



# SARATOGA CITY COUNCIL REGULAR MEETING

NOVEMBER 7, 2018

---

## 5:30 P.M. COMMISSION INTERVIEWS

---

Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

Time	Name	Commission	Vacancies	Incumbent
5:40 p.m.	Rina Shah	Heritage Preservation	1 Term (1/1/2019 – 12/31/2022)	Yes
5:45 p.m.	Belal Aftab	Traffic Safety	1 Term (1/1/2019 – 12/31/2022)	Yes

---

## 6:00 P.M. JOINT MEETING

---

Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 95070

Joint Meeting with West Valley-Mission Community College District

[Discussion Topics](#)

---

## 7:00 P.M. REGULAR SESSION

---

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**REPORT ON POSTING OF THE AGENDA**

*The agenda for this meeting was properly posted on November 1, 2018.*

**REPORT FROM JOINT MEETING**

**ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

*Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.*

**ANNOUNCEMENTS**

## CEREMONIAL ITEMS

Commendation for Public Safety Task Force Members

**Recommended Action:**

Present the commendations to the Public Safety Task Force Members.

[Staff Report](#)

[Attachment A -Commendations](#)

## SPECIAL PRESENTATIONS

AARP Andrus Award for Community Service Presentation

**Recommended Action:**

Receive presentation from representatives from AARP on the Andrus Award for Community Service.

[Staff Report](#)

### 1. CONSENT CALENDAR

*The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.*

1.1. City Council Meeting Minutes

**Recommended Action:**

Approve the City Council minutes for the Regular City Council Meeting on October 17, 2018.

[Staff Report](#)

[Attachment A - Minutes for October 17, 2018](#)

1.2. Review of Accounts Payable Check Registers

**Recommended Action:**

Review and accept check registers for the following accounts payable payment cycles: 10/16/2018 Period 4; 10/23/2018 Period 4; and 10/30/2018 Period 4.

[Staff Report](#)

[Check Register - 10-16-2018 Period 4](#)

[Check Register - 10-23-2018 Period 4](#)

[Check Register - 10-30-2018 Period 4](#)

1.3. Treasurer's Report for the Month Ended September 30, 2018

**Recommended Action:**

Review and accept the Treasurer's Report for the month ended September 30, 2018.

[Treasurer Report for September 18](#)

1.4. Resolution Amending Youth Commission Eligibility

**Recommended Action:**

Approve the resolution amending the Saratoga Youth Commission Administration, Responsibilities and Duties Policy to limit Commissioners to 1 term and prohibit appointment of applicants who will be a high school senior during their first year on the Commission.

[Staff Report](#)

[Attachment A – Resolution Amending Youth Commission Administration, Responsibilities and Duties Policy](#)

[Supplemental Attachment -Youth Commission Eligibility](#)

1.5. Landscaping & Lighting Assessment District LLA-1; Resolutions initiating renewal of the District for FY 19-20.

**Recommended Action:**

1. Move to adopt the Resolution describing improvements and directing preparation of the Engineer’s Report.
2. Move to adopt the Resolution appointing the Attorneys for the District.

[Staff Report](#)

[Attachment A --Resolution](#)

[Attachment B –Resolution Appointing Attorneys](#)

1.6. Park Restroom Maintenance Service Contract – North Bay Building Maintenance

**Recommended Action:**

Approve a Park Restroom Maintenance Service Contract with North Bay Building Maintenance for monthly restroom maintenance services in the amount of \$68,260 and authorize the City Manager to execute the same.

[Staff Report](#)

[Attachment A - Contract](#)

1.7. Budget Amendment - Brookview Landscaping and Lighting District (Zone 39)

**Recommended Action:**

Adopt Resolution appropriating \$50,000 from Zone 39 fund balance into the Fiscal Year 2018-2019 operating budget.

[Staff Report](#)

[Attachment A - Budget Resolution](#)

**2. PUBLIC HEARING**

*Items placed under this section of the Agenda are those defined by law as requiring a special notice and/or a public hearing or those called by the City Council on its own volition.*

2.1. Ordinance Establishing Regulations for Storage of Firearms

**Recommended Action:**

Conduct a public hearing concerning the attached ordinance that would establish regulations for storage of firearms in Saratoga residences; and, introduce and waive the first reading of

the ordinance and direct staff to place the ordinance on the consent calendar for adoption at the next regularly scheduled meeting of the City Council.

[Staff Report](#)

[Attachment A – Ordinance Establishing Regulations for Storage of Firearms](#)

[Supplemental Attachment - Firearm Storage](#)

### 3. GENERAL BUSINESS

#### 3.1. Youth Commission Fundraising Plan

**Recommended Action:**

Approve the Youth Commission Fundraising Plan to collect donations and seek sponsorship of various Youth Commission events and activities.

[Staff Report](#)

[Attachment A - Youth Commission Fundraising Plan 2018-19](#)

[Attachment B - 2018-2019 Youth Commission Events](#)

[Attachment C - Donation Policy](#)

#### 3.2. Public Safety Task Force Final Recommendations

**Recommended Action:**

Receive final recommendations from the Public Safety Task Force and direct staff to include City Council direction on the recommendations at the 2019 City Council Retreat.

[Staff Report](#)

[Attachment A – Public Safety Task Force Work Plan](#)

[Supplemental Attachment - Public Safety Task Force](#)

#### 3.3. Dedication for former Mayor Francis Stutzman

**Recommended Action:**

Provide direction to staff on funding a tree and a bench dedication for former Mayor Francis Stutzman.

[Staff Report](#)

[Attachment A - Emails Requesting Dedication](#)

#### 3.4. 2018 Pavement Management Project – Additional Work

**Recommended Action:**

1. Authorize an increase in the construction contingency for the 2018 Pavement Management Project by \$250,000.

2. Adopt a budget resolution to transfer \$75,000 from the Hillside Reserve Fund to the Pavement Management Project Budget

[Staff Report](#)

[Attachment A - Budget Resolution](#)

### 3.5. CivicPlus Mobile App

#### **Recommended Action:**

Provide direction to staff regarding the CivicPlus mobile app.

#### [Staff Report](#)

## **COUNCIL ASSIGNMENTS**

### Mayor Mary-Lynne Bernald

Cities Association of Santa Clara County-Legislative Action Committee  
Cities Association of Santa Clara County-City Selection Committee  
Council Finance Committee  
Hakone Foundation Board  
Public Art Committee  
Saratoga Historical Foundation  
South Flow Arrivals Ad Hoc Committee  
West Valley Clean Water Program Authority  
West Valley Mayors and Managers  
West Valley Solid Waste Management Joint Powers Authority

### Vice Mayor Manny Cappello

Cities Association of Santa Clara County Board of Directors  
Santa Clara County Housing and Community Development (HCD) Council Committee  
Saratoga Area Senior Coordinating Council (SASCC)  
West Valley Sanitation District

### Council Member Howard Miller

America in Bloom Committee  
Council Finance Committee  
Saratoga Ministerial Association  
Saratoga Sister City Organization  
Silicon Valley Clean Energy Authority Board of Directors  
Valley Transportation Authority (VTA) Policy Advisory Committee  
VTA State Route 85 Corridor Policy Advisory Board

### Council Member Emily Lo

Hakone Foundation Board & Executive Committee  
KSAR Community Access TV Board  
Public Art Committee  
Santa Clara County Library Joint Powers Authority

### Council Member Rishi Kumar

Association of Bay Area Governments  
Saratoga Chamber of Commerce & Destination Saratoga  
Santa Clara County Expressway Plan 2040 Policy Advisory Board  
Santa Clara Valley Water District Commission

## **CITY COUNCIL ITEMS**

# COUNCIL COMMUNICATIONS

## CITY MANAGER'S REPORT

### ADJOURNMENT

#### **CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

*I, Debbie Bretschneider, Interim City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on November 1, 2018 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Signed this 1st day of November 2018 at Saratoga, California.*

*Debbie Bretschneider, Interim City Clerk*

*In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.*

*In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868.1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]*



### **CITY OF SARATOGA CITY COUNCIL MEETING CALENDAR 2018**

- |       |   |
|-------|---|
| 11/07 | 6:00 p.m. Joint Meeting with West Valley – Mission Community College Board of Trustees<br>  7:00 p.m. Regular Session |
| 11/21 | 6:00 p.m. Joint Meeting with Assembly Member Evan Low   7:00 p.m. Regular Session                                     |
| 11/29 | Joint Meeting with Saratoga School Districts in Community Center  |
| 12/05 | 6:00 p.m. Joint Meeting with Sheriff's Office   7:00 p.m. Regular Session   |
| 12/13 | 7:00 p.m. Council Reorganization  |
| 12/19 | 6:00 p.m. Study Session – Council Norms   7:00 p.m. Regular Session   |