



# SARATOGA PLANNING COMMISSION SPECIAL MEETING

OCTOBER 9, 2018

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## 3:30 P.M. - SITE VISIT

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City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

*Meeting will begin at Saratoga City Hall and proceed to site visit locations in the order noted on the agenda.*

### ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

*Any member of the public will be allowed to address the Planning Commission for up to three (3) minutes on matters not on this agenda. This law generally prohibits the Planning Commission from discussing or taking action on such items. However, the Planning Commission may instruct staff accordingly regarding Oral Communications.*

### SITE VISIT AGENDA:

**Application SUB15-0001, ARB15-0054; 20625 Brookwood Lane (503-23-025); David Johnston** – The applicant requests Tentative Parcel Map approval to subdivide an approximate 69,870 square feet (1.60 acre) parcel located at 20625 Brookwood Lane into two lots. Both parcels would have street frontage on Brookwood Lane. The gross parcel size for Parcel 1 would be 15,442 square feet (.33 acres) and Parcel 2 would be approximately 38,943 square feet (.79 acres). The applicant is also requesting a lot line adjustment to transfer 15,115 square feet (.35 acre) of the site to an adjacent parcel located at 14320 Springer Avenue. Two of the three existing residences and associated structures located on the site will be removed. The site is zoned R-1-15,000 (Single Family Residential) with a General Plan Designation of Medium Density Residential (M-15.0). No trees are proposed for removal. Staff Contact: Christopher Riordan (408) 868-1235 or [criordan@saratoga.ca.us](mailto:criordan@saratoga.ca.us).

### ADJOURNMENT

The Site Visit Committee is comprised of interested Planning Commission Members. The committee conducts site visits to properties that are new items on the Planning Commission Agenda. The site visits are held on the Tuesday preceding the Wednesday hearing, between 3:30 p.m. and 5:00 p.m.

It is encouraged that the applicant and/or owner to be present to answer any questions that may arise. Site visits are generally short (10 to 20 minutes) because of time constraints. Any presentations and testimony you may wish to give should be saved for the Public Hearing.

During the Site Visit, the Planning Commission may only discuss items related to the project. The agenda does not allow any formal votes or motions on the proposed project or other matters. The

Site Visit is a fact-finding meeting where the Commission may discuss the item and ask questions from or hear statements from members of the public attending the Visit.

No comments made during the Site Visit by the Planning Commission are binding or required to be carried through to the formal public hearing where actions will be taken on the proposed project.

**Certificate of Posting of the Agenda, Distribution of Agenda Packet, & Compliance with Americans with Disabilities Act**

I, Janet Costa, Administrative Assistant for the City of Saratoga, declare that the foregoing agenda for the meeting of the Planning Commission was posted and available for review on October 4, 2018 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).

Signed this 4<sup>th</sup> day of October 2018 at Saratoga, California.

Janet Costa, Administrative Assistant

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Planning Commission by City staff in connection with this agenda are available at City Hall at 13777 Fruitvale Avenue, Saratoga, CA 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at City Hall at the time they are distributed to the City Council.

In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408/868-1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 5.102-35.104 ADA title II]

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NOTE: To view previous Planning Commission meetings anytime, go the City Video Archives at [www.saratoga.ca.us](http://www.saratoga.ca.us)