



# SARATOGA CITY COUNCIL REGULAR MEETING

**FEBRUARY 17, 2021**

## **Teleconference/Public Participation Information to Mitigate the Spread of COVID-19**

This meeting will be entirely by teleconference. All Council members and staff will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in the **Joint Meeting** by:

1. Using the Zoom website <https://us02web.zoom.us/j/83872519659> or App (Webinar ID 838 7251 9659) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (838 7251 9659), and pressing \*9 to raise their hand to speak on an agenda item when directed by the Mayor.

Members of the public can view and participate in the **Regular Session** of the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/82209797757> or App (Webinar ID 822 0979 7757) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (822 0979 7757), and pressing \*9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99), calling 1.669.900.6833 or 1.408.638.0968, entering the Webinar ID (822 0979 7757 and pressing \*9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
4. Viewing online at [http://saratoga.granicus.com/MediaPlayer.php?publish\\_id=2](http://saratoga.granicus.com/MediaPlayer.php?publish_id=2) and calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (822 0979 7757), and pressing \*9 to raise their hand to speak on an agenda item when directed by the Mayor. Please mute your computer or television before giving public comment.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Council prior to the meeting by commenting online at [www.saratoga.ca.us/comment](http://www.saratoga.ca.us/comment) prior to the start of the meeting. These emails will be provided to the members of the Council and will become part of the official record of the meeting.

During the meeting the Mayor will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at [debbieb@saratoga.ca.us](mailto:debbieb@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

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## **6:00 P.M. JOINT MEETING**

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Members of the public can view and participate in the **Joint Meeting** by:

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### **Joint Meeting with Saratoga Area Senior Coordinating Council**

[Discussion Topics](#)

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## **7:00 P.M. REGULAR SESSION**

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Members of the public can view and participate in the **Regular Session** of the meeting by:

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## ROLL CALL

### REPORT ON POSTING OF THE AGENDA

*The agenda for this meeting was properly posted on February 12, 2021.*

### REPORT FROM JOINT MEETING

### ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

*Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.*

### ANNOUNCEMENTS

### CEREMONIAL ITEMS

Appointment of Parks & Recreation Commissioner and Traffic Safety Commissioner

**Recommended Action:**

Approve the resolution appointing 1 member to the Parks & Recreation Commission and appointing 1 member to the Traffic Safety Commission and direct the City Clerk to administer the Oath of Office.

[Staff Report](#)

[Attachment A – Resolution of Appointment](#)

[Attachment B – Oaths of Office](#)

Commendations for Science Fair Winners

**Recommended Action:**

Present commendations to the 2020 Synopsys Silicon Valley Science and Technology Championship Science Fair participants who live in Saratoga.

[Staff Report](#)

[Attachment A - Commendations for 2020 Synopsys Silicon Valley Science and Technology Championship Science Fair Participants](#)

## 1. CONSENT CALENDAR

*The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.*

### 1.1. City Council Meeting Minutes

**Recommended Action:**

Approve the City Council minutes for the Special City Council Meeting on January 25, 2021 and the Regular City Council Meeting on February 3, 2021.

[Staff Report](#)

[Attachment A – Minutes for the Special City Council Meeting on January 25, 2021](#)

[Attachment B – Minutes for the Regular City Council Meeting on February 3, 2021](#)

1.2. Review of Accounts Payable and Check Registers

**Recommended Action:**

Review and accept check registers for the following accounts payable payment cycles:  
02/03/21 Period 8; 2/10/21 Period 8:

[Staff Report](#)

[Check Register - 02-03-2021 P8](#)

[Check Register - 02-10-2021 P8](#)

**2. PUBLIC HEARING**

None

**3. GENERAL BUSINESS**

3.1. San Jose Water Company General Rate Case Application 21-01-003 Letter

**Recommended Action:**

Authorize submittal of letter from the City Council on San Jose Water Company General Rate Case Application 21-01-003.

[Staff Report](#)

[Attachment A – Letter on San Jose Water Company General Rate Case Application 21-01-003](#)

[Attachment B – San Jose Water Company General Rate Case Application 21-01-003 Notice](#)

3.2. Continental Circle Stabilization - Construction Observation Contract with Cotton, Shires and Associates, Inc. and Budget Resolution

**Recommended Action:**

1. Approve construction observation contract with Cotton, Shires and Associates, Inc. (CSA) for Continental Circle roadway stabilization, in the amount of \$36,860, and authorize the City Manager to execute the same.

2. Authorize staff to execute change orders to the contract up to \$3,686.

3. Approve a budget resolution to appropriate \$75,000 from the Mt Eden Erosion Repair CIP to complete the Continental Circle roadway stabilization construction.

[Staff Report](#)

[Attachment A - Construction Observation Contract](#)

[Attachment B - Budget Resolution](#)

3.3. City Council Term Limits

**Recommended Action:**

Staff recommends that the City Council receive this report and provide direction to staff.

[Staff Report](#)

[Attachment A – 1992 Advisory Measure](#)

[Attachment B – Summary of Santa Clara County City Term Limits](#)

[Attachment C – Staff Report from June 17, 2020](#)

[Attachment D – Staff Report from July 1, 2020](#)

[Attachment E – Resolution 20-052 adopted July 1, 2020](#)

### 3.4. City Council Strategic Goals

#### **Recommended Action:**

Direct staff accordingly.

[Staff Report](#)

[Attachment A – Mission Statement and Statement of Values](#)

[Attachment B – City Council Strategic Goals](#)

## **COUNCIL ASSIGNMENTS**

### Mayor Yan Zhao

Association of Bay Area Governments

Cities Association of Santa Clara County-City Selection Committee

Cities Association of Santa Clara County-Legislative Action Committee

Cities Association of Santa Clara County

Council Finance Committee

Valley Transportation Authority (VTA) Policy Advisory Committee

VTA State Route 85 Corridor Policy Advisory Board

West Valley Mayors & Managers

West Valley Sanitation District

### Vice Mayor Tina Walia

Council Finance Committee

KSAR Community Access TV Board

Saratoga Area Senior Coordinating Council (SASCC)

Silicon Valley Clean Energy Authority Board of Directors

Saratoga Ministerial Association

### Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority

Santa Clara Valley Water District Commission

West Valley Clean Water Program Authority

West Valley Solid Waste Management Joint Powers Authority

### Council Member Kookie Fitzsimmons

Chamber of Commerce

Hakone Foundation Board

Santa Clara County Housing and Community Development (HCD) Council Committee

Saratoga Public Art Committee

Sister City Organization

### Council Member Mary-Lynne Bernald

Hakone Foundation Board & Executive Committee

Santa Clara/Santa Cruz Airport/Community Roundtable

Saratoga Public Art Committee

Saratoga Historical Foundation

## **CITY COUNCIL ITEMS**

## **COUNCIL COMMUNICATIONS**

## CITY MANAGER'S REPORT

### ADJOURNMENT

#### **CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

*I, Debbie Bretschneider, CMC, City Clerk, for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on February 12, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Signed this 12th day of February 2021 at Saratoga, California.*

*Debbie Bretschneider, CMC, City Clerk*

*In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City Website at [www.saratoga.ca.us](http://www.saratoga.ca.us). Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.*

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### **CITY OF SARATOGA CITY COUNCIL MEETING CALENDAR 2021**

- 02/17** 6:00 p.m. Joint Meeting with SASCC | 7:00 p.m. Regular Session
- 03/03** 5:00 p.m. Commission Interviews – Planning Commission & Heritage Preservation Commission | 6:00 p.m. **Retreat Study Session** on Capital Improvement Plan (CIP) Budget Prioritization Process Review | 7:00 p.m. Regular Meeting
- 03/17** 6:00 p.m. Joint Meeting with Chamber of Commerce | 7:00 p.m. Regular Session
- 03/30** 6:00 p.m. Commission Work Plan **Study Session** with Heritage Preservation, Planning, Library, Traffic Safety, and Parks & Recreation Commissions in Senior Center.
- 03/31** 6:00 p.m. **Study Session** on CIP Budget
- 04/07** 6:00 p.m. **Study Session on** Mayoral Rotation Policy | 7:00 p.m. Regular Session
- 04/21** 6:00 p.m. Joint Meeting with Planning Commission | 7:00 p.m. Regular Session
- 04/27** 6:00 p.m. Special Meeting – **Study Session** on Fiscal Year 2021/22 Budget
- 05/04** 5:00 p.m. Special Meeting – Commission Interviews – Youth Commission (time tentative)
- 05/05** 6:00 p.m. Joint Meeting with Montalvo Arts | 7:00 p.m. Regular Session
- 05/19** 6:00 p.m. Joint Meeting with Board of Supervisor Joe Simitian | 7:00 p.m. Regular Session

- 06/02** 5:30 p.m. Joint Meeting with Saratoga Neighborhoods & Neighborhood Watch, Joan Pisani  
Community Center, Multipurpose Room | 7:00 p.m. Regular Session
- 06/16** 5:00 p.m. Joint Meeting with Santa Clara County Fire | 6:00 p.m. Joint Meeting with Silicon Valley  
Leadership Group | 7:00 p.m. Regular Session
- 07/07** 5:00 p.m. Closed Session | 6:00 p.m. **Study Session** on E-Communications Policy | 7:00 p.m. Regular  
Session
- 07/21** Tentative -No Meeting - Recess
- 08/04** Tentative -No Meeting - Recess
- 08/18** 5:00 p.m. Closed Session | 6:00 p.m. Joint Meeting with Hakone Board | 7:00 p.m. Regular Session
- 09/01** 5:00 p.m. Commission Interviews – Library& Community Engagement Commission & Parks &  
Recreation Commission | 6:00 p.m. Joint Meeting with Historical Foundation | 7:00 p.m. Regular  
Session
- 09/15** 5:00 p.m. **Study Session** on Rules of Parliamentary Procedure | 6:00 p.m. Joint Meeting with Youth  
Commission | 7:00 p.m. Regular Session
- 10/06** 5:00 p.m. Joint Meeting with Mountain Winery | 6:00 p.m. Joint Meeting with Sheriff’s Office | 7:00  
p.m. Regular Session
- 10/20** 6:00 p.m. Joint Meeting with West Valley – Mission Community College District Board of Trustees |  
7:00 p.m. Regular Session
- 11/03** 5:30 p.m. Joint Meeting with Saratoga Schools | 7:00 p.m. Regular Session
- 11/17** 5:00 p.m. Joint Meeting with Los Gatos Saratoga Recreation | 6:00 p.m. Joint Meeting with State  
Senator Dave Cortese | 7:00 p.m. Regular Session
- 12/01** 5:00 p.m. Commission Interviews – Heritage Preservation Commission & Traffic Safety Commission  
| 6:00 p.m. Joint Meeting with Assembly Member Low | 7:00 p.m. City Council Reorganization |  
Regular Session
- 12/15** 6:00 p.m. **Study Session** on City Council Norms | 7:00 p.m. Regular Session