



SARATOGA CITY COUNCIL REGULAR MEETING

JANUARY 16, 2019

6:00 P.M. JOINT MEETING

Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

Joint Meeting with Santa Clara County Fire Department

[Discussion Topics](#)

7:00 P.M. REGULAR SESSION

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on January 10, 2019.

REPORT FROM JOINT MEETING

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Special City Council Meeting on December 13, 2018 and Regular City Council Meeting on December 19, 2018.

[Staff Report](#)

[Attachment A – Minutes for the Special City Council Meeting on December 13, 2018](#)

[Attachment B – Minutes for the Regular City Council Meeting on December 19, 2018](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles: 12/20/2018 Period 6; and 01/08/2019 Period 7.

[Staff Report](#)

[Check Register - 12-20-2018 Period 6](#)

[Check Register - 01-08-2019 Period 7](#)

1.3. Treasurer’s Report for the Month Ended November 30, 2018

Recommended Action:

Review and accept the Treasurer’s Report for the month ended November 30, 2018.

[Treasurer Report for November 18](#)

1.4. Resolution Authorizing Final Disposition of Certain City Records

Recommended Action:

Adopt resolution authorizing final disposition of certain city records.

[Staff Report](#)

[Attachment 1 - Resolution Authorizing the Final Disposition of Certain City Records](#)

[Attachment 2 - List of Records Proposed for Final Disposition](#)

2. PUBLIC HEARING

Items placed under this section of the Agenda are those defined by law as requiring a special notice and/or a public hearing or those called by the City Council on its own volition.

2.1. Weed/Brush Abatement Program Assessment Hearing

Recommended Action:

Open public hearing, accept public testimony and consider amendments to the assessment report, and adopt resolution confirming report and assessment of weed/brush abatement program charges.

[Staff Report](#)

[Attachment A – Resolution Confirming Report and Assessment of Weed/Brush Abatement Program Charges](#)

2.2. Ordinance Establishing Regulations for Rotating Emergency Shelters (Safe Car Park and Severe Weather Shelter Programs)

Recommended Action:

Conduct a public hearing concerning the attached ordinance establishing regulations for rotating emergency shelters, such as safe car parks and severe weather shelters; and, introduce and waive the first reading of the ordinance and direct staff to place the ordinance

on the consent calendar for adoption at the next regularly scheduled meeting of the City Council.

[Staff Report](#)

[Attachment A – Draft Ordinance](#)

[Attachment B – General Plan Land Use Map](#)

[Attachment C – Draft Administrative Guidelines](#)

3. GENERAL BUSINESS

3.1. Citywide Accessibility Assessment Project – Contract Award

Recommended Action:

1. Award a Design Contract to BKF Engineers in the amount of \$112,550.00.
2. Move to authorize staff to approve change orders up to \$11,255.00.
3. Adopt a Budget Resolution to adjust the FY 2018/19 CIP Budget to transfer funds from the Big Basin Way Turnaround CIP to the Citywide Accessibility Assessment Project.

[Staff Report](#)

[Attachment A - Accessibility Assessment Contract with BKF](#)

[Attachment B - Budget Resolution](#)

COUNCIL ASSIGNMENTS

Mayor Manny Cappello

Cities Association of Santa Clara County Board of Directors
Cities Association of Santa Clara County-City Selection Committee
Cities Association of Santa Clara County-Legislative Action Committee
Saratoga Area Senior Coordinating Council (SASCC)
West Valley Mayors and Managers
West Valley Sanitation District
Council Finance Committee

Vice Mayor Howard Miller

Council Finance Committee
KSAR Community Access TV Board
Silicon Valley Clean Energy Authority Board of Directors
Valley Transportation Authority (VTA) Policy Advisory Committee
VTA State Route 85 Corridor Policy Advisory Board
Saratoga Ministerial Association
Saratoga Sister City Organization

Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority
Santa Clara Valley Water District Commission
West Valley Clean Water Program Authority
West Valley Solid Waste Management Joint Powers Authority

Council Member Mary-Lynne Bernald

Hakone Foundation Board & Executive Committee

Public Art Committee
Santa Clara County Housing and Community Development (HCD) Council Committee
Santa Clara/Santa Cruz Airport/Community Roundtable
Saratoga Historical Foundation

Council Member Yan Zhao

Association of Bay Area Governments
Hakone Foundation Board
Public Art Committee
Saratoga Chamber of Commerce & Destination Saratoga

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Debbie Bretschneider, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on January 10, 2019 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.

Signed this 10th day of January 2019 at Saratoga, California.

Debbie Bretschneider, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at www.saratoga.ca.us.

Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.

In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868.1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]