



SARATOGA LIBRARY & COMMUNITY ENGAGEMENT COMMISSION REGULAR MEETING

August 9, 2021

5:00 P.M. REGULAR MEETING

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Commission members, staff, and public will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic. This meeting can be accessed by:

1. Using the Zoom website <https://us02web.zoom.us/j/88313436236> or App (Webinar ID 883 1343 6236) and using the tool to raise their hand in the Zoom platform when directed by the Chair to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID 883 1343 6236, and pressing *9 to raise their hand to speak on an agenda item when directed by the Chair.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Commission prior to the meeting by commenting online at www.saratoga.ca.us/lc prior to the start of the meeting. These emails will be provided to the members of the Commission and will become part of the official record of the meeting. During the meeting the Chair will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at debbieb@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

ROLL CALL

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the Commission for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Commission from discussing or taking action on such items. The Commission may choose to place the topic on a future agenda.

AGENDA ITEMS

1. Library & Community Engagement Commission Minutes
Recommended Action:
Review and approve the minutes from June 14, 2021 Regular Meeting.
[Draft Minutes](#)
2. Saratoga Teen Advisory Board Report
Recommended Action:
Receive Saratoga Teen Advisory Board report.
3. Santa Clara County Library District Report
Recommended Action:
Receive Santa Clara County Library District report.
[Library District Report](#)
4. Saratoga Community Library Report
Recommended Action:
Receive Saratoga Community Library report.
[Saratoga Library Report](#)
5. Friends of the Saratoga Libraries Report
Recommended Action:
Receive Friends of the Saratoga Libraries report.
[Friends of the Saratoga Libraries Report](#)
6. Library & Community Engagement Commission Chair Report
Recommended Action:
Receive Library & Community Engagement Commission Chair report.
7. City of Saratoga Report
Recommended Action:
Receive City of Saratoga report.
[City Report](#)

8. Community News & Trends

Recommended Action:

Share news and trends within the community.

9. Rescheduling/Canceling the October Meeting

Recommended Action:

Reschedule or cancel the October 2021 meeting.

[Memo](#)

10. 2022 Work Plan Brainstorming

Recommended Action:

Hold brainstorming discussion on efforts that could be included in the 2022 Work Plan.

[Memo](#)

SUMMARIZE ACTION ITEMS

AGENDA ITEMS FOR NEXT MEETING

[Agenda Planner](#)

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF AGENDA PACKET, & COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Crystal Bothelio, Assistant City Manager for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on August 5, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 5th day of August 2021 at Saratoga, California.

Crystal Bothelio, Assistant City Manager

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us. Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

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