



SARATOGA YOUTH COMMISSION REGULAR MEETING

September 26, 2023

7:00 P.M. REGULAR MEETING

Saratoga City Hall, Linda Callon Conference Room · 13777 Fruitvale Avenue, Saratoga CA 95070

Public Participation Information

In accordance with Saratoga City Council's Remote Public Participation Policy, the public may participate in person at the location listed above on the agenda or via the Zoom platform using the information below.

- Webinar URL: <https://us02web.zoom.us/j/85906393981>
- Webinar ID: 859 0639 3981
- Call In: 1.408.638.0968 or 1.669.900.6833 (enter the Webinar ID provided above when prompted)

Written Communications

Comments can be submitted in writing at www.saratoga.ca.us/yc. Written communications received prior to the end of the comment period will be provided to the members of the commission and included in the agenda packet and/or supplemental meeting materials.

Public Comment

Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Chair or by action of the Commission. Public Comment will begin with speakers attending in-person first followed by those attending via Zoom.

ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on September 22, 2023.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the Youth Commission for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Youth Commission from discussing or taking action on such items. However, the Youth Commission can schedule the item for discussion at a future meeting.

AGENDA ITEMS:

1. Public Works Sustainability Project and Youth Commission Involvement

Recommended Action:

Presentation from Mainini Cabute, Saratoga Public Works Department

[Staff Report](#)

2. Youth Commission Minutes

Recommended Action:

Review and approve the minutes from the September 19, 2023, special meeting.

[Draft Minutes](#)

3. Recap State of the City event

Recommended Action:

Debrief the State of the City event. Share feedback on what went well and what could be improved.

4. Slideshow Creation for Joint Session with the City Council

Recommended Action:

Create a slideshow for the Youth Commission presentation to the City Council on October 18, 2023 (the proposed 2023-2024 Youth Commission work plan). Any slides will need to be provided to staff before October 6, 2023.

5. Commission Apparel

Recommended Action:

Receive update from Commissioner Dharwadkar and finalize the Commission apparel selection.

6. 2023-2024 Meeting Schedule

Recommended Action:

Review meeting dates; reschedule any if necessary.

7. 2023-2024 Youth Commission Work Plan and annual budget

Recommended Action:

Finalize five events for the year and decide our key focus on each. Preliminary options include:

Witchy 'Walk A Bout (Saturday, 10/28/24) ; Saratoga Fun Run (Sunday, 11/5/23);

Tree Lighting and Candy Cane Village (Friday, 11/24/23); Lunar New Year (February 2024)

St. Paddy's Day (March 2024); Blossom Festival (March or April 2024)

8. Subcommittee Creation

Recommended Action:

Create subcommittees for each finalized event and develop work schedule.

9. Youth Commission Positions

Recommended Action:

Select Treasurer, Secretary, and Marketing Chair. Discuss possible creation of new roles.

10. City Report

Recommended Action:

Receive report from staff of City updates.

[City Report](#)

11. Future Agenda Items

Recommended Action:

Review the agenda planner for upcoming important dates.

[Agenda Planner](#)

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Ramona McGary, Administrative Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Youth Commission was posted and available for review on September 22, 2023 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 22nd day of September 2023 at Saratoga, California.

Ramona McGary, Administrative Analyst

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Youth Commission by City staff in connection with this agenda, copies of materials distributed to the Youth Commission concurrently with the posting of the agenda, and materials distributed to the Youth Commission by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us, and are available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at bavrit@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety. [28 CFR 35.102-35.104 ADA title II]