



# SARATOGA CITY COUNCIL SPECIAL MEETING

**FEBRUARY 10, 2023**

## **AMENDED AGENDA**

- **02/06/2023 ITEM 5 SUPPLEMENTAL MEMO – ATTACHMENT B ADDED**
- **02/08/2023 ZOOM CALL IN INFORMATION ADDED**

## **Teleconference/Public Participation Information**

The Special Meeting will be held in-person and by teleconference pursuant to amendments to the teleconference rules required by the Ralph M. Brown Act allowing teleconferencing during a proclaimed state of emergency when a local official has recommended social distancing. Members of the City Council and the public may participate in person at the location listed below or via the Zoom call in option using the information below.

Members of the public can participate in the **9:00 a.m. Special Meeting** by:

1. Attending the meeting in person at the Lower House, Hakone Gardens located at 21000 Big Basin Way, Saratoga CA 95070. Attendees must check in with the Gift Shop prior to entering the facility; **OR**
2. Accessing the meeting through Zoom
  - Webinar URL: <https://us02web.zoom.us/j/89201627048> (audio only, video will not be available)
  - Webinar ID: 892 0162 7048; **OR**
  - Call In: 1.408.638.0968 or 1.669.900.6833

## **Meeting Recording Information**

In accordance with the Saratoga City Council's Meeting Recording Policy, City Council Study Sessions, Joint Meetings, Joint Sessions, Commission Interviews, Retreats, meetings with the Planning Commission, and Regular Session Meetings are recorded and made available following the meeting on the City website.

---

## **9:00 AM CITY COUNCIL ANNUAL RETREAT**

---

**Lower House, Hakone Gardens | 21000 Big Basin Way, Saratoga CA 95070**

## **ROLL CALL**

## **REPORT ON POSTING OF THE AGENDA**

*The agenda for this meeting was properly posted on February 2, 2023.*

## **AGENDA ITEMS**

1. 3-year Forecast Mid-Year Update  
**Recommended Action:**  
Receive a mid-year update on the 3-Year Forecast.  
[Staff Report](#)  
[Attachment A - Updated 3-yr Forecast](#)  
[Attachment B - Promotions and Reclassifications](#)

[Attachment C - 4-year Actual Contract Services - General Fund](#)  
[Attachment D - 4-year Actual Consulting Services - General Fund](#)

2. Budget Balancing Measures and Service Levels

**Recommended Action:**

Receive report on budget balancing measures and service levels and provide direction to City staff on preparation of a balanced 2023-24 proposed budget.

[Staff Report](#)

[Attachment A - 2023-24 Budget Calendar](#)

3. 2022 Legislative Update

**Recommended Action:**

Accept staff report and provide direction to staff.

[Staff Report](#)

[Attachment A - 2022 New Legislation of Interest to Saratoga](#)

4. American Rescue Plan Act of 2021 (ARPA) funds – Update

**Recommended Action:**

Receive updates on the American Rescue Plan Act of 2021 (ARPA) funded projects.

[Staff Report](#)

5. Capital Improvement Program Review Package

**Recommended Action:**

Receive the Capital Improvement Program (CIP) Review Package and provide feedback to staff in preparation for the CIP Prioritization Study Session.

[Staff Report](#)

[Attachment A - CIP Project Process Policy](#)

[Supplemental Memo - Attachment B \(added 02-06-2023\)](#)

## ADJOURNMENT

### CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Britt Avrit, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on February 2, 2023 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).

Signed this 2<sup>nd</sup> day of February 2023 at Saratoga, California.

Britt Avrit, MMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City website at [www.saratoga.ca.us](http://www.saratoga.ca.us) and are available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In compliance with the Americans with Disabilities Act and the Governor’s Executive Order, if you need assistance to participate in this meeting, please contact the City Clerk at [bavrit@saratoga.ca.us](mailto:bavrit@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.  
[28 CFR 35.102-35.104 ADA title II]