



# SARATOGA CITY COUNCIL SPECIAL MEETING

**JANUARY 30, 2024**

## **AMENDED AGENDA**

- **01/30/2024 ITEM 1 WRITTEN COMMUNICATIONS ADDED**
- **01/30/2024 ITEM 2 CITY SERVICE LEVEL EXERCISE HANDOUT ADDED**
- **01/30/2024 ITEM 2 PRESENTATION SLIDES ADDED**
- **01/30/2024 ITEM 3 PRESENTATION SLIDES ADDED**
- **01/30/2024 ITEM 4 PRESENTATION SLIDES (TWO) ADDED**

## **Public Participation Information**

In accordance with Saratoga City Council's Remote Public Participation Policy, members of the public may participate in these meetings in person at the location listed below.

Members of the public can participate in the **9:00 a.m. Special Meeting** by:

1. Attending the meeting in person at the Saratoga Library Community Room located at 13650 Saratoga Avenue, Saratoga CA 95070

## **Written Communication**

Comments can be submitted in writing at [www.saratoga.ca.us/comment](http://www.saratoga.ca.us/comment). Written communications will be provided to the members of the City Council and included in the Agenda Packet and/or in supplemental meeting materials.

## **Public Comment**

Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council. Please ensure your comments pertain to the agenda item. Individuals providing comments not relevant to the agenda item will be asked to stay on topic or they will be muted.

## **Meeting Recording Information**

In accordance with the Saratoga City Council's Meeting Recording Policy, City Council Study Sessions, Joint Meetings, Joint Sessions, Commission Interviews, Retreats, meetings with the Planning Commission, and Regular Session Meetings are recorded and made available following the meeting on the City website.

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## **9:00 AM CITY COUNCIL ANNUAL RETREAT**

**Community Room, Saratoga Library | 13650 Saratoga Avenue, Saratoga CA 95070**

## **ROLL CALL**

## **REPORT ON POSTING OF THE AGENDA**

*The agenda for this meeting was properly posted on January 26, 2024.*

## AGENDA ITEMS

1. Mid-Year Update and Three-Year Forecast

**Recommended Action:**

Receive a Mid-Year Update on the Three-Year Forecast.

[Staff Report](#)

[Attachment A - 2024 Council Retreat Presentation](#)

[Attachment B - Draft Budget Calendar](#)

[Supplemental Memo - Written Communications \(added 01-30-2024\)](#)

2. Service Level Exercise

**Recommended Action:**

Receive report on service levels.

[Staff Report](#)

[Attachment A - Contract and Professional Services by Department & Program](#)

[Attachment B - Authorized Personnel by Department & Program](#)

[City Service Level Exercise Handout \(added 01-30-2024\)](#)

[Presentation Slides \(added 01-30-2024\)](#)

3. 2023 Legislative Update

**Recommended Action:**

Accept staff report and provide direction to staff.

[Staff Report](#)

[Attachment A - 2023 Legislative Update](#)

[Presentation Slides \(added 01-30-2024\)](#)

4. Capital Improvement Program Preview

**Recommended Action:**

Receive a preview of the fiscal year 2024-25 Capital Improvement Program (CIP).

[Staff Report](#)

[Attachment A - CIP Project Process Policy](#)

[Attachment B - CIP Review Package](#)

[Attachment C - Written Communications](#)

[Presentation Slides \(added 01-30-2024\)](#)

[Presentation Slides,2 \(added 01-30-2024\)](#)

## ADJOURNMENT

### **CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

I, Britt Avrit, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on January 26, 2024 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).

Signed this 26<sup>th</sup> day of January 2024 at Saratoga, California.

Britt Avrit, MMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City website at [www.saratoga.ca.us](http://www.saratoga.ca.us) and are available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In compliance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting, please contact the City Clerk at [bavrit@saratoga.ca.us](mailto:bavrit@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety. [28 CFR 35.102-35.104 ADA title II]