



# SARATOGA

California

## HERITAGE PRESERVATION COMMISSION REGULAR MEETING

July 14, 2020

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### 8:30 AM REGULAR MEETING

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#### Participation Information:

This hearing will be entirely by teleconference. All Heritage Preservation Commissioners and staff will participate via teleconference in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in Meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/82993411597> or App (Webinar ID 829 9341 1597 and using the tool to raise their hand in the Zoom platform when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (829 9341 1597), and pressing \*9 to raise their hand to speak on an agenda item when directed by the Chair.

The public will not be able to participate in the meeting in person.

Methods of viewing the meeting will be listed on the meeting agenda. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic. The public will not be able to participate in the meeting in person. In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at [debbieb@saratoga.ca.us](mailto:debbieb@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

**1. Site Visit(s):**

- a. None

**2. Call to Order:**

**3. Roll Call-** Alexandra Nugent, Annette Stransky, Dr. Jo Rodgers, and Rina Shah

**4. Oral Communications**

Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. Commissioners may not comment on the matter but may choose to place the topic on a future agenda.

**5. Approval of the June 9, 2020 minutes**

[06-09-2020 Heritage Preservation Commission Minutes](#)

**6. New Business:**

- a. 13595 Saratoga Ave  
Application No. HPC20-0007

**Recommended Action:**

Staff recommends that the HPC consider the applicant's request for the roof structure replacement, stair enclosure addition, skylights and solar panels and recommended approval of the project.

[Memo](#)

[Attachment 1- DPR-Great Lakes Nursery Site](#)

[Attachment 2 -Evaluation prepared by Urban Programmers dated July 5, 2020](#)

[Attachment 3-Development Plans](#)

**7. Staff Comments:**

- a. 15320 Peach Hill Road

**8. Old Business:**

- a. Heritage Orchard Update- Orchard Keepers (Matthew Sutton)

[Memo](#)

[Attachment 1-Orchard Keepers Comments on the Heritage Orchard Master Plan](#)

[Attachment 2- Orchard Keepers Monthly Routine & Tasks.pdf](#)

[Attachment 3- HPC DRAFT Heritage Orchard Master Plan](#)

- b. Project Status Update  
[Project Status Worksheet](#)

## 9. Commission Items

## 10. Adjournment

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408) 868-1216 or [dbretschneider@saratoga.ca.us](mailto:dbretschneider@saratoga.ca.us). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Any recommendation made by the Heritage Preservation Commission may be appealed to the Planning Commission within ten (10) days of the date of the decision. The appeal shall be taken by filing with the Secretary of the Heritage Preservation Commission a written notice and filing fee within ten (10) days of the date of the decision.

In accordance with the Ralph M. Brown Act, copies of the staff report, and other materials provided to the Heritage Preservation Commission by City staff in connection with this agenda are available at the office of the Community Development Department Director at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the Director at the time they are distributed to the Heritage Preservation Commission.

### **CERTIFICATE OF POSTING OF AGENDA**

*I, Nicole Johnson, Senior Planner, for the City of Saratoga, declare that the foregoing agenda for the meeting of the Heritage Preservation Commission was posted and available for public review on July 9, 2020, 2019 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*