

**MINUTES**  
**WEDNESDAY, APRIL 4, 2018**  
**SARATOGA CITY COUNCIL REGULAR MEETING**

At 6:00 p.m., the City Council held a Joint Meeting with the Saratoga Chamber of Commerce in the Joan Pisani Community Center, Multipurpose Room at 19655 Allendale Avenue in Saratoga.

**REGULAR SESSION**

Mayor Bernald called the regular session to order in the Joan Pisani Community Center Multipurpose Room at 7:04 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

**PRESENT:** Mayor Mary-Lynne Bernald, Vice Mayor Manny Cappello  
Council Members, Howard Miller, Emily Lo, Rishi Kumar

**ABSENT:** None

**ALSO PRESENT:** James Lindsay, City Manager  
Richard Taylor, City Attorney  
Crystal Bothelio, Deputy City Manager  
John Cherbone, Public Works Director  
Mary Furey, Finance and Administrative Director  
Debbie Pedro, Community Development Director  
Michael Taylor, Recreation and Facilities Director  
Nora Pimentel, City Clerk  
Lauren Pettipiece, Administrative Analyst  
Debbie Bretschneider, Executive Assistant/Deputy City Clerk  
Sandy Baily, Project Manager

**REPORT ON POSTING OF THE AGENDA**

City Clerk Nora Pimentel reported that the agenda for this meeting was properly posted on March 29, 2018.

**REPORT FROM JOINT MEETING**

Markus Breitbach, President of the Chamber of Commerce, provided an overview of the Joint Meeting.

**ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

Laurel Perusa provided positive feedback on the four way stop at Big Basin.

Antoinette Romeo expressed concern with the volume and amount of traffic on Pierce Road.

**ANNOUNCEMENTS**

Mayor Bernald announced the following upcoming events: Color Dash on April 8, 2018;

Living Room Conversations on April 24, 2018; Arbor Day on April 25, 2018, and State of the City on April 28, 2018.

## **SPECIAL PRESENTATIONS**

Seventh Annual Global Citizenship Conference at West Valley College Presentation

**Recommended Action:**

Receive presentation by Dr. Tim Kelly, Acting Chair of the West Valley College Global Citizenship Committee, about the April 12, 2018 Seventh Annual Global Citizenship Conference at West Valley College.

Dr. Tim Kelly presented on the Seventh Annual Global Citizenship Conference at West Valley College.

Special Presentation on Catholic Charities of Santa Clara County Long Term Ombudsman Program

**Recommended Action:**

Receive presentation from Catholic Charities of Santa Clara County Long Term Ombudsman Program and provide direction to staff, as desired.

Wanda Hale presented on the Catholic Charities of Santa Clara County Long term Ombudsman Program.

Special Presentation on United Way Bay Area 211

**Recommended Action:**

Receive presentation from United Way Bay Area 211 and provide direction to staff, as desired.

Kelly Batson presented on the United Way Area 211 assistance program.

Special Presentation on West Valley Community Services

**Recommended Action:**

Receive presentation from West Valley Community Services and provide direction to staff, as desired.

Josh Silo presented on the West Valley Community Services and proposed that the City Council fund a part-time Case Manager for the West Valley Community Services in the amount of \$20,000.

Vice Mayor Cappello, with support from Council Member Miller, requested that staff include the proposed funding request as a discussion topic at the Budget Study Session for consideration.

## **1. CONSENT CALENDAR**

1.1. City Council Meeting Minutes

**Recommended Action:**

Approve the City Council minutes for the Regular City Council Meeting on March 7, 2018.

MILLER/CAPPELLO MOVED TO **APPROVE THE CITY COUNCIL MINUTES FOR THE REGULAR CITY COUNCIL MEETING ON MARCH 7, 2018.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.2. Review of Accounts Payable Check Registers

**Recommended Action:**

Review and accept check registers for the following accounts payable payment cycles: 3/20/2018 Period 9; and 3/27/2018 Period 9.

MILLER/CAPPELLO MOVED **TO ACCEPT CHECK REGISTERS FOR THE FOLLOWING ACCOUNTS PAYABLE PAYMENT CYCLES: 3/20/2018 PERIOD 9; AND 3/27/2018 PERIOD 9.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

1.3. Treasurer's Report for the Month Ended February 28, 2018

**Recommended Action:**

Review and accept the Treasurer's Report for the month ended February 28, 2018.

MILLER/CAPPELLO MOVED **TO ACCEPT THE TREASURER'S REPORT FOR THE MONTH ENDED FEBRUARY 28, 2018** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

1.4. Consultant Contract for Village Design Guidelines Update

**Recommended Action:**

Approve and authorize the City Manager to enter into a professional services agreement with Metropolitan Planning Group (M-Group) to prepare graphics and text amendments to the City's Village Design Guidelines in the amount not exceeding \$34,000.

MILLER/CAPPELLO MOVED **TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH METROPOLITAN PLANNING GROUP (M-GROUP) TO PREPARE GRAPHICS AND TEXT AMENDMENTS TO THE CITY'S VILLAGE DESIGN GUIDELINES IN THE AMOUNT NOT EXCEEDING \$34,000.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

**2. PUBLIC HEARING**

None

**3. GENERAL BUSINESS**

3.1. Resolution to Modify the Heritage Tree Inventory

**Recommended Action:**

Adopt a resolution adding six new trees and removing one tree on the Heritage Tree Inventory.

Sandy Baily, Project Manager, presented the staff report.

Mayor Bernald invited public comment on this item.

No one requested to speak.

**RESOLUTION NO. 18-012**

MILLER/KUMAR MOVED **TO ADOPT A RESOLUTION ADDING SIX NEW TREES AND REMOVING ONE TREE ON THE HERITAGE TREE INVENTORY.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

3.2. Village to Quarry Park Walkway – Phase I Design Contract Award

**Recommended Action:**

1. Approve and authorize the City Manager to Award a Design Contract to Bellecci and Associates in the amount of \$112,000.00.
2. Move to authorize staff to approve change orders up to \$5,000.

John Cherbone, Public Works Director, presented the staff report.

Mayor Bernald invited public comment on this item.

No one requested to speak.

MILLER/CAPPELLO MOVED **TO AUTHORIZE THE CITY MANAGER TO AWARD A DESIGN CONTRACT TO BELLECCI AND ASSOCIATES IN THE AMOUNT OF \$112,000.00, AND TO AUTHORIZE STAFF TO APPROVE CHANGE ORDERS UP TO \$5,000.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

3.3. Healthy Beverage & Food Policy

**Recommended Action:**

Approve the resolution adopting a Healthy Beverage and Food Policy.

Crystal Bothelio, Deputy City Manager, presented the staff report.

Mayor Bernald invited public comment on this item.

No one requested to speak.

**RESOLUTION NO. 18-013**

LO/KUMAR MOVED **TO APPROVE A RESOLUTION ADOPTING A HEALTHY BEVERAGE AND FOOD POLICY.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

3.4. Safe Routes to School Resolution

**Recommended Action:**

Adopt the resolution supporting Safe Routes to School in the City of Saratoga.

Crystal Bothelio, Deputy City Manager, presented the staff report.

Mayor Bernald invited public comment on this item.

No one requested to speak.

## **RESOLUTION 18-014**

**CAPPELLO/MILLER MOVED TO ADOPT THE RESOLUTION SUPPORTING SAFE ROUTES TO SCHOOL IN THE CITY OF SARATOGA WITH DIRECTION TO STAFF TO COORDINATE WITH THE YOUTH COMMISSION TO OBTAIN COMMISSION INPUT ON STUDENT NEEDS AND COMMISSION ASSISTANCE IN PROMOTING AWARENESS OF THE PROGRAM.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

## **COUNCIL ASSIGNMENTS**

### Mayor Mary-Lynne Bernald

*Public Art Committee* – there will be a meeting on Thursday, April 5, 2018.

*South Flow Arrivals Ad Hoc Committee* – the Committee met on Friday, March 30, 2018 and discussed modified routes, diverting flights and potential noise reduction adjustments to airplanes.

*West Valley Mayors and Managers* – there was a meeting last week and they received information from Santa Clara County Fire Department on their efforts to do more outreach regarding fire prevention and safety.

### Vice Mayor Manny Cappello

*Santa Clara County Housing and Community Development (HCD) Council Committee* - the March 26 meeting was cancelled, a new date is to be determined.

*Saratoga Area Senior Coordinating Council (SASCC)* – there was a meeting which included a discussion about a collaboration with KSAR. The KSAR Station Manager is helping to facilitate the effort. Vice Mayor Cappello also reported that they are in the process of electing Board officers.

### Council Member Howard Miller

*Saratoga Sister City Organization* – Council Member Miller reported that there is space available for the Japan Trip in July to travel with the Sister City delegation. Council Member Miller reported that there is a current opening on the Board for the historian position.

### Council Member Emily Lo

*KSAR Community Access TV Board* – there was a meeting on March 28 that included discussion on partnering with SASCC and the update on the Community Loop project.

*Santa Clara County Library Joint Powers Authority* – a new program for library patrons has begun this month, also passport services is being offered at the Cupertino Library and Milpitas Library.

### Council Member Rishi Kumar

*Association of Bay Area Governments* – a meeting will be scheduled soon.

*Saratoga Chamber of Commerce & Destination Saratoga* - there will be a meeting this week.



## CITY COUNCIL ITEMS

Vice Mayor Cappello, with the support from Council Member Miller, requested that an item be agendaized to discuss the scope and responsibility of the work that the Youth Commission is engaged in.

## COUNCIL COMMUNICATIONS

Council Member Kumar announced the following activities: Sanborn County Park has reopened from 8:00 a.m. to sunset; VTA is conducting a 2 day class for bike training; and, Neighborhood Safety Watch and CERT gathering from 5:00 p.m. -7:30 p.m. on April 21, 2018 at the Saratoga Prospect Center.

Mayor Bernald provided a brief report from the Cities Association Ad Hoc Committee she is a member of.

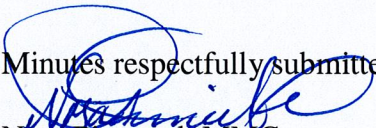
## CITY MANAGER'S REPORT

James Lindsay, City Manager, reported that tonight was the first City's Facebook Live stream.

## ADJOURNMENT

MILLER/CAPPELLO MOVED **TO ADJOURN THE MEETING AT 8:57 P.M.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Minutes respectfully submitted:

  
Nora Pimentel, MMC  
City Clerk, City of Saratoga