



SARATOGA HERITAGE PRESERVATION COMMISSION REGULAR MEETING

February 13, 2018

8:30 AM REGULAR MEETING

Administrative Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

1. Site Visit(s):

- a. 13865 Yerba Buena Court – Heritage Tree Application
- b. 13755 Saratoga Avenue – Addition on Heritage Lane
- c. Hakone Gardens Pump Structure – Follow up

2. Routine Organization:

- a. Roll Call
- b. Review of minutes from January 9, 2018 meeting.
- c. Posting of Agenda – Pursuant to Government Code Section 54954.2 the agenda was properly posted on Thursday, February 8, 2018.
- d. Non-Agendized Communications - Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes.
- e. HPC direction to staff regarding non-agendized communications - Commissioners may not comment on the matter but may choose to place the topic on a future agenda.

3. New Business:

- a. Introduction of New Community Development Director, Debbie Pedro (Kwon)
- b. 13755 Saratoga Avenue – Addition on Heritage Lane (Baily)
- c. 13865 Yerba Buena Court – Heritage Tree Application (Baily)
- d. Form 700 (Kwon)

4. Staff Comments:

- a. Draft Landmark FAQ pamphlet. (Baily)

- b. CC/HPC workplan meeting March 5 (possible subcommittee formation) (Kwon)

5. Commissioner Comments:

- a. Information Packet (Nugent)
- b. Planting Trees and Tree Map (Shah)
- c. Webpage
- d. DPR research status by Commission and other tasks (Workplan).
Each Commissioner to provide status update. (Which projects are at 50%)
- e. Events/Calendar: Blossom Festival (March 24), State of the City (March 28), Arbor Day (April 27), Preservation Month (May), Funding. (Stransky)

6. Other Business:

- a. None

7. Adjournment:

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408) 868-1294 or npimentel@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Any recommendation made by the Heritage Preservation Commission may be appealed to the Planning Commission within ten (10) days of the date of the decision. The appeal shall be taken by filing with the Secretary of the Heritage Preservation Commission a written notice and filing fee within ten (10) days of the date of the decision.

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Heritage Preservation Commission by City staff in connection with this agenda are available at the office of the Community Development Department Director at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the Director at the time they are distributed to the Heritage Preservation Commission.

CERTIFICATE OF POSTING OF AGENDA

I, Janet Costa, Administrative Assistant, for the City of Saratoga, declare that the foregoing agenda for the meeting of the Heritage Preservation Commission was posted and available for public review on February 8, 2018 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.