



# City of Saratoga Parks and Recreation Commission Regular Meeting

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## *Agenda*

**DATE:** Tuesday, November 9, 2021  
**TIME:** 6:30 p.m.  
**LOCATION:** Via Zoom

### **Teleconference/Public Participation Information to Mitigate the Spread of COVID-19**

This meeting will be entirely by teleconference. All Parks & Recreation Commission members, staff, and public will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can observe and participate in the meeting by:

1. Using the Zoom website at
2. <https://us02web.zoom.us/j/84091857373>  
or App Webinar ID: 840 9185 7373  
and using the tool to raise their hand in the Zoom platform when directed by the Chair to speak on an agenda item; **OR**
3. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID: 840 9185 7373  
and pressing \*9 to raise their hand to speak on an agenda item when directed by the Chair.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Commission prior to the meeting by commenting online at [www.saratoga.ca.us/prc](http://www.saratoga.ca.us/prc) prior to the start of the meeting. These emails will be provided to the members of the Commission and will become part of the official record of the meeting.

During the meeting the Chair will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at [debbieb@saratoga.ca.us](mailto:debbieb@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

## Call to Order

**Roll Call:** Chair Renee Paquier, Commissioner Anna Huang, and Commissioner Michelle Wang

**Report on Posting of the Agenda:** Pursuant to Government Code Section 54954.2, this meeting was properly posted on November 3, 2021.

**Oral & Written Communication:** Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter but may choose to place the topic on a future agenda.*

[Written Communications 11-09-2021](#)

## Approval of Parks and Recreation Commission Draft Minutes:

[09-14-2021 Draft Minutes](#)

## Agenda:

### 1. Election of new Vice Chair

### 2. Beauchamps Park Update

Issue: Review designs for the Beauchamps Park Playground Replacement Project

Action: Recommend a design

[Attachment 1 Email from Resident](#)

[Attachment 2 - Design from Ross Recreation](#)

[Attachment 3 - Design from Spec Play](#)

[Attachment 4 - Design from KYA](#)

### 3. Update on Historical Plaque Program

Issue: Update on progress of the Historical Plaque Program

Action: No action, information only

### 4. Community Engagement Brainstorming

Issue: Discuss ideas to foster community engagement

Action: Make recommendation

[Community Engagement Discussion Sheet](#)

### 5. Equity in Parks

Issue: Discussion of equity in parks

Action: No action, discussion only

**Commissioner and Staff Reports** *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

<u>Commissioner</u>	<u>Park</u>
Vacant	Wildwood, Foothill, Quarry
Huang	El Quito, Gardiner
Vacant	Bell Grove, Congress Springs, Ravenwood
Paquier	Beauchamp, Brookglen
Wang	Azule, Kevin Moran, Friendship Park

**Agenda Items for Next Meeting January 11, 2022**

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**Adjournment**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact Kristin Borel at 408.868.1296 or kborel@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

**Parks and Recreation Commission Agenda Note:**

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

**Certificate of Posting of Agenda:**

I, Kristin Borel, Public Works Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on November 3, 2021 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City’s website at [www.saratoga.ca.us](http://www.saratoga.ca.us).