



SARATOGA CITY COUNCIL REGULAR MEETING

APRIL 7, 2021

AMENDED -PRESENTATION & WRITTEN COMMUNICATION

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Council members and staff will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in the **Study Session** by:

1. Using the Zoom website <https://us02web.zoom.us/j/82123707835> or App (Webinar ID 821 2370 7835) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (821 2370 7835), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor.

Members of the public can view and participate in the **Regular Session** of the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/81867126378> or App (Webinar ID 818 6712 6378) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (818 6712 6378), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99), calling 1.669.900.6833 or 1.408.638.0968, entering the Webinar ID (818 6712 6378) and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
4. Viewing online at http://saratoga.granicus.com/MediaPlayer.php?publish_id=2 and calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (818 6712 6378), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor. Please mute your computer or television before giving public comment.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Council prior to the meeting by commenting online at www.saratoga.ca.us/comment prior to the start of the meeting. These emails will be provided to the members of the Council and will become part of the official record of the meeting.

During the meeting the Mayor will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at debbieb@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

6:00 P.M. STUDY SESSION

Members of the public can view and participate in the **Study Session** by:

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Mayoral Rotation Policy

Recommended Action:

Staff recommends that the City Council discuss the Mayoral Rotation Policy and provide direction to staff.

[Staff Report](#)

[Attachment A – Resolution No. 10-002 Implementing a Policy for Rotation of Mayor and Vice Mayor](#)

[Written Communications](#)

7:00 P.M. REGULAR SESSION

Members of the public can view and participate in the **Regular Session** of the meeting by:

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ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on April 1, 2021.

REPORT ON STUDY SESSION

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on March 17, 2021.

[Staff Report](#)

[Attachment A – Minutes for the Regular City Council Meeting on March 17, 2021](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles: 03/23/21 Period 9; 03/31/21 Period 9:

[Staff Report](#)

[Check Register - 03-23-2021 P9](#)

[Check Register - 03-31-2021 P9](#)

1.3. Treasurer's Report for the Month Ended February 28, 2021

Recommended Action:

Review and accept the Treasurer's Report for the month ended February 28, 2021.

[Treasurer Report](#)

1.4. Business License Renewal Extension Program Update

Recommended Action:

Receive report and authorize staff to approve a second extension for an additional six months.

[Staff Report](#)

1.5. Functional Classification Change for Local Streets and Roads

Recommended Action:

Adopt the resolution approving the submittal of functional classification change for local streets and roads to the State of California, Department of Transportation (Caltrans).

[Staff Report](#)

[Attachment A- Saratoga Roadway Classification Designations](#)

[Attachment B- Resolution](#)

1.6. AB 939 and Household Hazardous Waste Agreements with Santa Clara County

Recommended Action:

Authorize the City Manager to sign the Agreement for Countywide Assembly Bill 939 Implementation Fee and Santa Clara County Household Hazardous Waste Collection Program

Agreement with a \$45,244 augmentation for Fiscal Year 2021/22.

[Staff Report](#)

[Attachment A- Agreement for Countywide AB939 Implementation Fee](#)

[Attachment B- Agreement for Countywide Household Hazardous Waste \(HHW\) Collection Program](#)

2. PUBLIC HEARING

Items placed under this section of the Agenda are those defined by law as requiring a special notice and/or a public hearing or those called by the City Council on its own volition. During Public Hearings for appeals, Items requested for continuance are subject to the City Council's approval at the Council Meeting.

2.1. Landmark Designation & Mills Act Agreement for 20280 Saratoga-Los Gatos Road. Application No. MIL21-0001 & LNDMRK21-0001

Recommended Action:

The Heritage Preservation Commission (HPC) recommends that the City Council:

1. Conduct a public hearing on the proposal to designate the subject property as a historic landmark and enter into a Mills Act Agreement.

2. Introduce and waive first reading of the attached ordinance designating the property as a historic landmark.

3. Direct staff to place the ordinance on the Consent Calendar for adoption at the next regular meeting of the City Council.

4. Adopt the attached Resolution authorizing the City Manager to enter into a Mills Act Agreement for the property located at 20280 Saratoga-Los Gatos Road upon the effective date of the landmark ordinance.

[Staff Report](#)

[Attachment A - Landmark Status Ordinance](#)

[Attachment B - Resolution for Mills Act](#)

[Attachment C- Mills Act Historic Property Preservation Agreement](#)

[Attachment D- Saratoga-Los Gatos Rd 20280 DPR](#)

[Attachment E-Historic Evaluation](#)

3. GENERAL BUSINESS

3.1. Community Event Grant Funding Reallocation Request for Saratoga Area Senior Coordinating Council (SASCC)

Recommended Action:

Consider the request from the Saratoga Area Senior Coordinating Council (SASCC) to reallocate \$5,000 from the Fiscal Year 2020/21 Secured Funding Community Event Grant Program to support SASCC's general operations.

[Staff Report](#)

[Attachment A – Funding Reallocation Request Letter](#)

3.2. Acceptance of Paint the City Artwork

Recommended Action:

Accept artwork recommended by the Public Art Committee for the 3 utility box locations included in the 2021 cycle of Paint the City: Saratoga Utility Box Art project; approve and authorize the artist stipend in the amount of \$600 per location.

[Staff Report](#)

[Attachment A - Recommended Artwork](#)

[Attachment B - Summary of Paint the City 2021 Voting Results Presentation](#)

3.3. 2020 General Plan Housing Element Annual Progress Report

Recommended Action:

Adopt the attached Resolution accepting the 2020 General Plan Housing Element Annual Progress Report and direct staff to file the report with the Department of Housing and Community Development (HCD).

[Staff Report](#)

[Attachment A - Resolution](#)

[Attachment B -2020 Housing Element Annual Progress Report](#)

3.4. Resolution Expressing Support for Local Control of Zoning and Housing

Recommended Action:

Approve the resolution in support of local control of zoning and housing and authorize submittal of a letter from the City Council to Saratoga's State representatives.

[Staff Report](#)

[Attachment A – Resolution Expressing Support for Local Control of Zoning and Housing](#)

[Attachment B – Letters](#)

3.5. City Council Position on Senate Bill 6

Recommended Action:

Approve the resolution in opposition to Senate Bill 6 and authorize submittal of letters from the City Council expressing its opposition.

[Staff Report](#)

[Attachment A – Resolution in Opposition to SB 6](#)

[Attachment B – Letters](#)

3.6. Reflective Neighborhood Watch Vests

Recommended Action:

Provide direction to staff on the proposal to purchase reflective Neighborhood Watch vests to be distributed as part of a drive-through resource fair and the source of funding for the vests.

[Staff Report
Presentation](#)

3.7. City of Saratoga Community Event Promotion and Sponsorship Policy

Recommended Action:

Approve the resolution establishing the Community Event Promotion and Sponsorship Policy to provide guidance for City promotion and sponsorship of community events.

[Staff Report
Attachment A – Resolution Establishing the Community Event Promotion & Sponsorship
Policy
Presentation](#)

COUNCIL ASSIGNMENTS

Mayor Yan Zhao

Association of Bay Area Governments
Cities Association of Santa Clara County-City Selection Committee
Cities Association of Santa Clara County-Legislative Action Committee
Cities Association of Santa Clara County
Council Finance Committee
Valley Transportation Authority (VTA) Policy Advisory Committee
VTA State Route 85 Corridor Policy Advisory Board
West Valley Mayors & Managers
West Valley Sanitation District

Vice Mayor Tina Walia

Council Finance Committee
KSAR Community Access TV Board
Saratoga Area Senior Coordinating Council (SASCC)
Silicon Valley Clean Energy Authority Board of Directors
Saratoga Ministerial Association

Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority
Santa Clara Valley Water District Commission
West Valley Clean Water Program Authority
West Valley Solid Waste Management Joint Powers Authority

Council Member Kookie Fitzsimmons

Chamber of Commerce
Hakone Foundation Board
Santa Clara County Housing and Community Development (HCD) Council Committee
Saratoga Public Art Committee

Sister City Organization

Council Member Mary-Lynne Bernald

Hakone Foundation Board & Executive Committee
Santa Clara/Santa Cruz Airport/Community Roundtable
Saratoga Public Art Committee
Saratoga Historical Foundation

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Debbie Bretschneider, CMC, City Clerk, for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on April 1, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 1st day of April 2021 at Saratoga, California.

Debbie Bretschneider, CMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us. Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

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CITY OF SARATOGA CITY COUNCIL MEETING CALENDAR 2021

04/07 6:00 p.m. Study Session on Mayoral Rotation Policy | 7:00 p.m. Regular Session
04/21 5:00 p.m. Commission Interviews | 6:00 p.m. Joint Meeting with Planning Commission | 7:00 p.m. Regular Session

- 04/27** 6:00 p.m. **Study Session** on Fiscal Year 2021/22 Budget
- 05/04** 5:00 p.m. Commission Interviews – Youth Commission (time tentative)
- 05/05** 6:00 p.m. Joint Meeting with Montalvo Arts | 7:00 p.m. Regular Session
- 05/19** 6:00 p.m. Joint Meeting with Board of Supervisor Joe Simitian | 7:00 p.m. Regular Session
- 06/02** 4:30 p.m. Commission Interviews | 5:30 p.m. Joint Meeting with Saratoga Neighborhoods & Neighborhood Watch, Joan Pisani Community Center, Multipurpose Room | 7:00 p.m. Regular Session
- 06/16** 5:00 p.m. Joint Meeting with Santa Clara County Fire | 6:00 p.m. Joint Meeting with Silicon Valley Leadership Group | 7:00 p.m. Regular Session
- 07/07** 5:00 p.m. Closed Session | 6:00 p.m. **Study Session** on E-Communications Policy | 7:00 p.m. Regular Session
- 07/21** 5:00 p.m. Closed Session | 6:00 p.m. Joint Meeting with Hakone Board | 7:00 p.m. Regular Session
- 08/04** Tentative -No Meeting - Recess
- 08/18** Tentative -No Meeting - Recess
- 09/01** 5:00 p.m. Commission Interviews – Library & Community Engagement Commission & Parks & Recreation Commission | 6:00 p.m. Joint Meeting with Historical Foundation | 7:00 p.m. Regular Session
- 09/15** 5:00 p.m. **Study Session** on Rules of Parliamentary Procedure | 6:00 p.m. Joint Meeting with Youth Commission | 7:00 p.m. Regular Session
- 10/06** 5:00 p.m. Joint Meeting with Mountain Winery | 6:00 p.m. Joint Meeting with Sheriff's Office | 7:00 p.m. Regular Session
- 10/20** 6:00 p.m. Joint Meeting with West Valley – Mission Community College District Board of Trustees | 7:00 p.m. Regular Session
- 11/03** 5:30 p.m. Joint Meeting with Saratoga Schools | 7:00 p.m. Regular Session
- 11/17** 5:00 p.m. Joint Meeting with Los Gatos Saratoga Recreation | 6:00 p.m. Joint Meeting with State Senator Dave Cortese | 7:00 p.m. Regular Session
- 12/01** 5:00 p.m. Commission Interviews – Heritage Preservation Commission & Traffic Safety Commission | 6:00 p.m. Joint Meeting with Assembly Member Low | 7:00 p.m. City Council Reorganization | Regular Session
- 12/15** 6:00 p.m. **Study Session** on City Council Norms | 7:00 p.m. Regular Session