



SARATOGA PLANNING COMMISSION REGULAR MEETING

MAY 8, 2019

7:00 P.M. - PLANNING COMMISSION REGULAR MEETING

Civic Theater | 13777 Fruitvale Avenue, Saratoga CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES

Action Minutes from the Regular Planning Commission Meeting of April 10, 2019.

Recommended Action:

Approve Minutes of April 10, 2019 meeting.

[Draft Minutes](#)

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public will be allowed to address the Planning Commission for up to three (3) minutes on matters not on this agenda. This law generally prohibits the Planning Commission from discussing or taking action on such items. However, the Planning Commission may instruct staff accordingly regarding Oral Communications.

REPORT ON APPEAL RIGHTS

If you wish to appeal any decision on this Agenda, you may file an Appeal Application with the City Clerk within fifteen (15) calendar days of the date of the decision.

1. NEW BUSINESS

1.1. Proposed Capital Improvement Projects for FY 2019/2020

Recommended Action:

Staff recommends the Planning Commission adopt Resolution No. 19-013 finding the proposed FY 19/20 CIP projects conform to the General Plan.

[Staff Report](#)

[Attachment 1 - Resolution 19-0013](#)

[Attachment 2 - Project Summaries](#)

[Attachment 3 - General Plan Conformity](#)

1.2. Update of Village Design Guidelines

Recommended Action:

Staff recommends the Planning Commission review the updated illustrations and

format of the Village Design Guidelines and forward a recommendation of approval to the City Council.

[Staff Report](#)

[Attachment 1- Village Design Guidelines Updated Draft-April 2019](#)

[Attachment 2-City Council Report \(without attachment 3\) and August 16, 2017](#)

[Minutes](#)

[Attachment 3-City Council Approved Policy Statements \(Saratoga Village Design Guidelines\)](#)

[Attachment 4- Village Design Guidelines 2012](#)

[Attachment 5- Comments from the HPC](#)

2. PUBLIC HEARING

Applicants and/or their representatives have a total of ten (10) minutes maximum for opening statements. All interested persons may appear and be heard during this meeting regarding the items on this agenda. If items on this agenda are challenged in court, members of the public may be limited to raising only issues raised at the Public Hearing or in written correspondence delivered to the Planning Commission at, or prior to the close of the Public Hearing. Members of the public may comment on any item for up to three (3) minutes. Applicants and/or their representatives have a total of five (5) minutes maximum for closing statements.

- 2.1. **Application APPC19-0001; 20740 Canyon View Drive (503-22-048); Peter Fu and Jennie Lee.** An appeal of the Community Development Director's application of City Code Sections 15-06.195 (Demolition) and 15-45.065 (Administrative Design Review) regarding the proposed addition/remodel project at 20740 Canyon View Drive. The site is zoned R-1-10,000 with a General Plan Designation of M-10 (Medium Density Residential). Staff Contact: Nicole Johnson (408) 868-1209 or njohnson@saratoga.ca.us.

Recommended Action:

Adopt Resolution No.19-011 upholding staff's determination that the scope of work for the project is a demolition of the existing home pursuant to City Code Section 15-06.195 and requires Administrative Design Review pursuant to City Code Section 15-45.065.

[Staff Report](#)

[Attachment 1 - Resolution 19-0011](#)

[Attachment 2- Site Photos](#)

- 2.2. **Zoning Ordinance Amendment ZOA19-0002.**

Amendments to Chapter 15 (Zoning Regulations) of the Saratoga City Code regarding temporary off-site signs in residential districts (15-30.135). Staff Contact: Paige Olanié (408) 868-1230 or polanie@saratoga.ca.us.

Recommended Action:

Approve Resolution No.19-010 recommending the City Council adopt the proposed ordinance amending Section 15-30.135 of the Saratoga Municipal Code regarding temporary off-site signs in residential districts.

[Staff Report](#)

[Attachment 1 - Resolution 19-0010](#)

[Attachment 2 - Excerpts from Article 15-30](#)

DIRECTOR ITEMS

COMMISSION ITEMS

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA

I, Frances Reed, Administrative Assistant for the City of Saratoga, declare that the foregoing agenda for the meeting of the Planning Commission was posted and available for public review on May 2, 2019 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.

Signed this 2nd day of May 2019 at Saratoga, California.

Frances Reed, Administrative Assistant

In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408/868-1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]

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