



# SARATOGA CITY COUNCIL REGULAR MEETING

SEPTEMBER 6, 2023

## AMENDED AGENDA

- **09/05/2023 ITEM 2.1 WRITTEN COMMUNICATIONS ADDED**
- **09/06/2023 ITEM 1.10 REVISED ATTACHMENT C ADDED**
- **09/06/2023 ITEM 2.1 WRITTEN COMMUNICATIONS PART 2 ADDED**
- **09/06/2023 ITEM 2.1 PRESENTATION SLIDES (2) ADDED**
- **09/06/2023 ITEM 3.2 REVISED STAFF REPORT ADDED**
- **09/14/2023 ITEM 2.1 WRITTEN COMMUNICATIONS (FINAL) ADDED**
- **09/14/2023 ITEM 3.2 WRITTEN COMMUNICATIONS ADDED**

## Public Participation Information

In accordance with Saratoga City Council's Remote Public Participation Policy, members of the public may participate in these meetings in person at the locations listed below or via remote attendance (if applicable) using the Zoom information below. In the event remote participation technology is unexpectedly unavailable, the meeting will proceed in person without remote participation.

Members of the public can view and participate in the **6:00 p.m. Joint Session** by:

1. Attending the meeting in person at the City Hall Linda Callon Conference Room, located at 13777 Fruitvale Avenue, Saratoga CA 95070; **OR**
2. Accessing the meeting through Zoom
  - Webinar URL: <https://us02web.zoom.us/j/88482254658>
  - Webinar ID 884 8225 4658 **OR**
  - Calling 1.408.638.0968 or 1.669.900.6833

Members of the public can view and participate in the **7:00 p.m. Regular Session** by:

1. Attending the meeting in person at the Civic Theater, Council Chambers located at 13777 Fruitvale Avenue, Saratoga CA 95070; **OR**
2. Accessing the meeting through Zoom
  - Webinar URL: <https://us02web.zoom.us/j/81627041223>
  - Webinar ID: 816 2704 1223
  - Call In: 1.408.638.0968 or 1.669.900.6833; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99 and calling in following the direction above; **OR**
4. Viewing online at [www.saratoga.ca.us/watch](http://www.saratoga.ca.us/watch) and calling in following the direction above.

## Written Communication

Comments can be submitted in writing at [www.saratoga.ca.us/comment](http://www.saratoga.ca.us/comment). Written communications will be provided to the members of the City Council and included in the Agenda Packet and/or in supplemental meeting materials.

## **Public Comment**

Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council. Public Comment will begin with speakers attending in-person first followed by those attending via Zoom.

## **Meeting Recording Information**

In accordance with the Saratoga City Council's Meeting Recording Policy, City Council Study Sessions, Joint Meetings, Joint Sessions, Commission Interviews, Retreats, meetings with the Planning Commission, and Regular Session Meetings are recorded and made available following the meeting on the City website.

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## **6:00 PM JOINT SESSION**

City Hall, Linda Callon Conference Room | 13777 Fruitvale Avenue, Saratoga, CA 95070

Joint Session with KSAR

### **Recommended Action:**

Receive updates from KSAR

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## **7:00 PM REGULAR SESSION**

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

## **REPORT ON POSTING OF THE AGENDA**

*The agenda for this meeting was properly posted on August 31, 2023.*

## **REPORT FROM JOINT SESSION**

## **ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

*Any member of the public may address the City Council on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.*

## **ANNOUNCEMENTS**

## **CEREMONIAL ITEM**

Recognizing Joseph Long Jr.

### **Recommended Action:**

Join County Supervisor Joe Simitian in recognizing Joseph Long Jr. for his 21 years of service as a member of the Saratoga Fire Protection District Board of Commissioners.

[Staff Report](#)

## **SPECIAL PRESENTATION**

Special Presentation by Silicon Valley Clean Energy (SVCE)

### **Recommended Action:**

Receive presentation of the 2023 Electric Showcase Awards by Silicon Valley Clean Energy (SVCE).

[Staff Report](#)

## 1. CONSENT CALENDAR

*The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion.*

### 1.1. City Council Meeting Minutes

#### **Recommended Action:**

Approve the Minutes for the July 19, 2023, City Council Regular Meeting.

[Staff Report](#)

[Attachment A - Minutes for the July 19, 2023 City Council Regular Meeting](#)

### 1.2. Review and Accept Accounts Payable Check Registers

#### **Recommended Action:**

Review and accept the 07/13/2023, 07/20/2023, 07/28/2023, 08/03/2023, 08/11/2023, 08/17/2023, and 08/24/2023 accounts payable vendor payment check registers.

[Staff Report](#)

[Attachment A - Check Register 07-13-2023 Period 13](#)

[Attachment B - Check Register 07-13-2023 Period 01](#)

[Attachment C - Check Register 07-20-2023 Period 13](#)

[Attachment D - Check Register 07-20-2023 Period 01](#)

[Attachment E - Check Register 07-28-2023 Period 13](#)

[Attachment F - Check Register 07-28-2023 Period 01](#)

[Attachment G - Check Register 08-03-2023 Period 13](#)

[Attachment H - Check Register 08-03-2023 Period 02](#)

[Attachment I - Check Register 08-11-2023 Period 13](#)

[Attachment J - Check Register 08-11-2023 Period 02](#)

[Attachment K - Check Register 08-17-2023 Period 02](#)

[Attachment L - Check Register 08-24-2023 Period 02](#)

### 1.3. Treasurer's Report for the Month Ended June 30, 2023

#### **Recommended Action:**

Review and accept the Treasurer's Report for the month ended June 30, 2023.

[Staff Report](#)

### 1.4. Award of Contract for Janitorial Services

#### **Recommended Action:**

Approve a two-year contract with North Bay Building Maintenance (NBBM) for janitorial services and authorize the City Manager to execute the same.

[Staff Report](#)

[Attachment A - Proposed Contract](#)

### 1.5. 4Leaf, Inc. Building Inspection Services Contract for \$65,000.00

#### **Recommended Action:**

Authorize the City Manager to execute a contract with 4Leaf, Inc. for as-needed professional building inspection services in the amount of \$65,000.00 for FY 2023-24.

[Staff Report](#)

[Attachment A - Proposed Contract](#)

1.6. Lynx Technologies, Inc. Geographic Information System (GIS) Consultant Contract in the amount of \$35,400.00

**Recommended Action:**

Authorize the City Manager to execute a contract with Lynx Technologies, Inc. Geographic Information System (GIS) Consultant services in the amount of \$35,400.00 for FY 2023-24.

[Staff Report](#)

[Attachment A - Proposed Contract](#)

1.7. Final Map Approval for Two Lots Located At 20034 Herriman Avenue

**Recommended Action:**

Adopt the Resolution granting final map approval of tentative map application No. SUB 20-0001 for two lots located at 20034 Herriman Avenue (APN 397-25-080) and authorizing ancillary actions.

[Staff Report](#)

[Attachment A - Resolution](#)

[Attachment B - Site Map](#)

[Attachment C - Tract Map](#)

[Attachment D - Planning Commission Resolution](#)

1.8. Final Map Approval for Two Lots Located at 14695 Horseshoe Drive

**Recommended Action:**

Adopt the Resolution granting final map approval of parcel map application No. ULS22-0011 for two lots located at 14695 Horseshoe Drive (APN: 397 20 055).

[Staff Report](#)

[Attachment A - Resolution](#)

[Attachment B - Site Map](#)

[Attachment C - Parcel Map 397-20-055](#)

1.9. Final Map Approval for Two Lots Located at 20170 Bonnie Brae Way

**Recommended Action:**

Adopt the Resolution granting final map approval of parcel map application No. ULS22-0021 for two lots located at 20170 Bonnie Brae Way (APN: 517 20 021).

[Staff Report](#)

[Attachment A - Resolution](#)

[Attachment B - Site Map](#)

[Attachment C - Parcel Map 517-20-021](#)

1.10. Amended Joint Powers Agreement and Cooperation Agreement to Undertake Community Development Block Grant Program (CDBG) Activities

**Recommended Action:**

Adopt the Resolution authorizing the City Manager to enter into an Amended Joint Exercise of Powers Agreement and Cooperation Agreement with the County of Santa Clara relating to essential community development and housing assistance activities funded by the Federal government for the Community Development Block Grant (CDBG) and HOME Program.

[Staff Report](#)

[Attachment A - Resolution](#)

[Attachment B - Current Joint Powers Agreement](#)

[Attachment C - Draft JPA Agreement Section 10 \(Revised 09-06-2023\)](#)

1.11. Friendship City with New Taipei City Memorandum of Understanding (MOU)

**Recommended Action:**

Approve the Friendship City Memorandum of Understanding (MOU) with New Taipei City in Taiwan.

[Staff Report](#)

[Attachment A - Memorandum of Understanding with Saratoga](#)

[Attachment B - Memorandum of Understanding with Cupertino](#)

**2. PUBLIC HEARING**

2.1. MISC23-0010 – Extension request for the Temporary Compliance Plan for Winery Operations at House Family Vineyards at 13340 Old Oak Way.

**Recommended Action:**

Adopt the Resolution approving the Temporary Compliance Plan extension subject to conditions of approval.

[Staff Report](#)

[Attachment A - Resolution to Approve the TCP Ext FINAL](#)

[Attachment B - City Council Code Compliance Policy](#)

[Attachment C - HFV CC Approved Code Compliance Agreement SIGNED](#)

[Attachment D - HFV TCP Extension Application](#)

[Attachment E - HFV TCP Letter to City Council](#)

[Attachment F - Conditions from DEH and SCCFD](#)

[Attachment G - Public Comments](#)

[Supplemental Memo - Written Communications \(added 9-05-2023\)](#)

[Supplemental Memo - Written Communications \(added 09-06-2023\)](#)

[Presentation Slides \(added 09-06-2023\)](#)

[Presentation Slides \(added 09-06-2023\)](#)

[Written Communications \(added 09-14-2023\)](#)

**3. GENERAL BUSINESS**

3.1. Budget Amendment

**Recommended Action:**

Adopt the Resolution amending the 2023-24 City Council adopted budget.

[Staff Report](#)

[Attachment A - Resolution](#)

[Attachment B - Solid Waste Increase Memo](#)

3.2. Summary of City of Saratoga’s Environmental Program

**Recommended Action:**

Accept report on the City of Saratoga’s Environmental Program and direct staff on next steps.

[Staff Report \(Revised 09-06-2023\)](#)

[Written Communications \(added 09-14-2023\)](#)

**COUNCIL ASSIGNMENTS**

[Council Assignments](#)

**CITY COUNCIL ITEMS**

## **COUNCIL COMMUNICATIONS**

### **CITY MANAGER'S REPORT**

#### **ADJOURNMENT**

#### **CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

I, Britt Avrit, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on August 31, 2023 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).

Signed this 31<sup>st</sup> day of August 2023 at Saratoga, California.

Britt Avrit, MMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City website at [www.saratoga.ca.us](http://www.saratoga.ca.us) and are available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In compliance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting, please contact the City Clerk at [bavrit@saratoga.ca.us](mailto:bavrit@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety. [28 CFR 35.102-35.104 ADA title II]