



# SARATOGA PUBLIC ART COMMISSION SARATOGA LOVES POETRY SUBCOMMITTEE

October 12, 2022

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## 4:30 P.M. REGULAR MEETING

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### **Teleconference/Public Participation Information to Mitigate the Spread of COVID-19**

This meeting will be held entirely by teleconference. All members of the committee and staff will only participate via the Zoom platform using the process described below. The meeting is being conducted pursuant to recent amendments to the teleconference rules required by the Ralph M. Brown Act allowing teleconferencing during a proclaimed state of emergency when local officials have recommended social distancing. The purpose of the amendments is to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in the meeting using the following access information:

- Webinar URL: <https://us02web.zoom.us/j/81599391018>
- Webinar ID: 815 9939 1018
- Call In: 1.408.638.0968 or 1.669.900.6833

The public will not be able to participate in the meeting in person.

### **Written Communications**

Comments can be submitted in writing at [www.saratoga.ca.us/publicart](http://www.saratoga.ca.us/publicart). Written communications received prior the end of the comment period will be provided to the members of the Commission and included in the agenda packet and/or supplemental meeting materials.

### **Public Comment**

Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced.

## CALL TO ORDER

## ROLL CALL

## ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the committee on matters not on the agenda. The law generally prohibits the committee from discussing or taking action on such items. However, the committee may schedule the item for discussion at a future meeting.

## AGENDA ITEMS:

1. Saratoga Loves Poetry Minutes

**Recommended Action:**

Approve the draft minutes from the August 8, 2022 Saratoga Loves Poetry Subcommittee meeting.

[Draft Minutes](#)

2. Saratoga Loves Poetry

**Recommended Action:**

Select contest judges and set tentative date or timing for judges meeting to review submissions. Confirm details for announcement and display of winning poems. Select prizes that will be given to winners.

[Memo](#)

## ADJOURNMENT

### **CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF AGENDA PACKET, & COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

I, Crystal Bothelio, Assistant City Manager for the City of Saratoga, declare that the foregoing agenda for the meeting of the Public Art Commission Online Art Challenge Subcommittee was posted and available for review on October 6, 2022 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us)

Signed this 6<sup>th</sup> day of October at Saratoga, California.

Crystal Bothelio, Assistant City Manager

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Commission by City staff in connection with this agenda, copies of materials distributed to the Commission concurrently with the posting of the agenda, and materials distributed to the Commission by staff after the posting of the agenda are available on the City website at [www.saratoga.ca.us](http://www.saratoga.ca.us) and are available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In compliance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting, please contact the City Clerk at [bavrit@saratoga.ca.us](mailto:bavrit@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

[28 CFR 35.102-35.104 ADA title II]