



SARATOGA PLANNING COMMISSION REGULAR MEETING

OCTOBER 13, 2021

7:00 P.M. - PLANNING COMMISSION REGULAR MEETING

This meeting will be entirely by teleconference and will be conducted in compliance with Government Code section 54953(e) of the Ralph M. Brown Act allowing teleconferencing during a proclaimed state of emergency when state or local officials have imposed or recommended measures to promote social distancing.

The public will not be able to participate in the meeting in person. During the meeting the Chair will explain the process for members of the public to be recognized to offer public comment.

Members of the public view and participate in the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/82652375945> App (Webinar ID 826 5237 5945) and using the tool to raise their hand in the Zoom platform when directed by the Chair to speak on an agenda item; **OR**
2. Calling 1.669.900.6833 or 1.408.638.0968 and pressing *9 to raise their hand to speak on an agenda item when directed by the Chair; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99) and calling 1.669.900.6833 or 1.408.638.0968 and pressing *9 to raise their hand to speak on an agenda item when directed by the Chair; **OR**
4. Viewing online at http://saratoga.granicus.com/MediaPlayer.php?publish_id=2 and calling 1.669.900.6833 or 1.408.638.0968 and pressing *9 to raise their hand to speak on an agenda item when directed by the Chair.

Members of the public can send written comments to the Commission prior to the meeting by commenting online at www.saratoga.ca.us/pc prior to the start of the meeting. These emails will be provided to the members of the Commission and will become part of the official record of the meeting.

ROLL CALL

APPROVAL OF MINUTES

Action Minutes from the Planning Commission Meeting of September 8, 2021.

Recommended Action:

Approve Minutes of September 8, 2021 Planning Commission Meeting.

[09082021 Draft Minutes](#)

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public will be allowed to address the Planning Commission for up to three (3) minutes on matters not on this agenda. This law generally prohibits the Planning

Commission from discussing or taking action on such items. However, the Planning Commission may instruct staff accordingly regarding Oral Communications.

REPORT ON APPEAL RIGHTS

If you wish to appeal any decision on this Agenda, you may file an Appeal Application with the City Clerk within fifteen (15) calendar days of the date of the decision.

1. NEW BUSINESS

2. PUBLIC HEARING

Applicants and/or their representatives have a total of ten (10) minutes maximum for opening statements. All interested persons may appear and be heard during this meeting regarding the items on this agenda. If items on this agenda are challenged in court, members of the public may be limited to raising only issues raised at the Public Hearing or in written correspondence delivered to the Planning Commission at, or prior to the close of the Public Hearing. Members of the public may comment on any item for up to three (3) minutes. Applicants and/or their representatives have a total of five (5) minutes maximum for closing statements.

2.1 Application PDR20-0013/FER21-0001; 14391 Springer Avenue (503-27-077); Michelle Miner (Applicant) (Continued from September 8, 2021) – The applicant is requesting Design Review approval for an addition to an existing 1,943 square foot one-story single-family residence which will include a 1,051 square foot first floor addition and a 772 square feet second story addition. The second story addition will include an accessory dwelling unit. The project also includes a request for a fence exception for an existing approximately six feet tall redwood fence located within an exterior side setback area where fence heights are limited to a height of no more than three feet. No trees are proposed for removal. The site is zoned R-1-10,000 with a General Plan Designation of Medium Density Residential (M-10). Staff Contact: Christopher Riordan (408) 868-1235 or criordan@saratoga.ca.us.

Recommended Action:

Adopt Resolution No. 21-016 approving the project subject to conditions of approval included in Attachment 1.

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Neighbor Comments - Fence Exception](#)

[Attachment 3 - Neighbor Comments - Residential Addition](#)

[Attachment 4 - Story Pole Certification](#)

[Attachment 5 - Materials Board](#)

[Attachment 6 - Photos of existing fences on Springer Avenue](#)

[Attachment 7 - Fence Details](#)

[Attachment 8 - Project Plans](#)

[Supplemental Memo No. 1](#)

[Supplemental Memo No. 2](#)

2.2 Application PDR21-0011; 15210 Bohlman Road (517-14-031); Monty Smith (Applicant) – The applicant is requesting Design Review approval for a 111 square foot first story addition and a 651 square feet second story addition to an existing 4,288 square foot single story residence. No trees are proposed for removal. The site is zoned HR

(Hillside Residential) with a General Plan Designation of RHC (Residential Hillside Conservation). Staff Contact: Christopher Riordan (408) 868-1235 or criordan@saratoga.ca.us.

Recommended Action:

Adopt Resolution No. 21-014 approving the project subject to conditions of approval included in Attachment 1.

[Staff Report](#)

[Attachment 1 - Resolution No. 21-014](#)

[Attachment 2 - Geotechnical Clearance Memorandum](#)

[Attachment 3 - Neighbor Review Letters](#)

[Attachment 4 - Story Pole Certification](#)

[Attachment 5 - Landscape Plan](#)

[Attachment 6 - Project Plans](#)

3. DIRECTOR ITEMS

4. COMMISSION ITEMS

5. ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Frances Reed, Administrative Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Planning Commission was posted and available for review on October 8, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 8th day of October 2021 at Saratoga, California.

Frances Reed, Administrative Analyst.

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Planning Commission by City staff in connection with this agenda, copies of materials distributed to the Planning Commission concurrently with the posting of the agenda, and materials distributed to the Planning Commission by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us or available at 13777 Fruitvale Avenue, Saratoga, CA 95070.

In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at bavrit@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

[28 CFR 35.102-35.104 ADA title II]