



SARATOGA LIBRARY & COMMUNITY ENGAGEMENT COMMISSION

December 5, 2022

7:00 P.M. REGULAR MEETING

Saratoga City Hall, Linda Callon Conference Room · 13777 Fruitvale Avenue, Saratoga CA 95070

Participation Information

The meeting will be held in-person and teleconference pursuant to amendments to the teleconference rules required by the Ralph M. Brown Act allowing teleconferencing during a proclaimed state of emergency when a local official has recommended social distancing. Members of the Commission and the public may participate in person at the location listed above on the agenda or via the Zoom platform using the information below.

- Webinar URL: <https://us02web.zoom.us/j/81496979656>
- Webinar ID: 814 9697 9656
- Call In: 1.408.638.0968 or 1.669.900.6833

Written Communications

Comments can be submitted in writing at www.saratoga.ca.us/lc. Written communications received prior the end of the comment period will be provided to the members of the Commission and included in the agenda packet and/or supplemental meeting materials.

Public Comment

Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Chair or by action of the Commission.

CALL TO ORDER

ROLL CALL

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the Commission on matters not on the agenda. The law generally prohibits the Commission from discussing or taking action on such items. The Commission may choose to place the topic on a future agenda.

AGENDA ITEMS

1. Library & Community Engagement Commission Minutes
Recommended Action:
Review and approve the minutes from the October 18, 2022 Special Meeting.
[Draft Minutes](#)
2. Saratoga Teen Advisory Board Report
Recommended Action:
Receive Saratoga Teen Advisory Board report.
3. Santa Clara County Library District Report
Recommended Action:
Receive Santa Clara County Library District report.
[Santa Clara County Library District Report](#)
4. Saratoga Community Library Report
Recommended Action:
Receive Saratoga Community Library report.
[Saratoga Community Library Report](#)
5. Friends of the Saratoga Libraries Report
Recommended Action:
Receive Friends of the Saratoga Libraries report.
6. Commission Committees Report
Recommended Action:
Receive Commission Committees (Celebrate Saratoga's Diversity, Parent/Student Collaboration, Good Neighbor Day) report on recent efforts and activities.
7. Library & Community Engagement Commission Chair Report
Recommended Action:
Receive Library & Community Engagement Commission Chair report.
8. City of Saratoga Report
Recommended Action:
Receive City of Saratoga report.
[City of Saratoga Report](#)
9. Community News & Trends
Recommended Action:
Share news and trends within the community.

10. Fiscal Year 2023/24 Work Plan

Recommended Action:

Review the 2022/23 Work Plan and progress to date. Brainstorm revisions or new ideas for the 2023/24 Work Plan for staff to gather additional information, including feasibility and resource needs, for the Commission to finalize the proposed 2023/24 Work Plan at the February 2023 meeting.

[Memo](#)

11. 2023 Meeting Schedule

Recommended Action:

Review the 2023 meeting schedule and make adjustments as needed.

[Memo](#)

SUMMARIZE ACTION ITEMS

AGENDA ITEMS FOR NEXT MEETING

[Agenda Planner](#)

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF AGENDA PACKET, & COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Crystal Bothelio, Assistant City Manager for the City of Saratoga, declare that the foregoing agenda for the meeting of the Library & Community Engagement Commission was posted and available for review on December 2, 2022 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us

Signed this 2nd day of December 2022 at Saratoga, California.

Crystal Bothelio, Assistant City Manager

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Commission by City staff in connection with this agenda, copies of materials distributed to the Commission concurrently with the posting of the agenda, and materials distributed to the Commission by staff after the posting of the agenda are available on the City website at www.saratoga.ca.us and are available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In compliance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting, please contact the City Clerk at bavrit@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

[28 CFR 35.102-35.104 ADA title II]