City of Saratoga
BLOCK PARTY PERMIT APPLICATION

Block parties are a great way to meet neighbors, have fun, and build community. This application may be used for a gathering of neighbors that requires closure of a street. These events should be organized by residents living on a particular street or area where the event is taking place, intended to be a neighborhood gathering, expected to have an attendance of 100 people or less, and are not advertised to the general public. There is no fee or insurance requirements and applications may be submitted electronically via email to Paige White at pwhite@saratoga.ca.us.

EVENT INFORMATION		
Applicant Name:		
Phone:	**Email:**	
Address:		
Organization/Neighborhood:		
Event Name:	**Event Date:**	
Event Hours:	**Event Location:**	**Est. Attendance:**
Set Up Start Time:	**Clean Up End Time:**	
Event Description:		

ROAD CLOSURE BARRIERS & SIGNS

- ☐ I will provide my own barriers and signs to mark the road closure
- ☐ I would like to borrow the City's barriers and signs to mark the road closure and will pick them up from City Hall

APPLICATION ATTACHMENTS

- ☐ Event Diagram/Map showing where road(s) will be closed
- ☐ Block Party Signature Form signed by neighbors impacted by road closure acknowledging that they have been notified of the closure

INDEMNIFICATION AGREEMENT

Applicant does hereby agree, on behalf of itself and its successors and assigns, to indemnify, defend and hold the its officers, officials, agents, employees, boards, commissions, and volunteers free and harmless from and against any and all claims, demands, causes of action, damages, liabilities, costs of expenses (including the cost of attorney's fees for defending any action brought against the City or any of its, officers, officials, agents, employees, boards, commissions, and volunteers), arising out of or in any manner relating to any form of loss, injury, or damage sustained by Applicant or any person as a result of the use for which the permit has been issued by City from the activity sponsored by such applicant or the use and occupation of city streets/facility/park premises.

Applicant Name	Applicant Signature	Date

RETURN COMPLETED APPLICATION TO:

Saratoga Community Development Department | Attn: Paige White
13777 Fruitvale Avenue | Saratoga, CA 95070 | Email: pwhite@saratoga.ca.us | Fax: (408) 868-1235

City of Saratoga
BLOCK PARTY SIGNATURE FORM

The City of Saratoga requires signatures of notification from all properties within the closed street area. Please make three (3) attempts to acquire a signature. If you cannot obtain a signature after three attempts, note the address, leave a flyer, and submit the flyer to the City of Saratoga. The flyer should include the date, time, and organizer contact information. Attach additional signature sheets as needed.

EVENT INFORMATION		
Applicant Name:		
Event Name:		
Event Date:	**Event Hours:**	**Event Location:**

BY SIGNING BELOW, I ACKNOWLEDGE NOTIFICATION OF THE ABOVE LISTED STREET CLOSURE.

Name	Address	Signature

Name	Address	Signature