



SARATOGA CITY COUNCIL REGULAR MEETING

MARCH 20, 2019

5:00 P.M. JOINT MEETING

Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

Joint Meeting with Saratoga Ministerial Association

[Discussion Topics](#)

6:00 P.M. JOINT MEETING

Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

Joint Meeting with Saratoga Area Senior Coordinating Council (SASCC)

[Discussion Topics](#)

7:00 P.M. REGULAR SESSION

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on March 15, 2019.

REPORT FROM JOINT MEETINGS

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

CEREMONIAL ITEMS

Commendation for Jonathan Wittwer

Recommended Action:

Present the commendation to Jonathan Wittwer.

[Staff Report](#)

[Attachment A – Commendation for Jonathan Wittwer](#)

Commendation for Outgoing Planning Commissioner Joyce Hlava

Recommended Action:

Present the commendation to Joyce Hlava, recognizing her service on the Planning Commission.

[Staff Report](#)

[Attachment A – Commendation for Joyce Hlava](#)

Appointment of Commissioners & Oath of Office

Recommended Action:

Approve the resolution appointing 2 members to the Planning Commission and direct the City Clerk to administer the Oath of Office.

[Staff Report](#)

[Attachment A – Resolution of Appointment](#)

[Attachment B -- Oaths of Office](#)

Public Safety Task Force Appointments

Recommended Action:

Approve the resolution appointing members to the Public Safety Task Force and direct the City Clerk to administer the Oath of Office to the Public Safety Task Force Members.

[Staff Report](#)

[Attachment A – Resolution of Appointment](#)

[Attachment B – Oaths of Office](#)

[Attachment C – Resolution No. 19-007](#)

Proclamation Recognizing March 2019 as American Red Cross Month

Recommended Action:

Present a proclamation to a representative of the American Red Cross and receive a presentation about American Red Cross in Santa Clara County.

[Staff Report](#)

[Attachment A: Proclamation for March 2019 as American Red Cross Month](#)

SPECIAL PRESENTATIONS

Presentation on Reach Your Destination Easily (RYDE)

Recommended Action:

Receive presentation on RYDE.

[Staff Report](#)

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on February 20, 2019 and March 6, 2019.

[Staff Report](#)

[Attachment A – Minutes for the Regular City Council Meeting on February 20, 2019](#)

[Attachment B – Minutes for the Regular City Council Meeting on March 6, 2019](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles: 03/05/2019 Period 9; and 03/12/2019 Period 9.

[Staff Report](#)

[Check Register - 03-05-2019 Period 9](#)

[Check Register - 03-12-2019 Period 9](#)

1.3. Agreement with the Santa Clara County FireSafe Council

Recommended Action:

Authorize the City Manager to execute an agreement with the Santa Clara County FireSafe Council in the amount of \$25,000 per fiscal year through June 30, 2023 for wildfire prevention and preparedness services.

[Staff Report](#)

[Attachment A – Proposed Agreement](#)

1.4. Extension of Contract with North Bay Building Maintenance for Janitorial Services

Recommended Action:

Authorize the City Manager to execute the contract extension option with North Bay Building Maintenance for one additional year of janitorial services starting July 1, 2019, for an amount not to exceed of \$70,000.

[Staff Report](#)

[Attachment A – Copy of Proposed Contract Amendment with NBBM](#)

1.5. Event Insurance for Certain Community Events

Recommended Action:

Include SVDC community events and Saratoga’s Independence Day Celebration under the City’s insurance program.

[Staff Report](#)

[Attachment A - Hazard Groups and Rate Schedule](#)

1.6. Garden Patio/Bocce Ball Court and Senior Center Entrances Remodel Capital Projects
Budget Adjustment

Recommended Action:

Approve Budget Adjustment to provide funding for the Garden Patio/Bocce Ball Court and Senior Center Entrances Remodel Capital Projects.

[Staff Report](#)

[Attachment A – Budget Resolution](#)

1.7. 2018 General Plan Housing Element Annual Progress Report

Recommended Action:

Adopt the attached Resolution accepting the 2018 General Plan Housing Element Annual Progress Report and direct staff to file the report with the Governor’s Office of Planning and Research and the Department of Housing and Community Development.

[Staff Report](#)

[Attachment A: Resolution](#)

[Attachment B: 2018 Housing Element Annual Progress Report](#)

1.8. Funding Agreement with Santa Clara Valley Transportation Authority for 2016
Measure B Local Streets and Roads Program

Recommended Action:

Authorize the City Manager to execute the Funding Agreement with the Santa Clara Valley Transportation Authority.

[Staff Report](#)

[Attachment A - Proposed Allocations](#)

[Attachment B – One-time Advance Allocation Amounts](#)

[Attachment C – Funding Agreement](#)

1.9. Orchard Maintenance Service Contract – Matthew Novakovich

Recommended Action:

Approve a 12-month Maintenance Service Contract for maintenance of the Heritage Orchard in the amount of \$84,420 and authorize the City Manager to execute the same.

[Staff Report](#)

[Attachment A - Maintenance Contract](#)

2. PUBLIC HEARING

None

3. GENERAL BUSINESS

3.1. Allocation of Community Event Grant Program Funds

Recommended Action:

Review Community Event Grant Program applications and additional secured funding requests for Fiscal Year 2019/20 and determine allocations.

[Staff Report](#)

[Attachment A: Summary of Community Event Grant Applications & Secured Funding 2019.20](#)

[Attachment B: Application and Funding Comparison for Previous Year and FY 2019.20](#)

[Attachment C: Community Event Grant Applications](#)

[Attachment D: Saratoga Village Development Council Secured Funding Decrease Request](#)

[Attachment E: Chamber of Commerce Secured Funding Increase Request](#)

[Supplemental Attachment](#)

3.2. Update to Agreements with SASCC

Recommended Action:

Authorize the City Manager to execute an Amended and Restated Lease Agreement and a new Support Agreement with the Saratoga Area Senior Coordinating Council.

[Staff Report](#)

[Attachment A - Amended & Restated Lease](#)

[Attachment B - Support Agreement](#)

[Attachment C - Current Lease Agreement](#)

[Attachment D - Current Support Agreement](#)

3.3. Report on Annexation Process - Mountain Winery

Recommended Action:

Staff recommends that the City Council receive the report and provide direction to staff.

[Staff Report](#)

COUNCIL ASSIGNMENTS

Mayor Manny Cappello

Cities Association of Santa Clara County Board of Directors

Cities Association of Santa Clara County-City Selection Committee

Cities Association of Santa Clara County-Legislative Action Committee
Council Finance Committee
Saratoga Area Senior Coordinating Council (SASCC)
West Valley Mayors and Managers
West Valley Sanitation District

Vice Mayor Howard Miller
Council Finance Committee
KSAR Community Access TV Board
Saratoga Ministerial Association
Saratoga Sister City Organization
Silicon Valley Clean Energy Authority Board of Directors
Valley Transportation Authority (VTA) Policy Advisory Committee
VTA State Route 85 Corridor Policy Advisory Board

Council Member Rishi Kumar
Santa Clara County Library Joint Powers Authority
Santa Clara Valley Water District Commission
West Valley Clean Water Program Authority
West Valley Solid Waste Management Joint Powers Authority

Council Member Mary-Lynne Bernald
Hakone Foundation Board & Executive Committee
Public Art Committee
Santa Clara County Housing and Community Development (HCD) Council Committee
Santa Clara/Santa Cruz Airport/Community Roundtable
Saratoga Historical Foundation

Council Member Yan Zhao
Association of Bay Area Governments
Hakone Foundation Board
Public Art Committee
Saratoga Chamber of Commerce & Destination Saratoga

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Crystal Bothelio, Deputy City Manager for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on March 15, 2019 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.

Signed this 15th day of March 2019 at Saratoga, California.

Crystal Bothelio, Deputy City Manager

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at www.saratoga.ca.us.

Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.

In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868.1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]



**CITY OF SARATOGA
CITY COUNCIL MEETING CALENDAR 2019**

- 03/20 5:00 p.m. Joint Meeting with Saratoga Ministerial Association | 6:00 p.m. Joint Meeting with SASCC | 7:00 p.m. Regular Session
- 04/03 Meeting Cancelled
- 04/15 6:00 p.m. Budget Study Session
- 04/17 6:00 p.m. Joint Meeting with Mountain Winery | 7:00 p.m. Regular Session
- 04/30 5:00 p.m. Youth Commission Interviews (time tentative)
- 05/01 5:00 p.m. Joint Meeting with Chamber of Commerce | 6:00 p.m. Joint Meeting with Planning Commission | 7:00 p.m. Regular Session
- 05/15 6:00 p.m. Joint Meeting with Board of Supervisor President Joe Simitian
- 06/05 5:30 p.m. Joint Meeting with Saratoga Neighborhood & Neighborhood Watch in Senior Center
- 06/19 6:00 p.m. Joint Meeting with Hakone Board | 7:00 p.m. Regular Session
- 07/03 5:00 p.m. Closed Session | 7:00 p.m. Regular Session
- 07/17 Recess
- 08/07 Recess
- 08/21 5:00 p.m. Closed Session | 6:00 p.m. Joint Meeting with Youth in Government | 7:00 p.m. Regular Session
- 09/04 6:00 p.m. Joint Meeting with Montalvo Arts | 7:00 p.m. Regular Session
- 09/18 6:00 p.m. Joint Meeting with Youth Commission | 7:00 p.m. Regular Session
- 10/03 5:30 p.m. Joint Meeting with West Valley – Mission Community College Board of Trustees and Saratoga Schools and Boards at West Valley College | 7:00 p.m. Regular Session

10/05 1:00 p.m. State of the City in Joan Pisani Community Center
10/16 6:00 p.m. Joint Meeting with Historical Foundation | 7:00 p.m. Regular Session

11/06 6:00 p.m. Joint Meeting with State Senator Jim Beall Jr. | 7:00 p.m. Regular Session
11/20 6:00 p.m. Joint Meeting with Assembly Member Evan Low | 7:00 p.m. Regular Session

12/04 6:00 p.m. Joint Meeting with Sheriff's Office | 7:00 p.m. Council Reorganization and
Regular Session
12/18 6:00 p.m. Study Session – Council Norms | 7:00 p.m. Regular Session

Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Linda Callon Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue and Regular Session begins at 7:00 p.m. in the Civic Theater at 13777 Fruitvale Avenue.