



SARATOGA CITY COUNCIL REGULAR MEETING

MARCH 4, 2020

5:15 P.M. COMMISSION INTERVIEWS

Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

INTERVIEWS:

Time	Name	Commission	Vacancies	Incumbent
5:20 p.m.	Shivkumar Jayaraman	Planning	1 Full Term (April 1, 2020 - March 31, 2024)	No
5:30 p.m.	Herman Zheng	Planning	1 Full Term (April 1, 2020 - March 31, 2024)	No
5:40 p.m.	Jan-Yu Weng	Planning	1 Full Term (April 1, 2020 - March 31, 2024)	No

6:00 P.M. STUDY SESSION

Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

FY 2020/21 Capital Improvement Plan (CIP) Budget Study Session

Recommended Action:

Complete the process to prioritize funding requests for the Fiscal Year 2020/21 Capital Improvement Plan

[Staff Report](#)

[Attachment A - CIP Prioritization Process & Diagram](#)

[Attachment B - FY 2019-20 CIP Project Activity Summaries](#)

[Attachment C - FY 2020-21 CIP Funding Schedule Pending Prioritization](#)

[Attachment D - Narratives for Projects Recommended to be Changed or Closed](#)

[Attachment E - Narratives for Current Projects with Additional Funding Requests](#)

[Attachment F - Narratives for Nominated Projects](#)

[Attachment G - Narratives for Unfunded Projects](#)

[Attachment H - List of Current Projects with No Recommended Change](#)

[Attachment I - Staff Nominated CIP Project List to Unfunded](#)

7:00 P.M. REGULAR SESSION

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on February 27, 2020.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

CEREMONIAL ITEMS

Proclamation Recognizing March 2020 as American Red Cross Month

Recommended Action:

Present a proclamation to a representative of the American Red Cross, Silicon Valley Chapter.

[Staff Report](#)

[Attachment A: Proclamation for March 2020 as American Red Cross Month](#)

Proclamation Recognizing March 2020 as National Women’s History Month

Recommended Action:

Present a proclamation to a former member of the Saratoga City Council.

[Staff Report](#)

[Attachment A: Proclamation for March 2020 as National Women’s History Month](#)

SPECIAL PRESENTATIONS

Saratoga Age Friendly Commission Presentation

Recommended Action:

Receive presentation by the Saratoga Age Friendly Commission on the Age Friendly Community Status.

[Staff Report](#)

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on February 19, 2020.

[Staff Report](#)

[Attachment A – Minutes for the Regular City Council Meeting on February 19, 2020](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles:
2/19/2020 Period 8; 2/26/2020 Period 8.

[Staff Report](#)

[Check Register - 02-19-2020 Period 8](#)

[Check Register - 02-26-2020 Period 8](#)

1.3. Treasurer's Report for the Month Ended January 31, 2020

Recommended Action:

Review and accept the Treasurer's Report for the month ended January 31, 2020.

[Treasurer Report](#)

1.4. Hillside Emergency Repairs - Budget Amendment

Recommended Action:

Authorize the City Manager to use Hillside Reserve funds in the amount of \$500,000 for hillside repairs.

[Staff Report](#)

[Attachment A - Budget Resolution](#)

[Attachment B - Mt Eden Road Photo](#)

[Attachment C - Continental Circle Photo](#)

1.5. Contract with Cotton, Shires and Associates, Inc. to Prepare a Roadway Stabilization Design for Continental Circle

Recommended Action:

1. Approve design contract with Cotton, Shires and Associates, Inc. (CSA) for Continental Circle roadway stabilization, in the amount of \$29,900, and authorize the City Manager to execute the same.

2. Authorize staff to execute change orders to the contract up to \$3,000.

[Staff Report](#)

[Attachment A - Continental Circle Stabilization Contract](#)

1.6. Out-of-State Travel Request

Recommended Action:

Approve travel for an out-of-state trip for Council Member Yan Zhao.

[Staff Report](#)

[Attachment A – Council and Commission Expense Policy](#)

2. PUBLIC HEARING

None

3. GENERAL BUSINESS

3.1. Acceptance of Paint the City Artwork

Recommended Action:

Accept artwork recommended by the Public Art Committee for the 5 utility box locations included in the 2020 cycle of Paint the City: Saratoga Utility Box Art project.

[Staff Report](#)

[Attachment A - Map of Utility Box Locations](#)

[Supplemental Attachment](#)

3.2. 2019 General Plan Housing Element Annual Progress Report

Recommended Action:

Adopt the attached Resolution accepting the 2019 General Plan Housing Element Annual Progress Report and direct staff to file the report with the Governor's Office of Planning and Research and the Department of Housing and Community Development.

[Staff Report](#)

[Attachment A - Resolution](#)

[Attachment B -2019 Housing Element Annual Progress Report](#)

3.3. Minimum Wage Update

Recommended Action:

Direct staff to monitor the Santa Clara County Cities Association's review of minimum wage regulations in Santa Clara County and report back to the City Council once the review is complete.

[Staff Report](#)

[Attachment A - January 15th Staff Report](#)

COUNCIL ASSIGNMENTS

Mayor Howard Miller

Council Finance Committee

Saratoga Sister City Organization

Silicon Valley Clean Energy Authority Board of Directors

Valley Transportation Authority (VTA) Policy Advisory Committee

VTA State Route 85 Corridor Policy Advisory Board

West Valley Mayors & Managers

Vice Mayor Mary-Lynne Bernald

Association of Bay Area Governments

Cities Association of Santa Clara County-City Selection Committee

Cities Association of Santa Clara County-Legislative Action Committee

Cities Association of Santa Clara County- meetings

Council Finance Committee

Hakone Foundation Board & Executive Committee

Public Art Committee

Santa Clara/Santa Cruz Airport/Community Roundtable

Saratoga Historical Foundation

Council Member Yan Zhao

Hakone Foundation Board

KSAR Community Access TV Board

Public Art Committee

Santa Clara County-Comprehensive County Expressway Planning Study Policy Advisory Board

Saratoga Chamber of Commerce & Destination Saratoga

Council Member Manny Cappello

Cities Association of Santa Clara County Board of Directors

Santa Clara County Housing and Community Development (HCD) Council Committee

Saratoga Area Senior Coordinating Council (SASCC)
Saratoga Ministerial Association
West Valley Sanitation District

Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority
Santa Clara Valley Water District Commission
West Valley Clean Water Program Authority
West Valley Solid Waste Management Joint Powers Authority

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Debbie Bretschneider, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on February 27, 2020 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.

Signed this 27th day of February 2020 at Saratoga, California.

Debbie Bretschneider, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at www.saratoga.ca.us.

Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.

In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868.1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]



CITY OF SARATOGA CITY COUNCIL MEETING CALENDAR 2020

- 03/09 6:00 p.m. Commission Work Plan Study Session with Heritage Preservation, Planning, Library, Traffic Safety, and Parks & Recreation Commissions in Senior Center. S. Ku Hall
- 03/18 5:30 p.m. Library Commission Interviews | 6:00 p.m. Community Event Grant Allocations | 7:00 p.m. Regular Session
- 04/01 No Meeting -Recess
- 04/15 6:00 p.m. Joint Meeting with Chamber of Commerce | 7:00 p.m. Regular Session
- 04/27 6:00 p.m. Budget Study Session
- 05/04 Youth Commission interviews (time tentative)
- 05/06 6:00 p.m. Joint Meeting with Mountain Winery | 7:00 p.m. Regular Session
- 05/20 6:00 p.m. Joint Meeting with Board of Supervisor Joe Simitian | 7:00 p.m. Regular Session
- 06/03 5:00 p.m. Traffic Safety Commission Interviews | 5:30 p.m. Joint Meeting with Saratoga Neighborhood & Neighborhood Watch in Community Center, Multipurpose room
- 06/17 5:00 p.m. Closed Session | 6:00 p.m. Joint Meeting with Saratoga Ministerial Association | 7:00 p.m. Regular Session
- 07/01 5:00 p.m. Closed Session | 7:00 p.m. Regular Session
- 07/15 No Meeting - Recess
- 08/05 No Meeting - Recess
- 08/19 5:00 p.m. Closed Session | 6:00 p.m. Joint Meeting with Hakone Board and Sister City | 7:00 p.m. Regular Session
- 09/02 5:00 p.m. Commission Interviews for Library & Parks | 6:00 p.m. Joint Meeting with Montalvo Arts | 7:00 p.m. Regular Session
- 09/16 6:00 p.m. Joint Meeting with Youth Commission | 7:00 p.m. Regular Session
- 10/07 5:00 p.m. Joint Meeting with West Valley – Mission Community College Board of Trustees | 6:00 p.m. Joint Meeting - Saratoga Schools and Boards at West Valley College | 7:00 p.m. Regular
- 10/21 6:00 p.m. Joint Meeting with Sheriff's Office | 7:00 p.m. Regular Session
- 11/04 6:00 p.m. Joint Meeting with KSAR | 7:00 p.m. Regular Session
- 11/18 6:00 p.m. Joint Meeting with TBD | 7:00 p.m. Regular Session
- 12/02 5:00 p.m. Commission Interviews for HPC & TSC | 6:00 p.m. Joint Meeting with Historical Foundation | 7:00 p.m. Regular Session
- 12/10 7:00 p.m. Council Reorganization
- 12/16 6:00 p.m. Study Session – Council Norms | 7:00 p.m. Regular Session

Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Linda Callon Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue and Regular Session begins at 7:00 p.m. in the Civic Theater at 13777 Fruitvale Avenue.