



SARATOGA CITY COUNCIL REGULAR MEETING

MAY 3, 2023

AMENDED AGENDA

- **05/03/2023 SPECIAL PRESENTATION ITEM 1 PRESENTATION SLIDES ADDED**
- **05/03/2023 ITEM 2.1 WRITTEN COMMUNICATIONS ADDED**
- **05/03/2023 ITEM 2.5 WRITTEN COMMUNICATIONS ADDED**
- **05/04/2023 SPECIAL PRESENTATION ITEM 2 PRESENTATION SLIDES ADDED**
- **05/04/2023 ITEM 2.1 WRITTEN COMMUNICATIONS ADDED**

Public Participation Information

In accordance with Saratoga City Council's Remote Public Participation Policy, members of the public may participate in this meeting in person at the location listed below or via remote attendance using the Zoom information below.

Members of the public can view and participate in the **5:00 p.m. Study Session** by:

1. Attending the meeting in person at the City Hall Linda Callon Conference Room, located at 13777 Fruitvale Avenue, Saratoga CA 95070; **OR**
2. Accessing the meeting through Zoom
 - Webinar URL: <https://us02web.zoom.us/j/86846057855>
 - Webinar ID 868 4605 7855
 - Call In: 1.408.638.0968 or 1.669.900.6833

Members of the public can view and participate in the **6:00 p.m. Joint Session** by:

1. Attending the meeting in person at the City Hall Linda Callon Conference Room, located at 13777 Fruitvale Avenue, Saratoga CA 95070; **OR**
2. Accessing the meeting through Zoom
 - Webinar URL: <https://us02web.zoom.us/j/88482254658>
 - Webinar ID 884 8225 4658 **OR**
 - Calling 1.408.638.0968 or 1.669.900.6833

Members of the public can view and participate in the **7:00 p.m. Regular Session** by:

1. Attending the meeting in person at the Civic Theater, Council Chambers located at 13777 Fruitvale Avenue, Saratoga CA 95070; **OR**
2. Accessing the meeting through Zoom
 - Webinar URL: <https://us02web.zoom.us/j/81627041223>
 - Webinar ID: 816 2704 1223
 - Call In: 1.408.638.0968 or 1.669.900.6833; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99 and calling in following the direction above; **OR**
4. Viewing online at www.saratoga.ca.us/watch and calling in following the direction above.

Written Communication

Comments can be submitted in writing at www.saratoga.ca.us/comment. Written communications will be provided to the members of the City Council and included in the Agenda Packet and/or in supplemental meeting materials.

Public Comment

Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council. Public Comment will begin with speakers attending in-person first followed by those attending via Zoom.

Meeting Recording Information

In accordance with the Saratoga City Council's Meeting Recording Policy, City Council Study Sessions, Joint Meetings, Joint Sessions, Commission Interviews, Retreats, meetings with the Planning Commission, and Regular Session Meetings are recorded and made available following the meeting on the City website.

5:00 PM STUDY SESSION

City Hall, Linda Callon Conference Room | 13777 Fruitvale Avenue, Saratoga, CA 95070

Single Family Design Review Process and the Housing Accountability Act

Recommended Action:

Review the requirements of the Housing Accountability Act in comparison to the City's Single Family Design Review Process in preparation for the Joint Session with the Planning Commission.

[Staff Report](#)

[Attachment A - HAA Summary](#)

6:00 PM JOINT SESSION

City Hall, Linda Callon Conference Room | 13777 Fruitvale Avenue, Saratoga, CA 95070

Planning Commission Work Plan

Recommended Action:

Meet with Commission, discuss priorities and approve the FY 2023/24 work plan with input provided by the City Council.

[Staff Report](#)

[Attachment A - Proposed FY23-24 Work Plan](#)

7:00 PM REGULAR SESSION

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on April 27, 2023.

REPORT FROM STUDY SESSION

REPORT FROM JOINT SESSION

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

CEREMONIAL ITEMS

Proclamation Declaring May 2023 as National Preservation Month

Recommended Action:

Proclaim May 2023 as National Preservation Month in the City of Saratoga.

[Staff Report](#)

[Attachment A – Proclamation Declaring May 2023 as National Preservation Month](#)

Proclamation Honoring the 20th Anniversary of Assistance League of Los Gatos-Saratoga

Recommended Action:

Present a proclamation recognizing the 20th anniversary of Assistance League of Los Gatos-Saratoga

[Staff Report](#)

[Attachment A: Proclamation celebrating the 20th Anniversary of Assistance League of Los Gatos-Saratoga](#)

SPECIAL PRESENTATIONS

College of Adaptive Arts Special Presentation

Recommended Action:

Receive presentation from the College of Adaptive Arts.

[Staff Report](#)

[Presentation Slides \(added 05-03-2023\)](#)

Catholic Charities of Santa Clara County Long-Term Care Ombudsman Program Special Presentation

Recommended Action:

Receive presentation from Catholic Charities of Santa Clara County Long-Term Care Ombudsman Program.

[Staff Report](#)

[Presentation Slides \(added 05/04/2023\)](#)

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the Minutes for the April 19, 2023 City Council Regular Meeting.

[Staff Report](#)

[Attachment A - Minutes for the April 19, 2023 City Council Regular Meeting](#)

1.2. Review and Accept Accounts Payable Check Registers

Recommended Action:

Review and accept the 04/13/2023 and 04/20/2023 accounts payable vendor payment check registers.

[Staff Report](#)

[Attachment A - Check Register Reports 04-13-2023](#)

[Attachment B - Check Register 04-20-2023](#)

1.3. Treasurer's Report for the Month Ended March 31, 2023

Recommended Action:

Review and accept the Treasurer's Report for the month ended March 31, 2023.

[Staff Report](#)

1.4. Authorization to Write Off Bad Debt

Recommended Action:

Authorize write off bad debt totaling \$1,449 as of March 31, 2023.

[Staff Report](#)

2. GENERAL BUSINESS

2.1. Renaming of Friendship Hall at Saratoga Prospect Center the Jack Mallory Friendship Hall

Recommended Action:

Adopt the resolution renaming Friendship Hall at Saratoga Prospect Center to the Jack Mallory Friendship Hall and allocating \$2,500 from the City Council Discretionary Fund for updated signage or \$3,350 from the City Council Discretionary Fund for both updated signage and commemorative plaque.

[Staff Report](#)

[Attachment A – Resolution Renaming Friendship Hall at Saratoga Prospect Center](#)

[Attachment B – Saratoga Prospect Center Site Diagram](#)

[Supplemental Memo - Item 2.1 Written Communications \(added 05-03-2023\)](#)

[Written Communications \(added 05-04-2023\)](#)

2.2. Fiscal Year 2023/24 Community Event Grant Program Competitive Allocations

Recommended Action:

Consider the following Library and Community Engagement Commission recommendation for Fiscal Year 2023/24 Community Event Grant Program competitive allocations:

- Blossom Festival Table: \$500
- Mural, Mural, on the Wall: \$1,700 (if final artwork follows art approval process described in City of Saratoga Public Art Policy regardless of final mural location)
- Dragon Boat Festival: \$2,000
- 'Saratoga, My Home' Public Art Contest: \$1,200

[Staff Report](#)

[Attachment A – Applications](#)

[Attachment B – Community Event Grant Program Policy](#)

2.3. Los Gatos-Saratoga Community Education and Recreation Amended Lease and Park Reservation Management Service Agreement

Recommended Action:

Authorize the City Manager to execute the amended lease agreement with Los Gatos-Saratoga Community Education and Recreation as well as a new service agreement for parks reservation management.

[Staff Report](#)

[Attachment A – Amended Lease Agreement](#)

[Attachment B – Parks Reservation Management Service Agreement](#)

2.4. Group Use Permit Implementation Policy Amendment

Recommended Action:

Adopt the resolution amending the City of Saratoga Group Use Implementation Policy and direct staff to include updates in the next Annual Code Update to reflect the changing park reservation service model and otherwise update the Code regarding park permits.

[Staff Report](#)

[Attachment A – Resolution Amending the City of Saratoga Group Use Permit Implementation Policy](#)

[Attachment B – Current Group Use Permit Implementation Policy](#)

2.5. Consider Owner Occupancy Requirement for Mills Act Agreements

Recommended Action:

Provide direction to staff regarding whether the City should require that residential buildings subject to a Mills Act agreement be owner occupied.

[Staff Report](#)

[Attachment A- City Council Resolution 03-016](#)

[Attachment B- Form Mills Act Agreement](#)

[Supplemental Memo - Item 2.5 Written Communications \(added 05-03-2023\)](#)

2.6. Emergency Communications

Recommended Action:

Receive report and provide direction on communications practices.

[Staff Report](#)

COUNCIL ASSIGNMENTS

[Council Assignments](#)

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Britt Avrit, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on April 27, 2023 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 27th day of April 2023 at Saratoga, California.

Britt Avrit, MMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City website at www.saratoga.ca.us and are available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In compliance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting, please contact the City Clerk at bavrit@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety. [28 CFR 35.102-35.104 ADA title II]