



SARATOGA CITY COUNCIL REGULAR MEETING

AUGUST 15, 2018

5:00 P.M. CLOSED SESSION

Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't Code Section 54957)

Title: City Manager

6:00 P.M. JOINT MEETING

Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

Joint Meeting with Senior Area Senior Coordinating Council

[Discussion Topics](#)

7:00 P.M. REGULAR SESSION

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on August 9, 2018

REPORT FROM CLOSED SESSION

REPORT FROM JOINT MEETING

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

CEREMONIAL ITEMS

Commendations for Silicon Valley Clean Energy's Bike to the Future Winners

Recommended Action:

Present commendations to members of Saratoga High School's teams E-FISH and Fantastic Falcons, who tied for Third place in the Bike to the Future event.

[Staff Report](#)

[Attachment A: Commendation for E-FISH](#)

[Attachment B: Commendation for Fantastic Falcons](#)

SPECIAL PRESENTATIONS

Youth in Government Final Report and Presentation

Recommended Action:

Receive presentation and present Certificates Completion to Youth in Government participants.

[Staff Report](#)

[Attachment A: Participant Introductions](#)

[Attachment B: Participant Experiences](#)

[Attachment C: Certificates of Completion](#)

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on August 1, 2018.

[Staff Report](#)

[Attachment A - Minutes for the Regular City Council Meeting on August 1, 2018](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles: 07/31/2018 Period 13; 07/31/2018 Period 1; 08/07/2018 Period 13; and 08/08/2018 Period 2.

[Staff Report](#)

[Check Register - 07-31-2018 Period 1](#)

[Check Register - 07-31-2018 Period 13](#)

[Check Register - 08-07-2018 Period 13](#)

[Check Register - 08-08-2018 Period 2](#)

1.3. Resolution Amending the City's Records Retention Schedule

Recommended Action:

Adopt the resolution amending the City's Records Retention Schedule.

[Staff Report](#)

[Attachment A – 2018 Draft Amended Records Retention Schedule](#)

[Attachment B – Resolution](#)

1.4. Approval of a Contract with Almaden Press (Stone Publishing, Inc.) in the Amount of \$32,000 for Printing of Recreation Activity Guide for Fiscal 2018-2019

Recommended Action:

Authorize the City Manager to execute a contract with Almaden Press (Stone Publishing, Inc.) in the amount of \$32,000 for printing of Recreation Activity Guide for Fiscal 2018-2019.

[Staff Report](#)

[Attachment A: Contract with Almaden Press](#)

1.5. Final Map Approval for Two Lots Located at 13001 Saratoga-Sunnyvale Road (APN 503-82-033) Owners: Anthem Realty Ventures, LLC and Shirish Kumar & Leena Sujan

Recommended Action:

Move to adopt Resolution granting final map approval of tentative map application No. SUB 17-0002 for two lots located at 13001 Saratoga-Sunnyvale Road (APN 503-82-033).

[Staff Report](#)

[Attachment A - Site Map](#)

[Attachment B - Parcel Map](#)

[Attachment C - Resolution for Final Map Approval](#)

[Attachment D - Planning Commission Res 17-025 with Conditions](#)

1.6. Authorize Disposal of City Equipment

Recommended Action:

Move to authorize the disposal of the following Equipment: 1998 JCB 214S Site Master Backhoe / Loader.

[Staff Report](#)

2. PUBLIC HEARING

None

3. GENERAL BUSINESS

3.1. Off-Cycle Community Event Grant Program Applications and Montalvo Arts Center Grant Modification

Recommended Action:

Consider four off-cycle Community Event Grant Program applications for Fiscal Year 2018/19, and approve a modification to Montalvo Arts Center's Fiscal Year 2018/19 grant.

[Staff Report](#)

[Attachment A – History of Community Event Grant Allocations](#)

[Attachment B – Russian and International Festival Grant Application](#)
[Attachment C – Fall Saratoga Symphony Concert Grant Application](#)
[Attachment D – Winter Saratoga Symphony Concert Grant Application](#)
[Attachment E – Spring Saratoga Symphony Concert Grant Application](#)
[Attachment F – Montalvo Arts Center Rock the Garden Grant Application](#)
[Attachment G – Montalvo Arts Center We the People Event Information](#)

3.2. Award of Contract to O’Grady Paving Inc. for the 2018 Pavement Management Program

Recommended Action:

1. Move to declare O’Grady Paving Inc. to be the lowest responsible bidder on the project.
2. Move to award a Construction Contract to O’Grady Paving Inc. in the amount of \$1,827,741.50, and authorize the City Manager to execute the same.
3. Move to authorize staff to execute change orders to the contract up to \$270,000.

[Staff Report](#)

[Attachment A - Bid Summary](#)

[Attachment B - Construction Contract](#)

3.3. Regional Housing Needs Allocation (RHNA) Subregion Process Discussion

Recommended Action:

Review the information regarding formation of a RHNA subregion in Santa Clara County and discuss whether the City of Saratoga would be interested in participating in a subregion.

[Staff Report](#)

[Attachment 1. RHNA Subregion Task Force report and attachments dated June 14, 2018](#)

3.4. Tobacco Retailer Regulations

Recommended Action:

Accept report and direct staff accordingly.

[Staff Report](#)

[Attachment A – Summary of Tobacco Retailer License Violation Penalties](#)

[Attachment B – Flavored Tobacco Regulations Matrix](#)

[Attachment C – Tobacco Control Policies Matrix](#)

3.5. Adopt Resolutions to Join the Santa Clara/Santa Cruz Community Roundtable and to Appoint a Representative and an Alternate to the Santa Clara/Santa Cruz Airport/Community Roundtable

Recommended Action:

1. Adopt a resolution supporting the formation of the Santa Clara/Santa Cruz Community Roundtable and directing the City Manager to enter into a Memorandum of Understanding.
2. Adopt a resolution appointing a representative and an alternate to the Santa Clara/Santa Cruz Airport/Community Roundtable.

[Staff Report](#)

[Attachment A\) City of Saratoga Draft Resolution](#)

[Attachment B\) Resolution Appointing Representatives](#)

[Attachment C\) CASCC Adopted Resolution 2018-002](#)

[Attachment D\) Congressional Request](#)

- [Attachment E\) Roundtable FAQ](#)
- [Attachment F\) MOU](#)
- [Attachment G\) Target Budget Funding Scenario](#)
- [Attachment H\) SFO Roundtable Budget](#)

COUNCIL ASSIGNMENTS

Mayor Mary-Lynne Bernald

- Cities Association of Santa Clara County-Legislative Action Committee
- Cities Association of Santa Clara County-City Selection Committee
- Council Finance Committee
- Hakone Foundation Board
- Public Art Committee
- Saratoga Historical Foundation
- South Flow Arrivals Ad Hoc Committee
- West Valley Clean Water Program Authority
- West Valley Mayors and Managers
- West Valley Solid Waste Management Joint Powers Authority

Vice Mayor Manny Cappello

- Cities Association of Santa Clara County Board of Directors
- Santa Clara County Housing and Community Development (HCD) Council Committee
- Saratoga Area Senior Coordinating Council (SASCC)
- West Valley Sanitation District

Council Member Howard Miller

- America in Bloom Committee
- Council Finance Committee
- Saratoga Ministerial Association
- Saratoga Sister City Organization
- Silicon Valley Clean Energy Authority Board of Directors
- Valley Transportation Authority (VTA) Policy Advisory Committee
- VTA State Route 85 Corridor Policy Advisory Board

Council Member Emily Lo

- Hakone Foundation Board & Executive Committee
- KSAR Community Access TV Board
- Public Art Committee
- Santa Clara County Library Joint Powers Authority

Council Member Rishi Kumar

- Association of Bay Area Governments
- Saratoga Chamber of Commerce & Destination Saratoga
- Santa Clara County Expressway Plan 2040 Policy Advisory Board
- Santa Clara Valley Water District Commission

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Debbie Bretschneider, Deputy City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on August 9, 2018 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.

Signed this 9th day of August 2018 at Saratoga, California.

Debbie Bretschneider, Deputy City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at www.saratoga.ca.us.

Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.

In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868.1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]



CITY OF SARATOGA CITY COUNCIL MEETING CALENDAR 2018

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| 08/15 | 6:00 p.m. Joint Meeting with SASCC 7:00 p.m. Regular Session |
| 09/05 | 6:00 p.m. Joint Meeting with Montalvo Arts 7:00 p.m. Regular Session |
| 09/19 | 6:00 p.m. Joint Meeting with Youth Commission 7:00 p.m. Regular Session |
| 10/03 | 6:00 p.m. Joint Meeting with Historical Foundation 7:00 p.m. Regular Session |
| 10/17 | 6:00 p.m. Joint Meeting with State Senator Jim Beall Jr 7:00 p.m. Regular Session |
| 11/07 | 6:00 p.m. Joint Meeting with West Valley – Mission Community College Board of Trustees 7:00 p.m. Regular Session |
| 11/21 | 6:00 p.m. Joint Meeting with Assembly Member Evan Low 7:00 p.m. Regular Session |
| 11/29 | Joint Meeting with Saratoga School Districts in Community Center |
| 12/05 | 6:00 p.m. Joint Meeting with Sheriff's Office 7:00 p.m. Regular Session |

12/13 7:00 p.m. Council Reorganization
12/19 6:00 p.m. Study Session – Council Norms | 7:00 p.m. Regular Session