



SARATOGA YOUTH COMMISSION REGULAR MEETING

NOVEMBER 23, 2021

7:00 P.M. REGULAR MEETING

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Commission members, staff, and public will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic. This meeting can be accessed by:

1. Using the Zoom website <https://us02web.zoom.us/j/89550336124> or App (Webinar ID 828 0766 2682) and using the tool to raise their hand in the Zoom platform when directed by the Chair to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, enter the Webinar ID 895 5033 6124, and pressing *9 to raise their hand to speak on an agenda item when directed by the Chair.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Commission prior to the meeting by commenting online at www.saratoga.ca.us/yc prior to the start of the meeting. These emails will be provided to the members of the Commission and will become part of the official record of the meeting.

During the meeting the Chair will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at bavrit@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on November 19, 2021.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the Youth Commission for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Youth Commission from discussing or taking action on such items. However, the Youth Commission can schedule the item for discussion at a future meeting.

AGENDA ITEMS:

1. Youth Commission Minutes

Recommended Action:

Review and approve the minutes from the October 26, 2021 Regular Meeting. [2021 10 26 Draft Minutes](#)

2. Saratoga State of the City Recap

Recommended Action:

Commissioners who attended the Saratoga State of the City on November 6th, share feedback about the event as the emcees, greeters, other noticeable aspects of the event, and any suggestions to improve future events.

3. YAC Social Recap

Recommended Action:

Commissioners who attended the YAC Social on November 20th, share a recap of how YAC Social went and any key items that were discussed in planning for YAC Attack 2022. Discuss possible session topics for the Saratoga Youth Commission to host.

4. West Valley Teen Collaboration

Recommended Action:

Receive verbal report from staff about an opportunity to collaborate with the Campbell Youth Commission and Cupertino Teen Advisory Board on a health-related event for teens in Spring 2022. If the Commission is interested in the West Valley teen collaboration, assign a subcommittee to meet with representatives from the other two cities to begin planning.

5. Winter Community Events

Recommended Action:

Review roles and shifts for the upcoming Tree Lighting and Celebration of Light events.

[Tree Lighting 2021](#)

[Celebration of Light 2021](#)

6. Treasurer's Report

Recommended Action:

Youth Commission Treasurer will provide any a verbal report that will include recent expenses and upcoming expenditures.

7. Saratoga Speaks Subcommittee Report

Recommended Action:

Approve the Saratoga Speaks subcommittee's recommended amount of episodes for the 2021-2022 school year, episode release dates, content, and ideal speakers to feature. The Commission should also provide the subcommittee with any target marketing and outreach direction that they would like to see implemented in this school year's cycle of Saratoga Speaks.

8. SED Talks Subcommittee Report

Recommended Action:

Receive status update from the SED Talks subcommittee and provide direction or feedback requested pertaining to the event speakers, format, marketing and flow. Approve the SED Talks flyer that will be shared at the November 23, 2021 Youth Commission meeting.

9. Interactive Activities Subcommittee Report

Recommended Action:

Receive verbal report and provide direction to the subcommittee about upcoming interactive activities, target audience(s), estimated budget and scheduling.

10. Community Study Session

Recommended Action:

Determine a schedule for the community study session and provide staff with potential locations to research and bring back information in January that would be appropriate for the target age group.

11. Housing Element Update Community Meetings

Recommended Action:

Join the Planning Commission for the last two community meetings in their series where you can share your input on the Housing Element Update. The Youth Commission can help in this process by sharing ideas for possible opportunity sites and housing policies before the Planning Commission makes a recommendation to the City Council.

12. Upcoming Youth Commission Efforts

Recommended Action:

Review the approved 2021-2022 Youth Commission Work Plan. Identify and prioritize work plan items. The Youth Commission should identify possible dates and locations if possible and direct staff to bring back information pertaining to facility availability to the Commission in January 2022.

[Youth Commission Approved 2021-2022 Work Plan](#)

13. Future Agenda Items

Recommended Action:

Review the agenda planner and consider agenda items for upcoming meetings. The next Regular Youth Commission meeting is scheduled for January 25, 2022.

[2021_11_23 Youth Commission Agenda Planner](#)

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Kayla Nakamoto, Administrative Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Youth Commission was posted and available for review on November 19, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 19th day of November 2021 at Saratoga, California.

Kayla Nakamoto, Administrative Analyst

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Youth Commission by City staff in connection with this agenda, copies of materials distributed to the Youth Commission concurrently with the posting of the agenda, and materials distributed to the Youth Commission by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us. Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

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