



SARATOGA CITY COUNCIL REGULAR MEETING

FEBRUARY 7, 2024

AMENDED AGENDA

- **02/02/2024 ITEM 1.6 SUPPLEMENTAL MATERIAL ADDED**
- **02/07/2024 JOINT SESSION PRESENTATION ADDED**
- **02/07/2024 ITEM 1.5 REVISED STAFF REPORT ADDED**
- **02/07/2024 ITEM 1.6 REVISED ATTACHMENT ADDED**
- **02/07/2024 ITEM 2.2 REVISED STAFF REPORT AND ATTACHMENT ADDED**
- **02/08/2024 ITEM 2.2 WRITTEN COMMUNICATIONS ADDED**

Public Participation Information

In accordance with Saratoga City Council's Remote Public Participation Policy, members of the public may participate in these meetings in person at the locations listed below or via remote attendance (if applicable) using the Zoom information below. In the event remote participation technology is unexpectedly unavailable, the meeting will proceed in person without remote participation.

Members of the public can view and participate in the **6:00 p.m. Joint Session** by:

1. Attending the meeting in person at the City Hall Linda Callon Conference Room, located at 13777 Fruitvale Avenue, Saratoga CA 95070; **OR**
2. Accessing the meeting through Zoom
 - Webinar URL: <https://us02web.zoom.us/j/88482254658>
 - Webinar ID 884 8225 4658 **OR**
 - Calling 1.408.638.0968 or 1.669.900.6833

Members of the public can view and participate in the **7:00 p.m. Regular Session** by:

1. Attending the meeting in person at Saratoga Civic Theater, Council Chambers located at 13777 Fruitvale Avenue, Saratoga CA 95070; **OR**
2. Accessing the meeting through Zoom
 - Webinar URL: <https://us02web.zoom.us/j/81627041223>
 - Webinar ID: 816 2704 1223
 - Call In: 1.408.638.0968 or 1.669.900.6833; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99 and calling in following the direction above; **OR**
4. Viewing online at www.saratoga.ca.us/watch and calling in following the direction above.

Written Communication

Comments can be submitted in writing at www.saratoga.ca.us/comment. Written communications will be provided to the members of the City Council and included in the Agenda Packet and/or in supplemental meeting materials.

Public Comment

Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council.

Oral Communications on Non-Agendized Items will take place at the beginning of the meeting for those attending in person. Oral Communications on Non-Agendized Items will take place at the end of the meeting for those attending via telephone and Zoom.

Public Comment for agendized items will begin with speakers attending in-person followed by those attending via Zoom. Please ensure your comments pertain to the agenda item. Individuals providing comments not relevant to the agenda item will be asked to stay on topic or they will be muted.

Meeting Recording Information

In accordance with the Saratoga City Council's Meeting Recording Policy, City Council Study Sessions, Joint Meetings, Joint Sessions, Commission Interviews, Retreats, meetings with the Planning Commission, and Regular Session Meetings are recorded and made available following the meeting on the City website.

6:00 PM JOINT SESSION

City Hall, Linda Callon Conference Room | 13777 Fruitvale Avenue, Saratoga, CA 95070

Joint Session with Saratoga Area Senior Coordinating Council (SASCC) and the Montalvo Arts Center

Recommended Action:

Receive updates from Saratoga Area Senior Coordinating Council (SASCC) and the Montalvo Arts Center.

[Montalvo Arts Center Presentation \(added 02-07-2024\)](#)

7:00 PM REGULAR SESSION

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on February 1, 2024.

REPORT FROM JOINT SESSION

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

CEREMONIAL ITEM

Appointment of Parks & Recreation Commissioner

Recommended Action:

Adopt the Resolution appointing Mitra Pedersen to the Parks and Recreation Commission and direct the City Clerk to administer the Oath of Office.

[Staff Report](#)

[Attachment A - Resolution, Parks and Recreation Commission Appointment](#)

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the Minutes for the January 17, 2024, City Council Regular Meeting.

[Staff Report](#)

[Attachment A - Minutes for the January 17, 2024 City Council Regular Meeting](#)

1.2. Accounts Payable Check Registers

Recommended Action:

Review and accept the 01/11/2024, 01/18/2024, and 01/26/2024 accounts payable vendor payment check registers.

[Staff Report](#)

[Attachment A - Check Register Reports 01-11-2024](#)

[Attachment B - Check Register Reports 01-18-2024](#)

[Attachment C - Check Register Reports 01-26-2024](#)

1.3. Treasurer's Report for the Month Ended December 31, 2023

Recommended Action:

Review and accept the Treasurer's Report for the month ended December 31, 2023.

[Staff Report](#)

1.4. Final Map Approval for Two Lots Located at 13370 Pierce Road.

Recommended Action:

Adopt the Resolution granting final map approval of parcel map application No. ULS23-0003 for two lots located at 13370 Pierce Road (APN: 503 51 014).

[Staff Report](#)

[Attachment A - Resolution Granting Final Map Approval](#)

[Attachment B - Site Map](#)

[Attachment C - Parcel Map](#)

1.5. Final Map Approval for Two Lots Located at 22461 Mt. Eden Road

Recommended Action:

Continue consideration of a Resolution granting final map approval of parcel map application No. ULS22-0015 for two lots located at 22461 Mt. Eden Road (APN: 503 80 001) to February 21, 2024.

[Staff Report \(Revised 02-07-2024\)](#)

[Attachment A - Resolution Granting Final Map Approval](#)

[Attachment B - Site Map](#)

[Attachment C - Parcel Map](#)

1.6. City Manager Recruitment

Recommended Action:

Approve the content of the brochure for recruitment for the City Manager position.

[Staff Report](#)

[Attachment A - City Manager Recruitment Content Brochure](#)

[Supplemental Memo - Supplemental Material \(added 02-02-2024\)](#)

[Supplemental Memo - Supplemental Material Updated \(added 02-07-2024\)](#)

2. GENERAL BUSINESS

2.1. Comment Letter on the Draft Environmental Impact Report for the Westgate West Costco Project

Recommended Action:

Authorize submittal of a letter to the City of San Jose commenting on the Draft Environmental Impact Report (DEIR) for the Westgate West Costco Project at 5287 Prospect Road.

[Staff Report](#)

[Attachment A - Comment Letter on the DEIR for the Westgate West Costco project dated January 29, 2024](#)

2.2. Contract amendment with Fehr and Peers Transportation Consultants for the Annual Roadway Safety and Traffic Calming Capital Improvement Project (CIP) not to exceed \$170,000.

Recommended Action:

Approve an amendment to the contract with Fehr and Peers Transportation Consultants for a one-time increase in the payment terms of \$50,000 in FY 2023/24 for consultant services related to the Annual Roadway Safety and Traffic Calming Capital Improvement Project (Traffic Safety CIP) for a new, not-to-exceed contract amount of \$170,000 in FY 2023/24.

[Staff Report \(Revised 02-07-2024\)](#)

[Attachment A - Original Contract](#)

[Attachment B - Contract Amendment \(Revised 02-07-2024\)](#)

[Supplemental Memo - Written Communications \(added 02-08-2024\)](#)

COUNCIL ASSIGNMENTS

[Council Assignments](#)

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Britt Avrit, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on February 1, 2024 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 1st day of February 2024 at Saratoga, California.

Britt Avrit, MMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City website at www.saratoga.ca.us and are available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In compliance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting, please contact the City Clerk at bavrit@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety. [28 CFR 35.102-35.104 ADA title II]