



SARATOGA LIBRARY COMMISSION REGULAR MEETING

October 22, 2019

7:00 P.M. REGULAR MEETING

Saratoga Library | 13650 Saratoga Avenue, Saratoga, CA 95070

ROLL CALL

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the Library Commission for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Library Commission from discussing or taking action on such items. The Library Commission may choose to place the topic on a future agenda.

AGENDA ITEMS

1. Library Commission Minutes

Recommended Action:

Review and approve the Library Commission minutes from August 27, 2019 meeting.

2. Saratoga Library Teen Advisory Board Report

Recommended Action:

Receive report from the Teen Advisory Board.

3. Selection of Chair and Vice Chair

Recommended Action:

Select new Chair and Vice Chair to serve October 2019 through September 2020. The Chair and Vice Chair serve a term of 1 year. Each Commissioner may only serve as Chair or Vice Chair once during a 4-year term on the Commission.

4. Commission Handbook

Recommended Action:

Receive presentation from City Clerk Debbie Bretschneider on the City of Saratoga Commission Handbook.

5. 2020 Library Commission Work Plan

Recommended Action:

Begin development of the proposed 2020 work plan. Commission work plans are typically presented to the City Council for consideration at the beginning of the calendar year.

6. December Library Commission Meeting

Recommended Action:

Reschedule or cancel the December Library Commission regular meeting, which falls on a holiday.

7. Community News & Trends

Recommended Action:

Share news and trends within the community.

REPORTS

1. Nancy Howe, Santa Clara County Librarian
2. Michael Eitner, Saratoga Community Librarian
3. Alice Patrick, Friends of the Saratoga Libraries
4. Library Commission Chair
5. Crystal Bothelio, Saratoga Assistant City Manager

SUMMARIZE ACTION ITEMS

AGENDA ITEMS FOR NEXT MEETING

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF AGENDA PACKET, & COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Crystal Bothelio, Assistant City Manager for the City of Saratoga, declare that the foregoing agenda for the meeting of the Library Commission was posted and available for review on October 17, 2019 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.

Signed this 17th day of October 2019 at Saratoga, California.

Crystal Bothelio, Assistant City Manager

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Library Commission by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the Library Commission.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868.1294 or npimentel@saratoga.ca.us. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 5.102-35.104 ADA title II]