



# SARATOGA CITY COUNCIL REGULAR MEETING

OCTOBER 16, 2019

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## 6:00 P.M. JOINT MEETING

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Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

Joint Meeting with Saratoga Historical Foundation

[Discussion Topics](#)

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## 7:00 P.M. REGULAR SESSION

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Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON POSTING OF THE AGENDA

*The agenda for this meeting was properly posted on October 11, 2019.*

REPORT FROM JOINT MEETING

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

*Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.*

ANNOUNCEMENTS

CEREMONIAL ITEMS

Commendation Celebrating the 35th Anniversary of the Sister City Affiliation between Muko, Japan and Saratoga, California

**Recommended Action:**

Present the commendation to the delegation visiting from Muko, Japan.

[Staff Report](#)

[Attachment A - Commendation](#)

## 1. CONSENT CALENDAR

*The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.*

### 1.1. City Council Meeting Minutes

#### **Recommended Action:**

Approve the City Council minutes for the Regular City Council Meeting on October 2, 2019.

[Staff Report](#)

[Attachment A – Minutes for the Regular City Council Meeting on October 2, 2019](#)

### 1.2. Review of Accounts Payable Check Register

#### **Recommended Action:**

Review and accept a check register for the following accounts payable payment cycle: 10/09/2019 Period 4.

[Staff Report](#)

[Check Register - 10-09-2019 Period 4](#)

### 1.3. Update to the City's Personnel Rules and Policies

#### **Recommended Action:**

Adopt the Resolution approving the City's Updated Personnel Rules and Policies.

[Staff Report](#)

[Attachment A: Strike through and underline version of the Personnel Rules and Policies changes](#)

[Attachment B: Resolution including a clean copy of the updated Personnel Rules and Policies](#)

### 1.4. Building Inspection Services Contract with 4Leaf, Inc.

#### **Recommended Action:**

Authorize the City Manager to execute a contract with 4Leaf, Inc. for as-needed professional building inspection services in the amount of \$40,000.00 for FY 2019-2020.

[Staff Report - 4Leaf, Inc. Inspection Services Contract](#)

[Attachment A - 4Leaf Contract FY2019-20](#)

### 1.5. Motor Vehicle Resolution Rolling Hills Road

#### **Recommended Action:**

Adopt Motor Vehicle (MV) Resolution adopting No Parking restrictions on both sides of Rolling Hills Road from Prospect Road to the end of road.

[Staff Report](#)

[Attachment A: Motor Vehicle Resolution](#)

[Attachment B: Map of Rolling Hills Road](#)

### 1.6. Motor Vehicle (MV) Resolution Reid Lane

#### **Recommended Action:**

Adopt Motor Vehicle (MV) Resolution adopting No Parking restrictions on the north side of Reid Lane in between Saratoga-Sunnyvale Road and Lynde Avenue.

[Staff Report](#)

[Attachment A: Motor Vehicle Resolution](#)

[Attachment B: Map of Reid Lane](#)

1.7. Landscaping & Lighting Assessment District LLA-1; Resolutions initiating renewal of the District for FY 20-21.

**Recommended Action:**

1. Move to adopt the Resolution describing improvements and directing preparation of the Engineer's Report.
2. Move to adopt the Resolution appointing the Attorneys for the District.

[Staff Report](#)

[Attachment A - Resolution Improvements and Engineer's Report](#)

[Attachment B - Resolution Appointing Attorneys](#)

1.8. Parks & Recreation Commission Historical Plaque Program

**Recommended Action:**

Authorize the Parks and Recreation Commission to add a Historical Plaque Program for City Parks to their workplan.

[Staff Report](#)

**2. PUBLIC HEARING**

None

**3. GENERAL BUSINESS**

3.1. New Blacksmith Building at the Saratoga Historical Park

**Recommended Action:**

1. Approve conceptual plans for a new blacksmith shop building and lot merger at the Saratoga Historical Park.
2. Consider waiving City costs and fees associated with the construction of the new building for an amount not to exceed \$10,500.
3. Direct staff to work with the Saratoga Historical Foundation to develop a new lease agreement.

[Staff Report](#)

[Attachment A – Conceptual Plans](#)

[Attachment B – Fee Waiver Request](#)

[Attachment C – Saratoga Historical Foundation Facility Use Agreement](#)

3.2. Wildfire Public Safety Task Force Proposed Work Plan

**Recommended Action:**

Consider the proposed Wildfire Public Safety Task Force work plan and provide direction.

[Staff Report](#)

[Attachment A – Proposed Wildfire Public Safety Task Force Work Plan](#)

3.3. Award of Contract to Mountain Bikers of Santa Cruz for the Saratoga to Sanborn Trail Construction

**Recommended Action:**

1. Move to declare Mountain Bikers of Santa Cruz (MBOSC) to be the lowest responsible responsive bidder on the project and reject the bid protest.
2. Move to award a Construction Contract to MBOSC in the amount of \$1,505,815 and authorize the City Manager to execute the same.
3. Move to authorize staff to execute change orders to the contract in the amount of \$225,000.

[Staff Report](#)

[Attachment A - Bid Summary](#)

[Attachment B - Construction Contract](#)

[Attachment C - Bid Protest](#)

[Attachment D - City Response to Bid Protest](#)

3.4. 2019 Pavement Maintenance Program Project – Additional Work

**Recommended Action:**

1. Authorize Amendment to the contract for 2019 Pavement Maintenance Project with Wattis Construction in the amount of \$770,000.
2. Move to authorize contingency funds to execute change orders to the contract up to \$80,000.

[Staff Report](#)

[Attachment A - Contract Amendment](#)

[Attachment B - Original Contract](#)

3.5. Award of Construction Contract – Permit Center Remodel Project

**Recommended Action:**

1. Award the contract for the Permit Center remodel project to EKIM Painting-North, Inc. in the amount of \$195,000.00 and authorize the City Manager to execute the agreement.
2. Authorize the City Manager to approve change orders not to exceed 10% of the contract amount (\$19,500.00) as a project contingency.

[Staff Report](#)

[Attachment A - Lobby Remodeling Project Contract](#)

[Attachment B - Project Plans](#)

3.6. Discussion of Silicon Valley Clean Energy Reach Codes

**Recommended Action:**

Staff recommends that the City Council receive the report and presentation by Silicon Valley Clean Energy and provide direction to staff.

[Staff Report](#)

[Attachment A - Model Reach Code](#)

[Attachment B - SVCE Presentation](#)

[Supplemental Attachment](#)

## COUNCIL ASSIGNMENTS

Mayor Manny Cappello

Cities Association of Santa Clara County Board of Directors

Cities Association of Santa Clara County-City Selection Committee

Cities Association of Santa Clara County-Legislative Action Committee

Council Finance Committee  
Saratoga Area Senior Coordinating Council (SASCC)  
West Valley Mayors and Managers  
West Valley Sanitation District

Vice Mayor Howard Miller

Council Finance Committee  
KSAR Community Access TV Board  
Saratoga Ministerial Association  
Saratoga Sister City Organization  
Silicon Valley Clean Energy Authority Board of Directors  
Valley Transportation Authority (VTA) Policy Advisory Committee  
VTA State Route 85 Corridor Policy Advisory Board

Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority  
Santa Clara Valley Water District Commission  
West Valley Clean Water Program Authority  
West Valley Solid Waste Management Joint Powers Authority

Council Member Mary-Lynne Bernald

Hakone Foundation Board & Executive Committee  
Public Art Committee  
Santa Clara County Housing and Community Development (HCD) Council Committee  
Santa Clara/Santa Cruz Airport/Community Roundtable  
Saratoga Historical Foundation

Council Member Yan Zhao

Association of Bay Area Governments  
Comprehensive County Expressway Planning Study Policy Advisory Board  
Hakone Foundation Board  
Public Art Committee  
Saratoga Chamber of Commerce & Destination Saratoga

**CITY COUNCIL ITEMS**

**COUNCIL COMMUNICATIONS**

**CITY MANAGER'S REPORT**

**ADJOURNMENT**

**CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

*I, Debbie Bretschneider, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on October 11, 2019 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Signed this 11<sup>th</sup> day of October 2019 at Saratoga, California.*

Debbie Bretschneider, City Clerk

*In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.*

*In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868.1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]*



**CITY OF SARATOGA  
CITY COUNCIL MEETING CALENDAR 2019**

- 10/16 4:15 p.m. Sister City Delegation Reception at Saratoga Senior Center | 6:00 p.m. Joint Meeting with Historical Foundation | 7:00 p.m. Regular Session
- 11/06 5:00 p.m. Closed Session | 5:30 p.m. Commission Interviews | 6:00 p.m. Joint Meeting with KSAR | 7:00 p.m. Regular Session
- 11/20 6:00 p.m. Joint Meeting with State Senator Jim Beall Jr. | 7:00 p.m. Regular Session
- 11/29 5:30 p.m. Tree Lighting at Blaney Plaza
- 12/04 5:00 p.m. Commission Interviews | 6:00 p.m. Joint Meeting with Sheriff's Office | 7:00 p.m. Council Reorganization and Regular Session
- 12/18 6:00 p.m. Study Session – Council Norms | 7:00 p.m. Regular Session

*Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Linda Callon Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue and Regular Session begins at 7:00 p.m. in the Civic Theater at 13777 Fruitvale Avenue.*