



SARATOGA CITY COUNCIL REGULAR MEETING

FEBRUARY 20, 2019

5:00 P.M. STUDY SESSION

Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

FY 2019/20 Capital Improvement Plan (CIP) Budget Study Session

Recommended Action:

Complete the process to prioritize funding requests for the Fiscal Year 2019/20 Capital Improvement Plan.

[CIP Budget Study Session Staff Report](#)

[Attachment A - FY 2019-20 CIP Prioritization Process & Diagram](#)

[Attachment B - FY 2019-20 CIP Project Activity Summaries](#)

[Attachment C - FY 2019-20 Preliminary CIP Overview Pending Prioritization](#)

[Attachment D - Narratives for Projects Recommended to be Changed or Closed](#)

[Attachment E - Narratives for Current Projects with Additional Funding Requests](#)

[Attachment F - Narratives for Nominated Projects](#)

[Attachment G - Narratives for Unfunded Projects](#)

[Attachment H - Narratives for Current Projects with No Recommended Changes](#)

7:00 P.M. REGULAR SESSION

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on February 14, 2019.

REPORT FROM STUDY SESSION

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

CEREMONIAL ITEMS

Commendations for Science Fair Winners

Recommended Action:

Present commendations to the 2018 Synopsys Silicon Valley Science and Technology Championship Science Fair participants who live in Saratoga.

[Staff Report](#)

[Attachment A : Commendations for 2018 Synopsys Silicon Valley Science and Technology Championship Science Fair Participants](#)

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Special City Council Meeting on February 1, 2019 and the Regular City Council Meeting on February 6, 2019.

[Staff Report](#)

[Attachment A – Minutes for the Special City Council Meeting on February 1, 2019](#)

[Attachment B – Minutes for the Regular City Council Meeting on February 6, 2019](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles: 02/05/2019 Period 8; and 02/12/2019 Period 8.

[Staff Report](#)

[Check Register - 02-05-2019 Period 8](#)

[Check Register - 02-12-2019 Period 8](#)

1.3. City Council Meeting Cancellation

Recommended Action:

Move to cancel the regular City Council meeting scheduled for April 3, 2019 and authorize the City Manager to reinstate the meeting with at least 72 hours' notice if there is a matter that requires City Council action prior to the next regularly scheduled meeting.

[Staff Report](#)

1.4. Tree Maintenance Service Contracts – Amendment to Contracts

Recommended Action:

Approve amendments to Tree Maintenance Service Contracts with Oscars Expert Tree Service, Trees 360 Degrees, and Ian Geddes Tree Care for tree maintenance services.

[Staff Report](#)

[Attachment A - Amendment to Contract with Ian Geddes Tree Care](#)

[Attachment B - Amendment to Contract with Oscars Expert Tree Service](#)

[Attachment C - Amendment to Contract with Trees 360 Degrees](#)

[Attachment D - Budget Adjustment Resolution](#)

1.5. Budget Adjustment for the Arrowhead Community Facility District 2016 Bond Fund

Recommended Action:

Approve budget adjustment to appropriate Arrowhead Community Facility District 2016 Debt Service Fund's bond issuance, debt service, and related revenue and expenditure activity.

[Staff Report](#)

[Attachment A - Budget Resolution for Arrowhead](#)

1.6. Financial Services Agreement with West Valley Clean Water Program Authority

Recommended Action:

Approve the financial services agreement between West Valley Clean Water Program Authority and the City of Saratoga and authorize the City Manager to execute the document.

[Staff Report](#)

[Attachment A - Financial Services Agreement between WVCWP Authority and the City of Saratoga](#)

1.7. Amendment to Services Agreement with Los Gatos-Saratoga Recreation

Recommended Action:

Authorize the City Manager to execute an amendment to the agreement with LGS Recreation increasing the amount not to exceed from \$126,000 to \$224,000.

[Staff Report](#)

[Attachment A - Proposed Contract Amendment](#)

1.8. Award of Contract to Cotton, Shires and Associates, Inc. for Geotechnical Services at 3 Distressed City Locations

Recommended Action:

1. Move to award a contract to Cotton, Shires and Associates, Inc. in the amount of \$75,800.00, and authorize the City Manager to execute the same.

2. Move to authorize staff to execute change orders to the contract up to \$7,500.

[Staff Report](#)

[Attachment A - Standard Services Contract](#)

2. PUBLIC HEARING

Items placed under this section of the Agenda are those defined by law as requiring a special notice and/or a public hearing or those called by the City Council on its own volition. During Public Hearings for appeals, Applicants/Appellants and/or their representatives have a total of ten (10) minutes maximum for opening statements. Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council. After public comment, the Applicant/Appellants and/or their representatives have a total of five (5) minutes maximum for closing statements. Items requested for continuance are subject to the City Council's approval at the Council Meeting.

2.1. APCC19-0001 - Appeal of a Design Review Application at 12901 Pierce Road.

Recommended Action:

Conduct a public hearing and de novo review of the appeal, and adopt the attached resolution denying appeal APCC19-0001 and approving the Design Review and Arborist Review approvals (PDR18-0029/ARB18-0048) for the construction of a new one-story residence with a basement, detached garage and detached accessory dwelling unit, and the removal of eight (8) protected trees at 12901 Pierce Road.

[Staff Report](#)

[Attachment A - Appeal Application](#)

[Attachment B - Property Owner Response to Appeal](#)

[Attachment C - Comment Letter](#)

[Attachment D - Resolution to Deny the Appeal](#)

[Attachment E - January 9, 2019 Planning Commission Resolution of Approval](#)

[Attachment F - January 9, 2019 Planning Commission Staff Report \(without attachments\)](#)

[Attachment G - January 9, 2019 Planning Commission Draft Meeting Minutes](#)

[Attachment H - Neighbor Notification Form](#)

[Attachment I - Development Plans](#)

[Supplemental Attachment -Comments from Public](#)

3. GENERAL BUSINESS

3.1. Resolution Establishing a New Public Safety Task Force

Recommended Action:

Approve the resolution establishing a new Public Safety Task Force.

[Staff Report](#)

[Attachment A – Resolution Establishing a New Public Safety Task Force](#)

[Attachment B – City of Saratoga Fire Hazard Zone Map](#)

COUNCIL ASSIGNMENTS

Mayor Manny Cappello

Cities Association of Santa Clara County Board of Directors

Cities Association of Santa Clara County-City Selection Committee

Cities Association of Santa Clara County-Legislative Action Committee

Council Finance Committee

Saratoga Area Senior Coordinating Council (SASCC)

West Valley Mayors and Managers
West Valley Sanitation District

Vice Mayor Howard Miller

Council Finance Committee
KSAR Community Access TV Board
Saratoga Ministerial Association
Saratoga Sister City Organization
Silicon Valley Clean Energy Authority Board of Directors
Valley Transportation Authority (VTA) Policy Advisory Committee
VTA State Route 85 Corridor Policy Advisory Board

Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority
Santa Clara Valley Water District Commission
West Valley Clean Water Program Authority
West Valley Solid Waste Management Joint Powers Authority

Council Member Mary-Lynne Bernald

Hakone Foundation Board & Executive Committee
Public Art Committee
Santa Clara County Housing and Community Development (HCD) Council Committee
Santa Clara/Santa Cruz Airport/Community Roundtable
Saratoga Historical Foundation

Council Member Yan Zhao

Association of Bay Area Governments
Hakone Foundation Board
Public Art Committee
Saratoga Chamber of Commerce & Destination Saratoga

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Debbie Bretschneider, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on February 14, 2019 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.

Signed this 14th day of February 2019 at Saratoga, California.

Debbie Bretschneider, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at www.saratoga.ca.us.

Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.

In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868.1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]



CITY OF SARATOGA CITY COUNCIL MEETING CALENDAR 2019

- 02/20 5:00 p.m. CIP Prioritization Study Session | 7:00 p.m. Regular Session

- 03/06 5:00 p.m. Planning Commission interviews | 6:00 p.m. Joint Meeting with Silicon Valley Leadership Group | 7:00 p.m. Regular Meeting
- 03/11 6:00 p.m. Commission Work Plan Study Session with Heritage Preservation, Library, Traffic Safety, and Parks & Recreation Commissions in Senior Center
- 03/20 6:00 p.m. Joint Meeting with Saratoga Ministerial Association | 7:00 p.m. Regular Session

- 04/03 6:00 p.m. Joint Meeting with Mountain Winery | 7:00 p.m. Regular Session
- 04/15 6:00 p.m. Budget Study Session
- 04/17 6:00 p.m. Joint Meeting with Planning Commission | 7:00 p.m. Regular Session
- 04/30 5:00 p.m. Youth Commission Interviews (time tentative)

- 05/01 5:00 p.m. Joint Meeting with Chamber of Commerce | 6:00 p.m. Joint Meeting with Board of Sister City | 7:00 p.m. Regular Session
- 05/15 6:00 p.m. Joint Meeting with Board of Supervisor President Joe Simitian

- 06/05 5:30 p.m. Joint Meeting with Saratoga Neighborhood & Neighborhood Watch in Senior Center | 7:00 p.m. Regular Session
- 06/19 6:00 p.m. Joint Meeting with Hakone Board | 7:00 p.m. Regular Session

- 07/03 6:00 p.m. Joint Meeting with SASCC | 7:00 p.m. Regular Session
- 07/17 Recess

- 08/07 Recess
- 08/21 6:00 p.m. Joint Meeting with Youth in Government | 7:00 p.m. Regular Session

- 09/04 6:00 p.m. Joint Meeting with Montalvo Arts | 7:00 p.m. Regular Session
- 09/18 6:00 p.m. Joint Meeting with Youth Commission | 7:00 p.m. Regular Session

- 10/03 5:30 p.m. Joint Meeting with West Valley – Mission Community College Board of Trustees and Saratoga Schools and Boards at West Valley College | 7:00 p.m. Regular Session
- 10/05 1:00 p.m. State of the City in Joan Pisani Community Center
- 10/16 6:00 p.m. Joint Meeting with Historical Foundation | 7:00 p.m. Regular Session
- 11/06 6:00 p.m. Joint Meeting with State Senator Jim Beall Jr. | 7:00 p.m. Regular Session
- 11/20 6:00 p.m. Joint Meeting with Assembly Member Evan Low | 7:00 p.m. Regular Session
- 12/04 6:00 p.m. Joint Meeting with Sheriff’s Office | 7:00 p.m. Council Reorganization and Regular Session
- 12/18 6:00 p.m. Study Session – Council Norms | 7:00 p.m. Regular Session

Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Linda Callon Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue and Regular Session begins at 7:00 p.m. in the Civic Theater at 13777 Fruitvale Avenue.