



CITY OF SARATOGA

COUNCIL FINANCE COMMITTEE ACTION

MINUTES

DATE: April 12, 2018
TIME: 12:30 p.m.
LOCATION: Administration Conference Room
Saratoga City Hall
13777 Fruitvale Avenue
Saratoga, CA 95070

PRESENT: Council Members Miller, Bernald, Cappello
ABSENT: None
ALSO PRESENT: Staff members: Lindsay, Furey, McFarlane, Bothelio

1. Approval of Prior Finance Committee Meeting Minutes:

A. March 8, 2018 Minutes approved

2. Oral & Written Communications:

A. None

3. Old Business

A. Retreat Follow-up: Employee Retention Programs

- Action Item – *The Finance Committee felt the proposed Down Payment Assistance Program was too risky at many different levels and decided to reject the program funding proposal. The Committee recommended an alternative: additional employee retention funding be included for employee fitness activities and/or additional employee events.*

4. New Business

A. FY 2018/19 User Fee Update

- Action Item – *Finance Committee reviewed and approved the proposed FY 2018/19 Fee Schedule changes be brought forth to Council. Also requested City Manager put on his work plan to look at Long-Term development impact fees for next year's fee schedule.*

B. Bocce Ball CIP Update

- Action Item – *Bring revised project location scope (JPCC patio garden area) and available funding source to the following Tuesday's (April 17th) Budget Study Session.*

C. Budget Study Session Agenda Review

- Action Item – *Recommend the addition of a potential \$15,000 funding expenditure request for the formation of a South Bay FAA Oversight roundtable for Budget Study Session.*

- Action Item - *Modify CIP Process Policy sentence from “prior to the start of the budget development...” to “early in the budget development...”*
- Action Item – *City Manager to look at LGSRD recreation services support.*

D. Committee Workplan

- Action Item – *Reminder to bring Community Grant priority funding discussion to Finance Committee at August FC Meeting.*

E. Next FC meeting date:

- Thursday, May 10, 2018 at 12:45 pm

F. Adjournment