



SARATOGA CITY COUNCIL FINANCE COMMITTEE

NOVEMBER 29 , 2022

3:30 P.M. SPECIAL MEETING

AMENDED AGENDA

- 2021-22 ACFR

Teleconference/Public Participation Information - Special Meeting

The Special Meeting will be held in-person and by teleconference pursuant to amendments to the teleconference rules required by the Ralph M. Brown Act allowing teleconferencing during a proclaimed state of emergency when a local official has recommended social distancing. Members of the City Council and the public may participate in person at the location listed below or via the Zoom platform using the information below.

Members of the public can view and participate in the meeting by:

1. Attending the meeting in person in the Linda Callon Conference Room located at 13777 Fruitvale Avenue, Saratoga CA 95070
2. Accessing the meeting through Zoom
 - * Webinar URL <https://us02web.zoom.us/j/88934078423>
 - * Webinar ID: 889 3407 8423
 - * Calling 1.669.900.6833 or 1.408.638.0968 and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor

Written Communication

Members of the public can send written comments prior to the meeting by commenting online at www.saratoga.ca.us/fc prior to the start of the meeting. These emails will be provided to the members of the Council and will become part of the official record of the meeting.

Public Comment

Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor.

Meeting Recording Information

In accordance with the Saratoga City Council's Meeting Recording Policy, the City Council Finance Committee Meetings are recorded and made available to the public following the meeting on the City website.

CALL TO ORDER

ROLL CALL

AGENDA ITEMS

1. Finance Committee Minutes
Recommended Action:
Review and approve the minutes for the October 27, 2022 meeting
[Finance Committee Minutes](#)

2. Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2022
Recommended Action:
Receive report and presentation from Chavan and Associates, LLC the City's audit firm
Recommend City Council action a) Receive and file the ACFR and b) Direct staff to prepare and post the 2022-23 Cities Financial Transactions Report using the audited financials
[Annual Comprehensive Financial Review Summary](#)
[Attachment A - Draft Management Discussion and Analysis](#)
[Attachment B - Draft Basic Financials](#)

To be posted on November 28th:
Attachment C - Final ACFR for the fiscal year ended June 30, 2022
[2021-22 Annual Comprehensive Financial Report \(ACFR\)](#)

3. 2023-24 Capital Improvement Program (CIP) Development
Recommended Action:
Receive report - No action required
[2023-24 Capital Improvement Program CIP Development](#)

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Gina Scott, Administrative Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council Finance Committee of the City of Saratoga was posted and available for public review on **November 23, 2022**, at the City of Saratoga, 13777 Fruitvale Ave., Saratoga, CA 95070, and on the City's website at www.saratoga.ca.us.

Signed this **23rd day of November 2022** at Saratoga, California.

Gina Scott, Administrative Analyst

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Committee by City staff in connection with this agenda, copies of materials distributed to the Committee concurrently with the posting of the agenda, and materials distributed to the Committee by staff after the posting of the agenda are available on the City website at www.saratoga.ca.us and are available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In compliance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting, please contact the City Clerk at bavrit@saratoga.ca.us or call 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.
[28 CFR 35.102-35.104 ADA title II]