



SARATOGA LIBRARY & COMMUNITY ENGAGEMENT COMMISSION REGULAR MEETING

December 22, 2020

7:00 P.M. REGULAR MEETING

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Commission members, staff, and public will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

1. Using the Zoom website <https://us02web.zoom.us/j/81091505427> or App (Webinar ID 810 9150 5427) and using the tool to raise their hand in the Zoom platform when directed by the Chair to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, enter the Webinar ID 810 9150 5427, and pressing *9 to raise their hand to speak on an agenda item when directed by the Chair.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Commission prior to the meeting by commenting online at www.saratoga.ca.us/lc prior to the start of the meeting. These emails will be provided to the members of the Commission and will become part of the official record of the meeting. During the meeting the Chair will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at debbieb@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

ROLL CALL

REPORTS

1. Saratoga Teen Advisory Board
2. Santa Clara County Library District
[Report](#)
3. Saratoga Community Library
[Report](#)
4. Friends of the Saratoga Libraries
[Report](#)
5. Library Commission Chair
6. City of Saratoga
[Report](#)

AGENDA ITEMS

1. Library Commission Minutes
Recommended Action:
Review and approve the Library Commission minutes from October 27, 2020 Regular Meeting and November 4, 2020 Special Meeting.
[Draft October 27, 2020 Minutes](#)
[Draft November 4, 2020 Minutes](#)
2. Paint the City: Utility Box Painting Project
Recommended Action:
Receive an informational report on the Paint the City program and the Commission's new role in the program. No action needed.
[Memo](#)
3. 2021 Work Plan
Recommended Action:
Finalize the proposed 2021 Work Plan, for City Council consideration. Commission work plans are typically presented to the City Council for consideration at the beginning of the calendar year.
[Memo](#)
4. Commission Meeting Schedule
Recommended Action:
Consider changing the Commission's regular meeting schedule.
[Memo](#)

5. Community News & Trends

Recommended Action:

Share news and trends within the community.

SUMMARIZE ACTION ITEMS

AGENDA ITEMS FOR NEXT MEETING

ADJOURNMENT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF AGENDA PACKET, & COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Crystal Bothelio, Assistant City Manager for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on December 18, 2020 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 18th day of December 2020 at Saratoga, California.

Crystal Bothelio, Assistant City Manager

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us. Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

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