



# SARATOGA LIBRARY COMMISSION REGULAR MEETING

February 25, 2020

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## 7:00 P.M. REGULAR MEETING

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Saratoga Library | 13650 Saratoga Avenue, Saratoga, CA 95070

### ROLL CALL

### ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the Library Commission for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Library Commission from discussing or taking action on such items. The Library Commission may choose to place the topic on a future agenda.

### AGENDA ITEMS

1. Library Commission Minutes  
**Recommended Action:**  
Review and approve the Library Commission minutes from August 27, 2019 meeting.
2. Saratoga Library Teen Advisory Board Report  
**Recommended Action:**  
Receive report from the Teen Advisory Board.
3. Selection of Chair and Vice Chair  
**Recommended Action:**  
Select new Chair and Vice Chair to serve October 2019 through September 2020. The Chair and Vice Chair serve a term of 1 year. Each Commissioner may only serve as Chair or Vice Chair once during a 4-year term on the Commission.
4. Commission Handbook  
**Recommended Action:**  
Receive presentation from City Clerk Debbie Bretschneider on the City of Saratoga Commission Handbook.

5. 2020 Library Commission Work Plan

**Recommended Action:**

Finalize the proposed 2020 work plan. Commission work plans are scheduled to be presented to the City Council for consideration at the Commission Work Plan Study Session on March 9, 2020 at the Saratoga Senior Center.

6. 2020 Library Commission Meeting Schedule

**Recommended Action:**

Review the Library Commission's 2020 regular meeting schedule.

7. New Library District Website

**Recommended Action:**

Receive presentation on the new Santa Clara County Library District website.

8. Community News & Trends

**Recommended Action:**

Share news and trends within the community.

## **REPORTS**

1. Santa Clara County Library District
2. Saratoga Community Library
3. Friends of the Saratoga Libraries
4. Library Commission Chair
5. City of Saratoga

## **SUMMARIZE ACTION ITEMS**

## **AGENDA ITEMS FOR NEXT MEETING**

## **ADJOURNMENT**

### **CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF AGENDA PACKET, & COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

I, Crystal Bothelio, Assistant City Manager for the City of Saratoga, declare that the foregoing agenda for the meeting of the Library Commission was posted and available for review on February 20, 2020 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).

Signed this 20<sup>th</sup> day of February 2020 at Saratoga, California.

Crystal Bothelio, Assistant City Manager

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Library Commission by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the Library Commission.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868.1294 or [npimentel@saratoga.ca.us](mailto:npimentel@saratoga.ca.us). Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 5.102-35.104 ADA title II]