



# SARATOGA CITY COUNCIL PUBLIC ART COMMITTEE

November 15, 2021

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## 6:30 P.M. REGULAR MEETING

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### **Teleconference/Public Participation Information to Mitigate the Spread of COVID-19**

This meeting will be held entirely by teleconference. All members of the Commission and staff will only participate via the Zoom platform using the process described below. The meeting is being conducted pursuant to recent amendments to the teleconference rules required by the Ralph M. Brown Act allowing teleconferencing during a proclaimed state of emergency when local officials have recommended social distancing. The purpose of the amendments is to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/81826888630>; Webinar ID 818 2688 8630; OR
2. Calling 1.408.638.0968 or 1.669.900.6833 and entering the Webinar ID provided above

The public will not be able to participate in the meeting in person.

Members of the public can send written comments to the Commission prior to the meeting by commenting online at [www.saratoga.ca.us/publicart](http://www.saratoga.ca.us/publicart) prior to the start of the meeting. These emails will be provided to the members of the Commission and will become part of the official record of the meeting.

### **ROLL CALL**

### **ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

Any member of the public may address the Public Art Committee for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Public Art Committee from discussing or taking action on such items. However, the Public Art Committee may schedule the item for discussion at a future meeting.

## AGENDA ITEMS:

1. Commissioner and Staff Introductions  
**Recommended Action:**  
Meet fellow Commissioners and staff that will be supporting the Public Art Commission.
  
2. Overview of Commission Rules and Parliamentary Procedure  
**Recommended Action:**  
Receive a presentation from Saratoga City Clerk Britt Avrit on various State and City rules that apply to Saratoga Commissions and the Saratoga Rules of Parliamentary Procedure.
  
3. Overview of Public Art Commission Responsibilities  
**Recommended Action:**  
Receive a presentation on the responsibilities of the Public Art Commission.  
[Memo](#)  
[Public Art Commission Roles and Responsibilities](#)  
[Public Art Policy](#)
  
4. City of Saratoga Public Art Efforts  
**Recommended Action:**  
Receive a presentation on the City's public art efforts prior to formation of the Commission.  
[Memo](#)  
[Presentation Slides](#)
  
5. Public Art Commission Regular Meeting Schedule  
**Recommended Action:**  
The Public Art Commission is currently scheduled to hold regular meetings on the 3<sup>rd</sup> Monday of odd-numbered months at 6:30 p.m. The Commission may adjust its regular meeting schedule, so long as it does not conflict with the schedules of other Commissions or the City Council. If the Commission decides to maintain the current schedule, the Commission should consider whether to reschedule or cancel the January 17, 2022 meeting as it falls on a City holiday.  
[Memo](#)
  
6. Commission 2022 Work Plan  
**Recommended Action:**  
Receive information about the City of Saratoga's Commission Work Plan process and preparation of the Public Art Commission 2022 Work Plan.  
[Memo](#)  
[Draft 2022 Work Plan](#)

7. Selection of Chair and Vice Chair

**Recommended Action:**

Select one member of the Commission to serve as Chair and one member to serve as Vice Chair.

[Memo](#)

8. Future Agenda items

**Recommended Action:**

Consider agenda items for upcoming meetings.

[Agenda Planner](#)

## **ADJOURNMENT**

### **CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF AGENDA PACKET, & COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

I, Crystal Bothelio, Assistant City Manager for the City of Saratoga, declare that the foregoing agenda for the meeting of the Public Art Commission was posted and available for review on November 10, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us)

Signed this 10<sup>th</sup> day of November 2021 at Saratoga, California.

Crystal Bothelio, Assistant City Manager

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Commission by City staff in connection with this agenda, copies of materials distributed to the Commission concurrently with the posting of the agenda, and materials distributed to the Commission by staff after the posting of the agenda are available on the City website at [www.saratoga.ca.us](http://www.saratoga.ca.us) and are available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In compliance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting, please contact the City Clerk at [bavrit@saratoga.ca.us](mailto:bavrit@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

[28 CFR 35.102-35.104 ADA title II]