



City of Saratoga Youth Commission

AGENDA

DATE: Tuesday, October 23, 2018

TIME: 7:00p.m.

LOCATION: Joan Pisani Community Center
19655 Allendale Avenue
Saratoga, CA 95070

Call to Order

Roll Call: Agarwal, Cheatham, Chittharanjan, Koneru, Miller, Peer, Pyun, Rammohan, Smalls, Wiles, Yoon.

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, this meeting was properly posted on October 18, 2018.

Accept Agenda Items: No additional items may be added pursuant to Government Code Section 54954.2.

Approval of October 9th minutes

Oral & Written Communication: Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

I. **Pizza & Politics - Recap**

- a) How did the event go?
- b) What can we improve for next time?

II. **Marketing Plan – Lauren Pettipiece**

III. **Youth Commissioner Expectation Review**

- a) Communications
 - a. Checking emails regularly
 - i. Updates
 - ii. Communications with non-commissioners
- b) Participation & Prioritization
- c) Respect
 - a. Staff, peers, council members, community members, etc.

IV. **Donation Policy Request**

- a) Update on list of events/donations proposal – Naisha/Kayla

V. **Tree Planting with Parks & Recreation Commission**

- a) Update – Kayla
 - a. Our City Forest
 - i. Volunteer Days
 - b. Arbor Day – April
 - c. Spring Option

VI. Walk One Week - Updates

- a) Reach out to local schools for dates to do WOW (Fall vs. Spring)
 - a. Argonaut - Kami
 - b. Saratoga – Mary Elizabeth
 - c. Foothill - Naisha
 - d. Marshall Lane - Safia

VII. Workplan

- a) Schedule dates for the events for the year to begin planning and prioritizing

VIII. Witchy Walk

- a) Attire
- b) Schedule 5-6 commissioners
- c) Bring 2 bags of candy!
- d) Downtown Saratoga
 - a. 1:45-4:15pm
 - b. Check in with Michael

IX. Annual Health Fair

- a) Saturday, November 3rd – West Valley College at Campus Center
- b) 8:30-12:30pm Shift Assignments
- c) 11:30-3:30pm Shift Assignments
- d) Be prepared to face paint if needed - **NEW!**
- e) Casual Attire/Volunteer Shirts
- f) Games (2-5 for all ages)
 - a. Budget
 - b. Supervise
- g) Need 2 (1 per shift) to announce raffle prize(s) and briefly introduce the commissioners in each shift to the audience.
- h) Work on putting together games!

X. Important Upcoming Dates

- October 27th: Witchy Walk 1:45-4:15pm – Downtown Saratoga
- October 30th: Commissioner Recognition Dinner 7:00-9:00pm – Saratoga Foothill Club
- November 3rd: SASCC Annual Health Fair 8:30-3:30pm – West Valley College
- November 7th: City Council Meeting 6:45-9:30pm – Civic Theater

XI. Adjournment

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at 408.868.1294 or debbieb@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Certificate of Posting of Agenda:

I, Kayla Nakamoto, Recreation Coordinator for the City of Saratoga, declare that the foregoing agenda for the meeting of the Youth Commission of the City of Saratoga was posted on October 18, 2018 at the office of the City of Saratoga, 13777 Fruitvale Ave., Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at www.saratoga.ca.us.