



SARATOGA CITY COUNCIL REGULAR MEETING

FEBRUARY 3, 2021

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Council members and staff will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in the **Commission Interviews** by:

1. Using the Zoom website <https://us02web.zoom.us/j/87219149001> or App (Webinar ID 872 1914 9001) and using the tool to raise their hand in the Zoom platform when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (872 1914 9001), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor.

Members of the public can view and participate in the **Joint Meeting** by:

1. Using the Zoom website <https://us02web.zoom.us/j/82329079143> or App (Webinar ID 823 2907 9143) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (823 2907 9143), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor.

Members of the public can view and participate in the **Regular Session** of the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/83688691296> or App (Webinar ID 836 8869 1296) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (836 8869 1296), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99), calling 1.669.900.6833 or 1.408.638.0968, entering the Webinar ID (836 8869 1296 and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
4. Viewing online at http://saratoga.granicus.com/MediaPlayer.php?publish_id=2 and calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (836 8869 1296),

and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor. Please mute your computer or television before giving public comment.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Council prior to the meeting by commenting online at www.saratoga.ca.us/comment prior to the start of the meeting. These emails will be provided to the members of the Council and will become part of the official record of the meeting.

During the meeting the Mayor will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor’s Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at debbieb@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

5:00 P.M. COMMISSION INTERVIEWS

Members of the public can view and participate in the **Commission Interviews** by:

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INTERVIEWS:

Time	Name	Commission	Vacancies	Incumbent
5:10 p.m.	Yanfeng (Anna) Huang	Parks & Recreation	1 Partial Term (ending September 30, 2022)	No
5:15 p.m.	Chan Ching Vicky Chu	Traffic Safety	1 Full Term (1/1/2021-12/31/2024)	No
5:20 p.m.	Chi-Kuang Chu	Traffic Safety	1 Full Term (1/1/2021-12/31/2024)	No

6:00 P.M. JOINT MEETING

Members of the public can view and participate in the **Joint Meeting** by:

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Joint Meeting with Saratoga Ministerial Association

[Discussion Topics](#)

7:00 P.M. REGULAR SESSION

Members of the public can view and participate in the **Regular Session** of the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/83688691296> or App (Webinar ID 836 8869 1296) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
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ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on January 29, 2021.

REPORT FROM JOINT MEETING

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on January 20, 2021 and the Special City Council Meeting on January 25, 2021.

[Staff Report](#)

[Attachment A – Minutes for the Regular City Council Meeting on January 20, 2021](#)

[Attachment B – Minutes for the Special City Council Meeting on January 25, 2021](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles
01/20/21 Period 7; 1/27/21 Period 7:

[Staff Report](#)

[Check Register - 01-20-2021 P7](#)

[Check Register- 01-27-2021 P7](#)

1.3. Treasurer’s Report for the Month Ended December 31, 2020

Recommended Action:

Review and accept the Treasurer’s Report for the month ended December 31, 2020.

[Staff Report](#)

1.4. Notice of Completion - McFarland Ave Curb and Gutter Rehabilitation Project Phase 2

Recommended Action:

Move to accept the McFarland Ave Curb and Gutter rehabilitation Project Phase 2 as complete and authorize staff to record the Notice of Completion.

[Staff Report](#)

[Attachment A - Notice of Completion](#)

1.5. Budget Adjustment Resolution for Emergency Management Performance Grant

Recommended Action:

Approve budget adjustment for Fiscal Year 2020/21 to include the Emergency Management Performance Grant and authorize acceptance of the grant.

[Staff Report](#)

[Attachment A – Budget Adjustment Resolution](#)

2. PUBLIC HEARING

None

3. GENERAL BUSINESS

3.1. Funding Reallocation Request for Hakone Foundation

Recommended Action:

Approve the reallocation of \$5,000 from the Fiscal Year 2020/21 Secured Funding Community Event Grant Program to support the request of the Hakone Foundation for general operations of the Garden.

[Staff Report](#)

[Attachment A - Funding Reallocation Request Letter](#)

3.2. FY 2020/21 Mid-Year Budget Status Report and Budget Adjustment Resolution

Recommended Action:

Receive Mid-Year Budget Status Report and adopt the attached resolution approving an operating budget adjustment.

[Staff Report](#)

[Attachment 1 – Budget Adjustment Resolution](#)

[Attachment 2 – Budget Calendar](#)

3.3. COVID-19 Update on City Services

Recommended Action:

Receive report.

[Staff Report](#)

3.4. Revisions to Statement of Values and City Council Strategic Goals

Recommended Action:

Adopt revised Statement of Values and City Council Strategic Goals.

[Staff Report](#)

[Attachment A – Mission Statement and Statement of Values](#)

[Attachment B – City Council Strategic Goals](#)

COUNCIL ASSIGNMENTS

Mayor Yan Zhao

Association of Bay Area Governments

Cities Association of Santa Clara County-City Selection Committee

Cities Association of Santa Clara County-Legislative Action Committee

Cities Association of Santa Clara County

Council Finance Committee

Valley Transportation Authority (VTA) Policy Advisory Committee

VTA State Route 85 Corridor Policy Advisory Board

West Valley Mayors & Managers

West Valley Sanitation District

Vice Mayor Tina Walia

Council Finance Committee

KSAR Community Access TV Board

Saratoga Area Senior Coordinating Council (SASCC)

Silicon Valley Clean Energy Authority Board of Directors

Saratoga Ministerial Association

Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority

Santa Clara Valley Water District Commission

West Valley Clean Water Program Authority

West Valley Solid Waste Management Joint Powers Authority

Council Member Kookie Fitzsimmons

Chamber of Commerce

Hakone Foundation Board

Santa Clara County Housing and Community Development (HCD) Council Committee

Saratoga Public Art Committee

Council Member Mary-Lynne Bernald
Hakone Foundation Board & Executive Committee
Santa Clara/Santa Cruz Airport/Community Roundtable
Saratoga Public Art Committee
Saratoga Historical Foundation

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Debbie Bretschneider, CMC, City Clerk, for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on January 29, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 29th day of January 2021 at Saratoga, California.

Debbie Bretschneider, CMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us. Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

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CITY OF SARATOGA CITY COUNCIL MEETING CALENDAR 2021

- 02/03 5:00 p.m. Commission Interviews – Parks and Recreation Commission & Traffic Safety Commission | 6:00 p.m. Joint Meeting with Saratoga Ministerial Association | 7:00 p.m. Regular Session
02/17 6:00 p.m. Joint Meeting with SASCC | 7:00 p.m. Regular Session
- 03/03 5:00 p.m. Commission Interviews – Planning Commission & Heritage Preservation Commission | 6:00 p.m. **Retreat Study Session** on Capital Improvement Plan (CIP) Budget Prioritization Process Review | 7:00 p.m. Regular Meeting
03/17 6:00 p.m. Joint Meeting with Chamber of Commerce | 7:00 p.m. Regular Session
03/30 6:00 p.m. Commission Work Plan **Study Session** with Heritage Preservation, Planning, Library, Traffic Safety, and Parks & Recreation Commissions in Senior Center.
03/31 6:00 p.m. **Study Session** on CIP Budget
- 04/07 6:00 p.m. **Study Session** on Mayoral Rotation Policy | 7:00 p.m. Regular Session
04/21 6:00 p.m. Joint Meeting with Planning Commission | 7:00 p.m. Regular Session
04/27 6:00 p.m. Special Meeting – **Study Session** on Fiscal Year 2021/22 Budget
- 05/04 5:00 p.m. Special Meeting – Commission Interviews – Youth Commission (time tentative)
05/05 6:00 p.m. Joint Meeting with Montalvo Arts | 7:00 p.m. Regular Session
05/19 6:00 p.m. Joint Meeting with Board of Supervisor Joe Simitian | 7:00 p.m. Regular Session
- 06/02 5:30 p.m. Joint Meeting with Saratoga Neighborhoods & Neighborhood Watch, Joan Pisani Community Center, Multipurpose Room | 7:00 p.m. Regular Session
06/16 5:00 p.m. Joint Meeting with Santa Clara County Fire | 6:00 p.m. Joint Meeting with Silicon Valley Leadership Group | 7:00 p.m. Regular Session
- 07/07 5:00 p.m. Closed Session | 6:00 p.m. **Study Session** on E-Communications Policy | 7:00 p.m. Regular Session
07/21 Tentative -No Meeting - Recess
- 08/04 Tentative -No Meeting - Recess
08/18 5:00 p.m. Closed Session | 6:00 p.m. Joint Meeting with Hakone Board | 7:00 p.m. Regular Session
- 09/01 5:00 p.m. Commission Interviews – Library & Community Engagement Commission & Parks & Recreation Commission | 6:00 p.m. Joint Meeting with Historical Foundation | 7:00 p.m. Regular Session
09/15 5:00 p.m. **Study Session** on Rules of Parliamentary Procedure | 6:00 p.m. Joint Meeting with Youth Commission | 7:00 p.m. Regular Session
- 10/06 5:00 p.m. Joint Meeting with Mountain Winery | 6:00 p.m. Joint Meeting with Sheriff's Office | 7:00 p.m. Regular Session
10/20 6:00 p.m. Joint Meeting with West Valley – Mission Community College District Board of Trustees | 7:00 p.m. Regular Session
- 11/03 5:30 p.m. Joint Meeting with Saratoga Schools | 7:00 p.m. Regular Session
11/17 5:00 p.m. Joint Meeting with Los Gatos Saratoga Recreation | 6:00 p.m. Joint Meeting with State Senator Dave Cortese | 7:00 p.m. Regular Session
- 12/01 5:00 p.m. Commission Interviews – Heritage Preservation Commission & Traffic Safety Commission | 6:00 p.m. Joint Meeting with Assembly Member Low | 7:00 p.m. City Council Reorganization | Regular Session
12/15 6:00 p.m. **Study Session** on City Council Norms | 7:00 p.m. Regular Session