



Saratoga Library Commission Regular Meeting

Agenda

Date: Tuesday, April 24, 2018

Time: 7:00 p.m.

Location: Saratoga Library/Community Room
13650 Saratoga Avenue
Saratoga, CA 95070

Call to Order

Roll Call

Oral Communications on Non-Agendized Items

Any member of the public may address the Library Commission for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Library Commission from discussing or taking action on such items. The Library Commission may choose to place the topic on a future agenda.

Approval of Minutes

Draft minutes for the February 27, 2018

Agenda Items

1. **West Valley College Collaboration**

Summary: One of the Library Commission's work plan items includes identifying opportunities to partner with West Valley College, including the 2019 Coral Reef Crochet Project.

2. **Commissioner-Led Events: Junior Achievement**

Summary: The Library Commission work plan includes providing support for Library events and program. The Library Commission has been working to support the Library through coordination of events, such as Junior Achievement.

3. **Library Card Promotion: Commissioner Engagement**

Summary: The Library Commission has been discussing opportunities to increase the number of residents with library cards and the initiative is included in the Commission's work plan. Strategies identified for increasing the number of residents with library cards includes volunteering at outreach programs/events and conducting targeted outreach to Monte Sereno residents.

4. Library Space Utilization

Summary: Discuss and consider utilization of Saratoga Library space.

5. Community News & Trends

Summary: Share news and trends within the community.

Reports

1. Nancy Howe, Santa Clara County Librarian
2. Michael Eitner, Saratoga Community Librarian
3. Alice Patrick, Friends of the Saratoga Libraries
4. Saratoga Library Teen Advisory Board
5. Karen Burley, Library Commission Chair
6. Crystal Bothelio, Saratoga Deputy City Manager

Summarize Action Items

Agenda Items for Next Meeting – June 26, 2018

Adjournment

Certificate of Posting of the Agenda, Distribution of Agenda Packet, & Compliance with Americans with Disabilities Act

I, Crystal Bothelio, Deputy City Manager for the City of Saratoga, declare that the foregoing agenda for the meeting of the Library Commission was posted and available for review on April 18, 2018 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.

Signed this 18th day of April 2018 at Saratoga, California.

Crystal Bothelio, Deputy City Manager

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Library Commission by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the Library Commission.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868.1294 or npimentel@saratoga.ca.us. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 5.102-35.104 ADA title II]