



# SARATOGA CITY COUNCIL REGULAR MEETING

APRIL 5, 2023

## AMENDED AGENDA

- **04/05/2023 JOINT SESSION PRESENTATION SLIDES ADDED**
- **04/05/2023 NON-AGENDIZED ITEMS WRITTEN COMMUNICATIONS ADDED**
- **04/05/2023 ITEM 2.1 WRITTEN COMMUNICATIONS ADDED**
- **04/05/2023 ITEM 2.2 PRESENTATION SLIDES ADDED**

## Public Participation Information

In accordance with Saratoga City Council's Remote Public Participation Policy, members of the public may participate in this meeting in person at the location listed below or via remote attendance using the Zoom information below.

Members of the public can view and participate in the **6:00 p.m. Joint Session** by:

1. Attending the meeting in person at the City Hall Linda Callon Conference Room, located at 13777 Fruitvale Avenue, Saratoga CA 95070; **OR**
2. Accessing the meeting through Zoom
  - Webinar URL: <https://us02web.zoom.us/j/88482254658>
  - Webinar ID 884 8225 4658 **OR**
  - Calling 1.408.638.0968 or 1.669.900.6833

Members of the public can view and participate in the **7:00 p.m. Regular Session** by:

1. Attending the meeting in person at the Civic Theater, Council Chambers located at 13777 Fruitvale Avenue, Saratoga CA 95070; **OR**
2. Accessing the meeting through Zoom
  - Webinar URL: <https://us02web.zoom.us/j/81627041223>
  - Webinar ID: 816 2704 1223
  - Call In: 1.408.638.0968 or 1.669.900.6833; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99 and calling in following the direction above; **OR**
4. Viewing online at [http://saratoga.granicus.com/MediaPlayer.php?publish\\_id=2](http://saratoga.granicus.com/MediaPlayer.php?publish_id=2) and calling in following the direction above.

## Written Communication

Comments can be submitted in writing at [www.saratoga.ca.us/comment](http://www.saratoga.ca.us/comment). Written communications will be provided to the members of the City Council and included in the Agenda Packet and/or in supplemental meeting materials.

## Public Comment

Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council. Public Comment will begin with speakers attending in-person first followed by those attending via Zoom.

## Meeting Recording Information

In accordance with the Saratoga City Council's Meeting Recording Policy, City Council Study Sessions, Joint Meetings, Joint Sessions, Commission Interviews, Retreats, meetings with the Planning Commission, and Regular Session Meetings are recorded and made available following the meeting on the City website.

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## 6:00 PM JOINT SESSION

City Hall, Linda Callon Conference Room | 13777 Fruitvale Avenue, Saratoga, CA 95070

Joint Session with the Chamber of Commerce and Saratoga Historical Foundation

**Recommended Action:**

Receive updates from the Chamber of Commerce and Saratoga Historical Foundation

[Saratoga Chamber of Commerce Presentation Slides \(added 04-05-2023\)](#)

[Saratoga Historical Foundation Presentation Slides \(added 04-05-2023\)](#)

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## 7:00 PM REGULAR SESSION

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### REPORT ON POSTING OF THE AGENDA

*The agenda for this meeting was properly posted on March 30, 2023.*

### REPORT FROM JOINT SESSION

### ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

*Any member of the public may address the City Council on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.*

[Supplemental Memo - Written Communications, Non-Agendized Matters \(added 04-05-2023\)](#)

### ANNOUNCEMENTS

### CEREMONIAL ITEMS

Commendation for Sunil Ahuja

**Recommended Action:**

Commend Sunil Ahuja for his service on the Saratoga Planning Commission.

[Staff Report](#)

[Attachment A - Commendation for Sunil Ahuja](#)

Commendation Celebrating the 60th Anniversary of South Bay Musical Theatre

**Recommended Action:**

Present a commendation recognizing the 60th anniversary of South Bay Musical Theatre.

[Staff Report](#)

[Attachment A: Commendation celebrating the 60th Anniversary of South Bay Musical Theatre](#)

Commendations for Science Fair Winners

**Recommended Action:**

Present commendations to the 2022 Synopsys Science and Technology Championship Science Fair participants who live in Saratoga.

[Staff Report](#)

[Attachment A: Commendations for 2022 Synopsys Science and Technology Championship Science Fair Participants](#)

**1. CONSENT CALENDAR**

*The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion.*

1.1. City Council Meeting Minutes

**Recommended Action:**

Approve the Minutes for the March 15, 2023 City Council Regular Meeting and the Minutes for the March 27, 2023 City Council Special Meeting.

[Staff Report](#)

[Attachment A - Minutes for the March 15, 2023 City Council Regular Meeting](#)

[Attachment B - Minutes for the March 27, 2023 City Council Special Meeting](#)

1.2. Review and Accept Accounts Payable Check Registers

**Recommended Action:**

Review and accept the 03/08/2023, 03/20/2023, and 03/23/2023 accounts payable vendor payment check registers.

[Staff Report](#)

[Attachment A - Check Register Reports Dated 03-08-2023 Period 9](#)

[Attachment B - Check Register Reports Dated 03-20-2023 Period 9](#)

[Attachment C - Check Register Reports Dated 03-23-2023 Period 9](#)

1.3. Treasurer's Report for the Month Ended February 28, 2023

**Recommended Action:**

Review and accept the Treasurer's Report for the month ended February 28, 2023.

[Staff Report](#)

1.4. 2022 General Plan Housing Element Annual Progress Report

**Recommended Action:**

Adopt the Resolution accepting the 2022 General Plan Housing Element Annual Progress Report and direct staff to file the report with the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development.

[Staff Report](#)

[Attachment A - Resolution](#)

[Attachment B - 2022 Housing Element Annual Report](#)

1.5. Resolution Authorizing Participation in the Age Friendly Communities Global Network and Authorizing Use of the City Seal in the 2023 Age Friendly Communities Survey

**Recommended Action:**

Adopt the Resolution authorizing participation in the Age Friendly Communities Global Network and authorizing use of the City seal in the 2023 Age Friendly Communities Survey.

[Staff Report](#)

[Attachment A – Resolution Authorizing Participation in the Age Friendly Communities Global Network and Authorizing Use of the City Seal in the 2023 Age Friendly Communities Survey](#)

**2. GENERAL BUSINESS**

2.1. Urgency Ordinance Temporarily Suspending Certain Tree Removal Requirements for Eucalyptus Trees

**Recommended Action:**

Adopt the urgency ordinance temporarily suspending through June 30, 2023 certain tree removal requirements for Eucalyptus trees in light of the risks they pose to life and property due to the unprecedented and ongoing storms.

[Staff Report](#)

[Attachment A - Urgency Ordinance Temporarily Suspending the Permit Fee and Replacement Tree Requirements of the Saratoga City Code](#)

[Attachment B - Photos showing tree damage](#)

[Attachment C - Written Communications](#)

[Supplemental Memo - Item 2.1 Written Communications \(added 04-05-2023\)](#)

2.2. 2023-24 Capital Improvement Program Projects and Funding

**Recommended Action:**

Approve 2023-24 Capital Improvement Program projects and funding for inclusion in the annual budget.

[Staff Report](#)

[Attachment A - Updated CIP Prioritization Packet Presentation Slides \(added 04-05-2023\)](#)

2.3. User Fee Worksheet Review

**Recommended Action:**

Review user fees worksheet and provide direction to City staff for preparation of the proposed July 1, 2023 Master Fee Schedule.

[Staff Report](#)

[Attachment A - July 1 2023 Fee Update Worksheet](#)

[Attachment B - Written Communications](#)

**COUNCIL ASSIGNMENTS**

[Council Assignments](#)

**CITY COUNCIL ITEMS**

## **COUNCIL COMMUNICATIONS**

### **CITY MANAGER'S REPORT**

#### **ADJOURNMENT**

#### **CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

I, Britt Avrit, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on March 30, 2023 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).

Signed this 30<sup>th</sup> day of March 2023 at Saratoga, California.

Britt Avrit, MMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City website at [www.saratoga.ca.us](http://www.saratoga.ca.us) and are available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In compliance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting, please contact the City Clerk at [bavrit@saratoga.ca.us](mailto:bavrit@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety. [28 CFR 35.102-35.104 ADA title II]