



SARATOGA CITY COUNCIL REGULAR MEETING

MARCH 17, 2021

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Council members and staff will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can view and participate in the **Study Session** by:

1. Using the Zoom website <https://us02web.zoom.us/j/88677244604> or App (Webinar ID 886 7724 4604) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (886 7724 4604), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor.

Members of the public can view and participate in the **Joint Meeting** by:

1. Using the Zoom website <https://us02web.zoom.us/j/83287254485> or App (Webinar ID 832 8725 4485) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (832 8725 4485), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor.

Members of the public can view and participate in the **Regular Session** of the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/88648009286> or App (Webinar ID 886 4800 9286) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (886 4800 9286), and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99), calling 1.669.900.6833 or 1.408.638.0968, entering the Webinar ID (886 4800 9286 and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor; **OR**
4. Viewing online at http://saratoga.granicus.com/MediaPlayer.php?publish_id=2 and calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID (886 4800 9286),

and pressing *9 to raise their hand to speak on an agenda item when directed by the Mayor. Please mute your computer or television before giving public comment.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Council prior to the meeting by commenting online at www.saratoga.ca.us/comment prior to the start of the meeting. These emails will be provided to the members of the Council and will become part of the official record of the meeting.

During the meeting the Mayor will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at debbieb@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

5:00 P.M. STUDY SESSION

Members of the public can view and participate in the **Study Session** by:

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FY 2021/22 Capital Improvement Plan (CIP)

Recommended Action:

Receive report on FY 2021/22 Capital Improvement Plan (CIP) project funding and direct staff accordingly.

[Staff Report](#)

[Attachment A - FY 2021-22 CIP Funding Overview](#)

[Attachment B - Narratives for Completed Projects](#)

[Attachment C - Narratives for Unfunded Projects List](#)

[Attachment D - Narratives for Candidate Projects for CIP Funding for FY 2021-22](#)

[Attachment E - Narratives for Projects with Proposed Changes in Scope](#)

[Attachment F - List of Current Projects with No Recommended Changes](#)

6:00 P.M. JOINT MEETING

Members of the public can view and participate in the **Joint Meeting** by:

1. Using the Zoom website <https://us02web.zoom.us/j/83287254485> or App (Webinar ID 832 8725 4485) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
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Joint Meeting with Saratoga Chamber of Commerce
[Discussion Topics](#)

7:00 P.M. REGULAR SESSION

Members of the public can view and participate in the **Regular Session** of the meeting by:

1. Using the Zoom website <https://us02web.zoom.us/j/88648009286> or App (Webinar ID 886 4800 9286) and raising their hand when directed by the Mayor to speak on an agenda item; **OR**
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ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on March 12, 2021

REPORT FROM STUDY SESSION

REPORT FROM JOINT MEETING

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

CEREMONIAL ITEMS

Appointment of Planning Commissioners

Recommended Action:

Approve the resolution appointing 3 members to the Planning Commission and direct the City Clerk to administer the Oath of Office.

[Staff Report](#)

[Attachment A – Resolution of Appointment](#)

[Attachment B – Oath of Office](#)

Commendations for Tina Walia and Kookie Fitzsimmons

Recommended Action:

Commend Tina Walia and Kookie Fitzsimmons for their service on the Saratoga Planning Commission.

[Staff Report](#)

[Attachment A – Commendation for Tina Walia](#)

[Attachment B – Commendation for Kookie Fitzsimmons](#)

Proclamation Recognizing March 2021 as American Red Cross Month

Recommended Action:

Present a proclamation recognizing March 2021 as American Red Cross Month to a representative of the American Red Cross, Silicon Valley Chapter.

[Staff Report](#)

[Attachment A: Proclamation for March 2021 as American Red Cross Month](#)

Proclamation Declaring March 2021 as Youth Arts Month

Recommended Action:

Present the proclamation declaring March 2021 as Youth Arts Month.

[Staff Report](#)

[Attachment A – Proclamation Declaring March 2021 as Youth Arts Month](#)

SPECIAL PRESENTATIONS

SB1383 Informational Presentation

Recommended Action:

Accept the SB1383 Informational Presentation from the West Valley Solid Waste Management Authority Executive Director regarding organics recycling.

[Staff Report](#)

[Attachment A- SB1383 Informational Presentation](#)

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on March 3, 2021.

[Staff Report](#)

[Attachment A – Minutes for the Regular City Council Meeting on March 3, 2021](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles:

03/02/21 Period 9; 03/09/21 Period 9:

[Staff Report](#)

[Check Register - 03-02-2021 P9](#)

[Check Register - 03-09-2021 P9](#)

1.3. Electronic Claims Filing Policy

Recommended Action:

Adopt the attached resolution establishing the City's Electronic Claims Filing Policy.

[Staff Report](#)

[Attachment 1 – Resolution Establishing the City of Saratoga Electronic Claims Filing Policy](#)

1.4. Resolution Denouncing Violence Against Asian American Community Members

Recommended Action:

Adopt resolution denouncing violence against Asian American community members.

[Staff Report](#)

[Attachment A – Resolution Denouncing Violence Against Asian American Community Members](#)

2. PUBLIC HEARING

None

3. GENERAL BUSINESS

3.1. Saratoga Business Renewal/Beautification Proposal

Recommended Action:

Review the Saratoga Business Renewal/Beautification proposal and direct staff accordingly.

[Staff Report](#)

[Attachment A - Saratoga Business Renewal-Beautification](#)

[Attachment B - 2004 Village Facade Improvement Program Description](#)

3.2. City Council Term Limits

Recommended Action:

Staff recommends that the City Council:

1. Adopt the attached resolution supporting voluntary compliance with the 1992 City of Saratoga Term Limits Advisory Measure; and
2. Review the attached draft ballot measure for the November, 2022 election and provide direction to staff.

Staff Report

[Attachment A – Resolution Supporting Voluntary Compliance with 1992 Advisory Measure](#)

[Attachment B – Draft Term Limits Ballot Measure](#)

[Attachment C – Staff Report from February 17, 2021](#)

COUNCIL ASSIGNMENTS

Mayor Yan Zhao

Association of Bay Area Governments
Cities Association of Santa Clara County-City Selection Committee
Cities Association of Santa Clara County-Legislative Action Committee
Cities Association of Santa Clara County
Council Finance Committee
Valley Transportation Authority (VTA) Policy Advisory Committee
VTA State Route 85 Corridor Policy Advisory Board
West Valley Mayors & Managers
West Valley Sanitation District

Vice Mayor Tina Walia

Council Finance Committee
KSAR Community Access TV Board
Saratoga Area Senior Coordinating Council (SASCC)
Silicon Valley Clean Energy Authority Board of Directors
Saratoga Ministerial Association

Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority
Santa Clara Valley Water District Commission
West Valley Clean Water Program Authority
West Valley Solid Waste Management Joint Powers Authority

Council Member Kookie Fitzsimmons

Chamber of Commerce
Hakone Foundation Board
Santa Clara County Housing and Community Development (HCD) Council Committee
Saratoga Public Art Committee
Sister City Organization

Council Member Mary-Lynne Bernald

Hakone Foundation Board & Executive Committee
Santa Clara/Santa Cruz Airport/Community Roundtable

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Debbie Bretschneider, CMC, City Clerk, for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on March 12, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 12th day of March 2021 at Saratoga, California.

Debbie Bretschneider, CMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us. Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

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CITY OF SARATOGA CITY COUNCIL MEETING CALENDAR 2021

- 03/17** **5:00 p.m. Study Session on CIP Budget | 6:00 p.m. Joint Meeting with Chamber of Commerce | 7:00 p.m. Regular Session**
- 03/30** 6:00 p.m. Commission Work Plan **Study Session** with Heritage Preservation, Planning, Library, Traffic Safety, and Parks & Recreation Commissions in Senior Center.
- 03/31** 6:00 p.m. **Study Session** on CIP Budget
- 04/07** 6:00 p.m. **Study Session on** Mayoral Rotation Policy | 7:00 p.m. Regular Session

- 04/21** 5:00 p.m. Commission Interviews | 6:00 p.m. Joint Meeting with Planning Commission | 7:00 p.m. Regular Session
- 04/27** 6:00 p.m. **Study Session** on Fiscal Year 2021/22 Budget
- 05/04** 5:00 p.m. Commission Interviews – Youth Commission (time tentative)
- 05/05** 6:00 p.m. Joint Meeting with Montalvo Arts | 7:00 p.m. Regular Session
- 05/19** 6:00 p.m. Joint Meeting with Board of Supervisor Joe Simitian | 7:00 p.m. Regular Session
- 06/02** 4:30 p.m. Commission Interviews | 5:30 p.m. Joint Meeting with Saratoga Neighborhoods & Neighborhood Watch, Joan Pisani Community Center, Multipurpose Room | 7:00 p.m. Regular Session
- 06/16** 5:00 p.m. Joint Meeting with Santa Clara County Fire | 6:00 p.m. Joint Meeting with Silicon Valley Leadership Group | 7:00 p.m. Regular Session
- 07/07** 5:00 p.m. Closed Session | 6:00 p.m. **Study Session** on E-Communications Policy | 7:00 p.m. Regular Session
- 07/21** 5:00 p.m. Closed Session | 6:00 p.m. Joint Meeting with Hakone Board | 7:00 p.m. Regular Session
- 08/04** Tentative -No Meeting - Recess
- 08/18** Tentative -No Meeting - Recess
- 09/01** 5:00 p.m. Commission Interviews – Library & Community Engagement Commission & Parks & Recreation Commission | 6:00 p.m. Joint Meeting with Historical Foundation | 7:00 p.m. Regular Session
- 09/15** 5:00 p.m. **Study Session** on Rules of Parliamentary Procedure | 6:00 p.m. Joint Meeting with Youth Commission | 7:00 p.m. Regular Session
- 10/06** 5:00 p.m. Joint Meeting with Mountain Winery | 6:00 p.m. Joint Meeting with Sheriff's Office | 7:00 p.m. Regular Session
- 10/20** 6:00 p.m. Joint Meeting with West Valley – Mission Community College District Board of Trustees | 7:00 p.m. Regular Session
- 11/03** 5:30 p.m. Joint Meeting with Saratoga Schools | 7:00 p.m. Regular Session
- 11/17** 5:00 p.m. Joint Meeting with Los Gatos Saratoga Recreation | 6:00 p.m. Joint Meeting with State Senator Dave Cortese | 7:00 p.m. Regular Session
- 12/01** 5:00 p.m. Commission Interviews – Heritage Preservation Commission & Traffic Safety Commission | 6:00 p.m. Joint Meeting with Assembly Member Low | 7:00 p.m. City Council Reorganization | Regular Session
- 12/15** 6:00 p.m. **Study Session** on City Council Norms | 7:00 p.m. Regular Session