



# SARATOGA CITY COUNCIL REGULAR MEETING

OCTOBER 21, 2020

AMENDED 10/21/2020 -WRITTEN COMMUNICATIONS

## **Teleconference/Public Participation Information to Mitigate the Spread of COVID-19**

This meeting will be entirely by teleconference. All Council members and staff will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in the **6:00 p.m. Joint Meeting** by:

1. Using the Zoom website <https://us02web.zoom.us/j/86551156860> or App (Webinar ID 865 5115 6860) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (865 5115 6860) and pressing \*9 to raise their hand to speak on an agenda item when directed by the Mayor.

Members of the public can view and participate in the **7:00 p.m. Regular Session** of the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/89192298513> or App (Webinar ID 891 9229 8513) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (891 9229 8513), and pressing \*9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99), calling 1.669.900.6833 or 1.408.638.0968, entering the Webinar ID (891 9229 8513), and pressing \*9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
4. Viewing online at [http://saratoga.granicus.com/MediaPlayer.php?publish\\_id=2](http://saratoga.granicus.com/MediaPlayer.php?publish_id=2), calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (891 9229 8513), and pressing \*9 to raise their hand to speak on an agenda item when directed by the Mayor. Please mute your computer or television before giving public comment.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Council prior to the meeting by commenting online at [www.saratoga.ca.us/comment](http://www.saratoga.ca.us/comment) prior to the start of the meeting. These emails will be provided to the members of the Council and will become part of the official record of the meeting.

During the meeting the Mayor will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at [debbieb@saratoga.ca.us](mailto:debbieb@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

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## **6:00 P.M. JOINT MEETING**

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Members of the public can view and participate in the **Joint Meeting** by:

3. Using the Zoom website <https://us02web.zoom.us/j/86551156860> or App (Webinar ID 865 5115 6860) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
4. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (865 5115 6860) and pressing \*9 to raise their hand to speak on an agenda item when directed by the Mayor.

Joint Meeting with Santa Clara County Sheriff's Office

[Discussion Topics](#)

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## **7:00 P.M. REGULAR SESSION**

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Members of the public can view and participate in the **Regular Session** of the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/89192298513> or App (Webinar ID 891 9229 8513) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
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### **ROLL CALL**

### **REPORT ON POSTING OF THE AGENDA**

*The agenda for this meeting was properly posted on October 15, 2020.*

## REPORT FROM JOINT MEETING

### ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

*Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.*

### ANNOUNCEMENTS

#### 1. CONSENT CALENDAR

*The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.*

##### 1.1. City Council Meeting Minutes

**Recommended Action:**

Approve the City Council minutes for the Regular City Council Meeting on October 7, 2020.

[Staff Report](#)

[Attachment A – Minutes for the Regular City Council Meeting on October 7, 2020](#)

##### 1.2. Review of Accounts Payable Check Registers

**Recommended Action:**

Review and accept check registers for the following accounts payable payment cycles: 10/8/2020 Period 4; 10/14/2020 Period 4.

[Staff Report](#)

[Check Register - 10-08-2020 Period 4](#)

[Check Register - 10-14-2020 Period 4](#)

##### 1.3. Budget Adjustment Resolution for Santa Clara County Public Health Department Tobacco Free Communities Grant

**Recommended Action:**

Approve budget adjustment resolution for Fiscal Year 2020/21 to include the Tobacco Free Communities Grant.

[Staff Report](#)

[Attachment A – Budget Adjustment Resolution](#)

##### 1.4. Amendment to Accessory Dwelling Unit Ordinance (Second Reading)

**Recommended Action:**

Waive the second reading and adopt the attached ordinance adopting and modifying Article 15-56 (Accessory Dwelling Units) to incorporate changes required by State housing law.

[Staff Report](#)

[Attachment A - Ordinance](#)

## 2. PUBLIC HEARING

None

## 3. GENERAL BUSINESS

3.1. Parking Restrictions on Douglass Lane, Black Walnut Court, Kenosha Court, and Minocqua Court

**Recommended Action:**

Consider approving the attached Motor Vehicle resolution to adopt parking restrictions on Douglass Lane, Black Walnut Court, Kenosha Court, and Minocqua Court.

[Staff Report \(Revised 10/20/2020\)](#)

[Attachment A - Motor Vehicle Resolution](#)

[Attachment B - Map of Parking Restriction](#)

[Written Communications](#)

3.2. Offer to Purchase Rule 20A Undergrounding Credits

**Recommended Action:**

1. Consider City of Burlingame's offer to purchase Saratoga's Rule 20A Credits for undergrounding electric utilities and provide direction to the City Manager.

2. If the offer is accepted, approve a budget resolution allocating funds to be received and adjusting capital programs related to undergrounding projects accordingly.

[Staff Report](#)

[Attachment A – Offer Letter City of Burlingame](#)

[Attachment B – MOU](#)

[Attachment C – Budget Resolution](#)

3.3. Notice of Completion – Saratoga to Sanborn Trail Construction

**Recommended Action:**

1. Move to accept the Saratoga to Sanborn Trail Construction contract as complete and authorize staff to record the Notice of Completion.

2. Approve the award of the early completion bonus to the contractor for completing the project by October 2, 2020.

[Staff Report](#)

[Attachment A - Notice of Completion for the Saratoga to Sanborn Trail Construction Project](#)

## COUNCIL ASSIGNMENTS

Mayor Howard Miller

Council Finance Committee

Saratoga Ministerial Association

Saratoga Sister City Organization

Silicon Valley Clean Energy Authority Board of Directors

Valley Transportation Authority (VTA) Policy Advisory Committee

VTA State Route 85 Corridor Policy Advisory Board

West Valley Mayors & Managers

Vice Mayor Mary-Lynne Bernald

Association of Bay Area Governments  
Cities Association of Santa Clara County Board of Directors  
Cities Association of Santa Clara County-City Selection Committee  
Cities Association of Santa Clara County-Legislative Action Committee  
Council Finance Committee  
Hakone Foundation Board & Executive Committee  
Public Art Committee  
Santa Clara County Housing and Community Development (HCD) Council Committee  
Santa Clara/Santa Cruz Airport/Community Roundtable  
Saratoga Historical Foundation

Council Member Yan Zhao

Hakone Foundation Board  
KSAR Community Access TV Board  
Public Art Committee  
Santa Clara County-Comprehensive County Expressway Planning Study Policy Advisory Board  
Saratoga Area Senior Coordinating Council (SASCC)  
Saratoga Chamber of Commerce & Destination Saratoga  
West Valley Sanitation District

Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority  
Santa Clara Valley Water District Commission  
West Valley Clean Water Program Authority  
West Valley Solid Waste Management Joint Powers Authority

**CITY COUNCIL ITEMS**

**COUNCIL COMMUNICATIONS**

**CITY MANAGER'S REPORT**

**ADJOURNMENT**

**CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

*I, Debbie Bretschneider, CMC, City Clerk, for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on October 15, 2020 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Signed this 15th day of October 2020 at Saratoga, California.*

*Debbie Bretschneider, CMC, City Clerk*

*In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials*

*distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City Website at [www.saratoga.ca.us](http://www.saratoga.ca.us). Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.*

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**CITY OF SARATOGA  
CITY COUNCIL MEETING CALENDAR 2020**

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|-------|--|
| 10/21 | 6:00 p.m. Joint Meeting with Sheriff's Office   7:00 p.m. Regular Session  |
| 11/04 | 6:00 p.m. Joint Meeting with KSAR   7:00 p.m. Regular Session  |
| 11/18 | 6:00 p.m. Joint Meeting with Los Gatos-Saratoga Recreation   7:00 p.m. Regular Session   |
| 12/02 | 5:00 p.m. Commission Interviews for HPC & TSC   6:00 p.m. Joint Meeting with Historical Foundation   7:00 p.m. Regular Session |
| 12/15 | 7:00 p.m. Council Reorganization   |
| 12/16 | 6:00 p.m. Study Session – Council Norms   7:00 p.m. Regular Session  |