



SARATOGA CITY COUNCIL REGULAR MEETING

JUNE 19, 2019

5:45 P.M. CLOSED SESSION

Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

CONFERENCE WITH LABOR NEGOTIATORS (Gov't Code 54957.6)

Agency Designated Representatives:

City Manager James Lindsay, City Attorney Richard Taylor, Human Resources Manager
Monica LaBossiere

Employee Organization: Northern California Carpenters Regional Council, Carpenters
Forty Six Northern California Counties Conference Board and their Affiliated Local
Unions

CONFERENCE WITH LABOR NEGOTIATORS (Gov't Code 54957.6)

Agency Designated Representatives:

City Manager James Lindsay, City Attorney Richard Taylor

Unrepresented Employees: All

6:00 P.M. JOINT MEETING

Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

Joint Meeting with Hakone Foundation Board

[Discussion Topics](#)

7:00 P.M. REGULAR SESSION

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on June 13, 2019.

REPORT FROM CLOSED SESSION

REPORT FROM JOINT MEETING

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

CEREMONIAL ITEMS

Proclamation Declaring June as LGBTQ Pride Month

Recommended Action:

Present the proclamation to BAYMEC Community Foundation Executive Director Ken Yeager.

[Staff Report](#)

[Attachment A – Proclamation for LGBTQ Pride Month](#)

Appointment of Traffic Safety Commissioner & Oath of Office

Recommended Action:

Approve the attached resolution appointing one new member to the Traffic Safety Commission and changing the term of a current member of that Commission; and direct the City Clerk to administer the Oath of Office.

[Staff Report](#)

[Attachment A -Resolution of Appointment](#)

[Attachment B -Oath of Office](#)

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on May 15, 2019 and the Special City Council Meeting June 5, 2019.

[Staff Report](#)

[Attachment A – Minutes for the Regular City Council Meeting on May 15, 2019](#)

[Attachment B - Minutes for the Special City Council Meeting on June 5, 2019](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles: 05/14/2019 Period 11; 05/21/2019 Period 11; 05/28/2019 Period 11; 06/04/2019 Period 12; and 06/11/2019 Period 12.

[Staff Report](#)

[Check Register - 05-14-2019 Period 11](#)

[Check Register - 05-21-2019 Period 11](#)

[Check Register - 05-28-2019 Period 11](#)

[Check Register - 06-04-2019 Period 12](#)

[Check Register - 06-11-2019 Period 12](#)

1.3. Treasurer's Report for the Month Ended April 30, 2019

Recommended Action:

Review and accept the Treasurer's Report for the month ended April 30, 2019.

[Treasurer Report](#)

1.4. Resolution Amending the City's Records Retention Schedule

Recommended Action:

Adopt the resolution amending the City's Records Retention Schedule.

[Staff Report](#)

[Attachment A – 2019 Draft Amended Records Retention Schedule](#)

[Attachment B – Resolution](#)

1.5. Annual Approval of the City's Investment Policy - for Fiscal Year 2019/20

Recommended Action:

Review and approve the Investment Policy for Fiscal Year 2019/20.

[Staff Report](#)

[Attachment A - Investment Policy](#)

1.6. Resolution to Establish Property Tax Levy for Debt Service Payments on the Library General Obligation Bonds

Recommended Action:

Adopt the attached resolution to establish the property tax levy rate to provide for the Library General Obligation Bond's debt service payment at \$.0040 per \$100 of Assessed Valuation.

[Staff Report](#)

[Attachment A - General Obligation Bond Debt Service Schedule](#)

[Attachment B - GO Bond Tax Levy Resolution](#)

1.7. Resolution to appoint City representatives to the PLAN JPA Board of Directors

Recommended Action:

Adopt resolution appointing City of Saratoga representatives to the Pooled Liability Assurance Network Joint Powers Association's (PLAN JPA) Board of Directors.

[Staff Report](#)

[Attachment A - 2019 Resolution Appointing PLAN JPA Board Representatives](#)

1.8. Fiscal Year 2019/20 Gann Appropriation Limit

Recommended Action:

Review report and adopt resolution approving the Gann Appropriation Limit for FY 2019/20.

[Staff Report](#)

[Attachment A - Gann Limit Factors](#)

[Attachment B - GANN Limit Resolution](#)

[Attachment C - Price Factor and Population Information](#)

1.9. Resolution to Establish Property Tax Levy for Debt Service Payments on the Arrowhead Community Facility District 2018 Bond

Recommended Action:

Adopt the attached resolution that sets the property tax levy rate for the Arrowhead Community Facility District's 2018 Bond's debt service payment at \$7,000 per parcel for the twenty-four (24) participating property owners.

[Staff Report](#)

[Attachment A - Debt Service Schedule](#)

[Attachment B - Arrowhead Tax Levy Resolution](#)

1.10. Council Resolution to Adopt Memorandum of Understanding for the Northern California Carpenters Regional Council, Carpenters Forty Six Counties Conference Board and Their Affiliated Local Unions ("UNION") July 1, 2019 to June 30, 2023

Recommended Action:

Staff recommends the City Council approve the proposed Memorandum of Understanding (MOU) and adopt Council Resolution to Adopt Memorandum of Understanding for the Northern California Carpenters Regional Council, Carpenters Forty Six Counties Conference Board and Their Affiliated Local Unions ("UNION") July 1, 2019 to June 30, 2023.

[Staff Report](#)

[Attachment A - Resolution](#)

[Attachment B - Union Contract](#)

1.11. Saratoga Chamber of Commerce Agreement

Recommended Action:

Approve a five (5) year contract renewal with the Saratoga Chamber of Commerce and authorize the City Manager to execute the same.

[Staff Report](#)

[Attachment A - Draft 2019-2024 Saratoga Chamber of Commerce](#)

[Attachment B - Original Contract](#)

1.12. Cotton, Shires and Associates Contract for Geotechnical Consulting services

Recommended Action:

Approve a three (3) year contract renewal with Cotton, Shires and Associates (CSA) for geotechnical consulting services and authorize the City Manager to execute the same.

[Staff Report](#)

[Attachment A - Contract 2019-22](#)

1.13. Resolution to Adopt a Program to Manage Polychlorinated Biphenyls (PCBs) Containing Materials During Building Demolition.

Recommended Action:

Adopt resolution establishing a program to manage PCBs-containing building materials during demolition projects in accordance with the Municipal Regional Stormwater Permit (MRP) requirements.

[Staff Report](#)

[Attachment A- Resolution](#)

[Attachment B - PCB assessment packet](#)

1.14. Fiscal Year 2019/20 Operating & Capital Budget Adoption

Recommended Action:

Adopt resolution approving the Proposed FY 2019/20 Operating and Capital Budget, directing staff to incorporate within the final adopted budget any modifications related to late-breaking changes, minor corrections, carryforward appropriations, refined estimates, grant approvals, claim reimbursements, pass-through appropriations, or additional direction from Council upon adoption of the budget.

[Staff Report](#)

[Attachment A - FY 2019-20 Budget Adoption Resolution](#)

[Supplemental Attachment - CIP Project Conformance Resolution](#)

1.15. Citywide Traffic Signals, Lighted Crosswalks and Rectangular Rapid Flash Beacons Maintenance & Callout Repairs – Amendment to Contract

Recommended Action:

Move to accept an amendment to the contract for Citywide traffic signals, lighted crosswalks and rectangular rapid flash beacons (RRFBs) maintenance & callout repair services with Bear Electric Solutions for an additional 6 months to December 31, 2019.

[Staff Report](#)

[Attachment A - Amendment to Contract](#)

[Attachment B - Original Contract](#)

1.16. Resolution Updating Unrepresented Employee' Compensation & Terms of Employment

Recommended Action:

Move to adopt the Resolution approving compensation and terms of employment for Unrepresented Employees effective on July 1, 2019.

[Staff Report](#)

[Attachment A - Resolution](#)

2. PUBLIC HEARING

Items placed under this section of the Agenda are those defined by law as requiring a special notice and/or a public hearing or those called by the City Council on its own volition.

2.1. Weed and Brush Abatement Program Public Nuisance Declaration & Abatement Order

Recommended Action:

Conduct public hearing, receive public testimony, and consider requests to remove properties from the nuisance declaration and abatement order. Adopt the attached resolution declaring properties listed in the attached resolution to be a public nuisance; ordering

abatement of properties to correct the public nuisance; and, authorizing the Santa Clara County Weed Abatement program to remove hazardous vegetation from these properties.

[Staff Report](#)

[Attachment A – Resolution Declaring a Public Nuisance and Ordering Abatement](#)

[Attachment B – Weed Abatement Program Non-Compliance Notice](#)

[Attachment C – Brush Abatement Program Non-Compliance Notices](#)

[Supplemental Attachment - Updated Resolution & Written Communications](#)

2.2. Amendments to Temporary Off-Site Signs Regulations

Recommended Action:

1. Conduct a public hearing.

2. Introduce and waive the first reading of the ordinance amending Chapter 15 (Zoning Regulations) of the Saratoga Municipal Code related to temporary off-site signs in residential districts.

3. Direct staff to place the ordinance on the Consent Calendar for adoption at the next regular meeting of the City Council.

[Staff Report](#)

[Attachment A - Draft Ordinance](#)

[Attachment B - Planning Commission Reso No. 19-010](#)

[Attachment C - Planning Commission Staff Report](#)

[Attachment D - Public Comment](#)

2.3. Landscaping & Lighting Assessment District LLA-1 - Public Hearing, Approval of Engineer's Report, and Confirmation of Assessments for FY 19-20

Recommended Action:

Move to adopt the Resolution Ordering the Improvements and Confirming the Diagram and Assessments for FY 19-20.

[Staff Report](#)

[Attachment A - Resolution](#)

[Attachment B - Engineer's Report](#)

3. GENERAL BUSINESS

3.1. Letter of Interest for Adopting Reach Codes

Recommended Action:

Authorize the City Manager to sign a non-binding Letter of Interest to explore the adoption of Reach Codes proposed by Silicon Valley Clean Energy.

[Staff Report](#)

[Attachment A - SVCE Letter of Interest](#)

3.2. Wireless Telecommunications Facilities Ordinance Update

Recommended Action:

Receive the report and provide direction to staff.

[Staff Report](#)

3.3. Approval of Saratoga to Sanborn Trail Mitigated Negative Declaration

Recommended Action:

Approve the Resolution Adopting a Mitigated Negative Declaration for Saratoga to Sanborn Trail Plan and Adopting that Plan and a Mitigation Monitoring and Reporting Program.

[Staff Report](#)

[Attachment A - Saratoga to Sanborn Initial Study-Mitigated Negative Declaration \(ISMND\)](#)

[Attachment A1 - ISMND Attachments](#)

[Attachment B - ISMND Resolution](#)

[Attachment B1 - Exhibit A - Trail Plan](#)

3.4. Adoption of City of Saratoga Emergency Operations Plan Update

Recommended Action:

Approve a Resolution adopting the 2019 update to the City of Saratoga Emergency Operations Plan

[Staff Report](#)

[Attachment A – Resolution Adopting the Saratoga Emergency Operations Plan 2019 Update](#)

[Attachment B – 2019 Emergency Operations Plan](#)

COUNCIL ASSIGNMENTS

Mayor Manny Cappello

Cities Association of Santa Clara County Board of Directors

Cities Association of Santa Clara County-City Selection Committee

Cities Association of Santa Clara County-Legislative Action Committee

Council Finance Committee

Saratoga Area Senior Coordinating Council (SASCC)

West Valley Mayors and Managers

West Valley Sanitation District

Vice Mayor Howard Miller

Council Finance Committee

KSAR Community Access TV Board

Saratoga Ministerial Association

Saratoga Sister City Organization

Silicon Valley Clean Energy Authority Board of Directors

Valley Transportation Authority (VTA) Policy Advisory Committee

VTA State Route 85 Corridor Policy Advisory Board

Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority

Santa Clara Valley Water District Commission

West Valley Clean Water Program Authority

West Valley Solid Waste Management Joint Powers Authority

Council Member Mary-Lynne Bernald

Hakone Foundation Board & Executive Committee

Public Art Committee

Santa Clara County Housing and Community Development (HCD) Council Committee

Santa Clara/Santa Cruz Airport/Community Roundtable

Saratoga Historical Foundation

Council Member Yan Zhao

Association of Bay Area Governments

Comprehensive County Expressway Planning Study Policy Advisory Board

Hakone Foundation Board

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Debbie Bretschneider, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on June 13, 2019 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.

Signed this 13th day of June 2019 at Saratoga, California.

/s/Debbie Bretschneider, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at www.saratoga.ca.us.

Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.

In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868.1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]



**CITY OF SARATOGA
CITY COUNCIL MEETING CALENDAR 2019**

- 06/19 5:45 p.m. Closed Session | 6:00 p.m. Joint Meeting with Hakone Board | 7:00 p.m. Regular Session
- 07/03 5:00 p.m. Closed Session | 7:00 p.m. Regular Session
07/17 Recess
- 08/07 Recess
08/21 5:00 p.m. Closed Session | 6:00 p.m. Joint Meeting with Youth in Government | 7:00 p.m. Regular Session
- 09/04 5:00 p.m. Commission Interviews for Library & Parks | 6:00 p.m. Joint Meeting with Montalvo Arts | 7:00 p.m. Regular Session
09/18 5:00 p.m. Joint Meeting with Sister City | 6:00 p.m. Joint Meeting with Youth Commission | 7:00 p.m. Regular Session
- 10/02 5:30 p.m. Joint Meeting with West Valley – Mission Community College Board of Trustees and Saratoga Schools and Boards at West Valley College | 7:00 p.m. Regular Session
10/05 1:00 p.m. State of the City in Joan Pisani Community Center
10/16 5:00 p.m. Joint Meeting with KSAR | 6:00 p.m. Joint Meeting with Historical Foundation | 7:00 p.m. Regular Session
- 11/06 6:00 p.m. Joint Meeting with State Senator Jim Beall Jr. | 7:00 p.m. Regular Session
11/20 6:00 p.m. Joint Meeting with Assembly Member Evan Low | 7:00 p.m. Regular Session
- 12/04 6:00 p.m. Joint Meeting with Sheriff's Office | 7:00 p.m. Council Reorganization and Regular Session
12/18 6:00 p.m. Study Session – Council Norms | 7:00 p.m. Regular Session

Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Linda Callon Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue and Regular Session begins at 7:00 p.m. in the Civic Theater at 13777 Fruitvale Avenue.