



SARATOGA YOUTH COMMISSION REGULAR MEETING

SEPTEMBER 28, 2021

7:00 P.M. REGULAR MEETING

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Commission members, staff, and public will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic. This meeting can be accessed by:

1. Using the Zoom website <https://us02web.zoom.us/j/82807662682> or App (Webinar ID 828 0766 2682) and using the tool to raise their hand in the Zoom platform when directed by the Chair to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, enter the Webinar ID 828 0766 2682, and pressing *9 to raise their hand to speak on an agenda item when directed by the Chair.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Commission prior to the meeting by commenting online at www.saratoga.ca.us/yc prior to the start of the meeting. These emails will be provided to the members of the Commission and will become part of the official record of the meeting.

During the meeting the Chair will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor’s Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at bavrit@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on September 23, 2021.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the Youth Commission for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Youth Commission from discussing or taking action on such items. However, the Youth Commission can schedule the item for discussion at a future meeting.

AGENDA ITEMS:

1. Youth Commission Minutes

Recommended Action:

Review and approve the minutes from the September 7, 2021 meeting.

[Draft Minutes](#)

2. Work Plan 2021-2022

Recommended Action:

Review the 2021-2022 Youth Commission work plan that was approved by the City Council at the Joint Meeting on September 15, 2021. Prioritize and prepare a tentative schedule for work plan items.

[Youth Commission Work Plan 2021-2022](#)

3. Collaboration Opportunities with Local Teen Leaders

Recommended Action:

Identify items on the approved 2021-2022 work plan that can be opportunities to collaborate with other local teen leaders and items that may not be feasible to collaborate on.

4. Youth Commission Fundraising Plan

Recommended Action:

Discuss opportunities that the Youth Commission might solicit donations such as snacks for the annual Color Dash event and approve the treasurer to work with City staff on the fundraising plan document.

5. Scarecrow Project

Recommended Action:

Approve a conceptual design for the Commission's scarecrow and select 4-5 Commissioners to put the approved design together.

6. State of the City 2021

Recommended Action:

Discuss logistics and the role of the Youth Commission for the State of the City event. Create questions for a Kahoot to engage the audience at the beginning of the event and recommend any ideas for prizes if necessary.

7. Youth Commission Apparel

Recommended Action:

Approve design; select apparel style; and provide staff with Commissioner sizes to order.

8. Future Agenda Items

Recommended Action:

Consider agenda items for upcoming meetings. The next regular Youth Commission meeting is scheduled for October 26, 2021.

[Youth Commission Agenda Planner](#)

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Kayla Nakamoto, Administrative Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Youth Commission was posted and available for review on September 23, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 23rd day of September 2021 at Saratoga, California.

Kayla Nakamoto, Administrative Analyst

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Youth Commission by City staff in connection with this agenda, copies of materials distributed to the Youth Commission concurrently with the posting of the agenda, and materials distributed to the Youth Commission by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us. Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

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