens Pump Structure – Follow up

2. Routine Organization:

- a. Roll Call

Present: Stransky, Rodgers, Nugent, Shah, Cappello (Arrived at the Hakone Site Visit)

Absent: Marchetti (excused)

Staff: Kwon, Baily

- b. Review of minutes from January 9, 2018 meeting. **Shah/Nugent moved to approve the January 9, 2018 minutes.**

Ayes: Nugent, Rodgers, Stransky, Shah,

Noes: None

Absent: Marchetti, Cappello

- c. Posting of Agenda – Pursuant to Government Code Section 54956, the agenda was properly posted on February 8, 2018. **Kwon reported the posting of the agenda.**
- d. Non-Agendized Communications - Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes.
None
- e. HPC direction to staff regarding non-agendized communications - Commissioners may not comment on the matter but may choose to place the topic on a future agenda.
None

3. New Business:

- a. Introduction of New Community Development Director, Debbie Pedro (Kwon)
Director Pedro was briefly introduced to the HPC.
- b. 13755 Saratoga Avenue – Addition on Heritage Lane (Baily)

Motion 1: Shah motioned to recommend approval of the project with windows as proposed, no zippered roof, and siding wrapping around the front façade. Motion failed for lack of second.

Motion 2: Nugent/Cappello motioned to recommend approval of the project with windows as proposed, no zippered roof, and consistent exterior materials.

**Ayes: Stransky, Cappello
Noes: Shah, Rodgers, Nugent
Absent: Marchetti
Motioned Failed**

Motion 3: Shah/Rodgers motioned to recommend approval of the project with wood windows as proposed, no zippered roof, and horizontal siding along the entire house.

**Ayes: Shah, Rodgers, Nugent
Noes: Stransky, Cappello
Absent: Marchetti
Motioned Passed**

- c. 13865 Yerba Buena Court – Heritage Tree Application (Baily)

Cappello/Shah motioned to accept the Heritage Tree Application.

**Ayes: Shah, Rodgers, Nugent, Stransky, Cappello
Noes: None
Absent: Marchetti**

- d. Form 700 (Kwon)
Kwon discussed Form 700.

4. Staff Comments:

- a. Draft Landmark FAQ pamphlet. (Baily)
The HPC will give comments to Staff before the next regular meeting.

Commissioner Shah had to leave the meeting. (Excused)

- b. CC/HPC workplan meeting March 5 (possible subcommittee formation) (Kwon)
Kwon discussed details of the workplan meeting. Commissioners Stransky, Nugent, and Rodgers formed a subcommittee. Commission would like to explore short DPR Forms.

5. Commissioner Comments:

- a. Information Packet (Nugent)
Nugent would like to give historic resources information to the Realtors.
- b. Planting Trees and Tree Map (Shah)
Continued to the next regular meeting.
- c. Webpage
Webpage updates summarized by Baily and Kwon.
- d. DPR research status by Commission and other tasks (Workplan).
Each Commissioner to provide status update. (Which projects are at 50%)
HPC noted projects are in process.
- e. Events/Calendar: Blossom Festival (March 24), State of the City (March 28), Arbor Day (April 27), Preservation Month (May), Funding. (Stransky)
HPC noted that event planning is in process.

6. Other Business:

None

7. Adjournment:

Meeting adjourned