



SARATOGA CITY COUNCIL REGULAR MEETING

MARCH 16, 2022

AMENDED AGENDA

- **03/14/2022 ITEM 1.1 ATTACHMENT A, REVISED**
- **03/16/2022 ITEM 2.1 PRESENTATION SLIDES ADDED**
- **03/16/2022 ITEM 2.2 PRESENTATION SLIDES ADDED**

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be held entirely by teleconference. All members of the City Council and staff will only participate via the Zoom platform using the process described below. The meeting is being conducted pursuant to recent amendments to the teleconference rules required by the Ralph M. Brown Act allowing teleconferencing during a proclaimed state of emergency when local officials have recommended social distancing. The purpose of the amendments is to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in the **5:00 p.m. Closed Session** by:

- Using the Zoom website <https://us02web.zoom.us/j/83743314031>; Webinar ID 837 4331 4031 **OR**
- Calling 1.408.638.0968 or 1.669.900.6833 and entering the Webinar ID provided above

After the public comment period is closed, the City Council will enter a confidential Closed Session as authorized by the Ralph M Brown Act and the public will be unable to listen. Members of the public may hear a report out from Closed Session during the Regular Session, which begins at 7:00 p.m. Zoom access information for the Regular Session is below.

Members of the public can view and participate in the **6:00 p.m. Commission Interviews** by:

- Using the Zoom website <https://us02web.zoom.us/j/85643905052>; Webinar ID 856 4390 5052 **OR**
- Calling 1.408.638.0968 or 1.669.900.6833 and entering the Webinar ID provided above

Members of the public can view and participate in the **7:00 p.m. Regular Session** by:

- Using the Zoom website <https://us02web.zoom.us/j/88132268228>; Webinar ID 881 3226 8228 **OR**
- Calling 1.408.638.0968 or 1.669.900.6833 and entering the Webinar ID provided above; **OR**
- Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99 and calling in following the direction above; **OR**
- Viewing online at http://saratoga.granicus.com/MediaPlayer.php?publish_id=2 and calling in following the direction above.

The public will not be able to participate in the meeting in person.

Written Communication

Comments can be submitted in writing at www.saratoga.ca.us/comment. Written communications received by 5:00 p.m., eight calendar days before the Council Meeting will be included in the City Council’s agenda packet. Anything received after that time and up to the end of the public comment period for that item will be provided to the members of the Council and included in supplemental meeting materials.

Public Comment

Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council.

Meeting Recording Information

In accordance with the Saratoga City Council’s Meeting Recording Policy, City Council Study Sessions, Joint Meetings, Joint Sessions, Commission Interviews, Retreats, meetings with the Planning Commission, and Regular Session Meetings are recorded and made available following the meeting on the City website.

5:00 PM CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov’t Code Section 54957); Title: City Manager

6:00 PM COMMISSION INTERVIEWS

Time	Name	Commission	Vacancies	Incumbent
6:00 p.m.	Sridharan Badrinath	Parks & Recreation Commission	One Full Term (ending September 30, 2025)	No
6:10 p.m.	Hobert Wai	Parks & Recreation Commission	One Full Term (ending September 30, 2025)	No

7:00 PM REGULAR SESSION

ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on March 10, 2022.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

CEREMONIAL ITEMS

Proclamation Recognizing March 2022 as American Red Cross Month

Recommended Action:

Proclaim March 2022 as American Red Cross Month.

[Staff Report](#)

[Attachment A – Proclamation Recognizing March 2022 as American Red Cross Month](#)

Commendations Honoring 2021 Synopsys Science and Technology Championship Participants

Recommended Action:

Commend the 2021 Synopsys Science and Technology Championship Science participants who live in Saratoga.

[Staff Report](#)

[Attachment A - Commendations for 2021 Synopsys Science and Technology Championship Science Fair Participants.](#)

Appointment of Planning Commissioners

Recommended Action:

Adopt the Resolution appointing two members to the Planning Commission and direct the City Clerk to administer the Oath of Office.

[Staff Report](#)

[Attachment A - Resolution, Planning Commission Appointments](#)

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the Minutes for the March 2, 2022 City Council Regular Meeting.

[Staff Report \(Revised 03-14-2022\)](#)

[Attachment A - Minutes for the March 2, 2022 City Council Regular Meeting, Amended 03-14-2022](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles:
3/3/22 Period 9.

[Staff Report](#)

[Attachment A – 3/3/22 Check Register in the ‘A/P Checks by Period and Year’ report format](#)

1.3. Ordinance relating to appeals of State determinations regarding development in Very High Fire Hazard Zones

Recommended Action:

Adopt an ordinance amending section 16-05.020 of the Saratoga Municipal Code relating to appeals of State determinations regarding development in Very High Fire Hazard Zones.

[Staff Report](#)

[Attachment A - Fire Safe Determinations Appeals Ordinance](#)

1.4. Reconsider and Confirm Findings Pursuant to Assembly Bill 361

Recommended Action:

Reconsider and confirm findings pursuant to Assembly Bill 361 of the continued public health officials' recommendation to social distance and to therefore hold City of Saratoga Brown Act meetings by teleconference.

[Staff Report](#)

[Attachment A – Resolution 21-073 authorizing teleconferenced public meetings](#)

[Attachment B – Santa Clara County Health Officer Recommendation Regarding Public Meetings](#)

1.5. Resolution Amending the Policy for Meeting Recordings

Recommended Action:

Adopt the resolution amending the policy for meeting recordings to add City Council Finance Committee meetings to the list of City meetings that are recorded.

[Staff Report](#)

[Attachment A – Resolution Amending the Policy for Meeting Recordings](#)

1.6. Receive the Fiscal Year 2021 Cities' Financial Transactions Report and Direct Posting the Report to the City's Website

Recommended Action:

Receive the Fiscal Year 2021 (FY 21) Cities' Financial Transactions Report (CTFR) and direct posting the report to the City's website. Financial transactions in the CTFR reflect independently audited financial records as reported in the City's Annual Comprehensive Financial Report (ACFR.) The report contains no information or findings that differ from the ACFR.

[Staff Report](#)

[Attachment A – FY 21 Cities' Financial Transaction Report](#)

1.7. 2021 General Plan Housing Element Annual Progress Report

Recommended Action:

Adopt the attached Resolution accepting the 2021 General Plan Housing Element Annual Progress Report and direct staff to file the report with the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

[Staff Report](#)

[Attachment A - Resolution](#)

[Attachment B -2021 Housing Element Annual Progress Report](#)

2. GENERAL BUSINESS

2.1. Fiscal Year 2022 Mid-Year General Fund Budget Status Report and Budget Amendment

Recommended Action:

Receive Fiscal Year 2022 (FY 22) mid-year General Fund budget status report and adopt a resolution amending the fiscal year ending June 30, 2022 (FY 22) budget.

[Staff Report](#)

[Attachment A - Resolution](#)

[Presentation Slides \(added 03-16-2022\)](#)

2.2. Draft Fiscal Year 2023 Capital Improvement Program Budget Review

Recommended Action:

Review and provide direction on the draft Fiscal Year 2023 (FY 23) Capital Improvement Program (CIP) budget for inclusion in the annual budget.

Staff Report

[Attachment A - CIP Project Process Policy](#)

[Attachment B - FY 23 Budget Review and Approval Calendar](#)

[Attachment C - Fund Reserve Policies](#)

[Attachment D - Capital Improvement Planning Procedure](#)

[Attachment E - Funding Increases for Existing Projects](#)

[Attachment F - FY 23 Nominated CIP Projects](#)

[Presentation Slides \(added 03-16-2022\)](#)

COUNCIL ASSIGNMENTS

Mayor Tina Walia

Cities Association of Santa Clara County-City Selection Committee

Cities Association of Santa Clara County-Legislative Action Committee

Cities Association of Santa Clara County

Council Finance Committee

Hakone Foundation Executive Board

KSAR Community Access TV Board

Silicon Valley Clean Energy Authority Board of Directors

West Valley Mayors & Managers Association

Vice Mayor Kookie Fitzsimmons

Council Finance Committee

Hakone Foundation Board of Trustees

Santa Clara County Housing and Community Development (HCD) Advisory Committee

Saratoga Chamber of Commerce Board

Saratoga Sister City Committee Liaison

Council Member Mary-Lynne Bernald

Saratoga Historical Foundation Board of Directors

Council Member Rishi Kumar

Santa Clara County Library District Board of Directors

Santa Clara Valley Water Commission

West Valley Clean Water Program Authority Board of Directors

West Valley Solid Waste Management Authority Board of Directors

Council Member Yan Zhao

Association of Bay Area Governments

Saratoga Area Senior Coordinating Council Board of Directors

Saratoga Ministerial Association

Valley Transportation Authority (VTA) Policy Advisory Committee

Valley Transportation Authority (VTA) State Route 85 Corridor Policy Advisory Board

West Valley Sanitation District Board of Directors

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Britt Avrit, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on March 10, 2022 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 10th day of March 2022 at Saratoga, California.

Britt Avrit, MMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City website at www.saratoga.ca.us and are available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In compliance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting, please contact the City Clerk at bavrit@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

[28 CFR 35.102-35.104 ADA title II]