



SARATOGA CITY COUNCIL REGULAR MEETING

SEPTEMBER 4, 2019

5:45 P.M. INTERVIEWS FOR COMMISSIONS

Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 96070

Time	Name	Commission	Vacancies	Incumbent	Reg. Voter
5:50 p.m.	Renee Paquier	Parks and Recreation	1 Term (10/1/19 - 9/30/2023)	yes	yes

6:00 P.M. JOINT MEETING

Linda Callon Conference Room, City Hall | 13777 Fruitvale Avenue, Saratoga, CA 96070

Joint Meeting with Montalvo Arts

[Discussion Topics](#)

7:00 P.M. REGULAR SESSION

Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT ON POSTING OF THE AGENDA

The agenda for this meeting was properly posted on August 30, 2019.

REPORT FROM JOINT MEETING

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the City Council for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.

ANNOUNCEMENTS

SPECIAL PRESENTATIONS

West Valley Collections and Recycling Presentation

Recommended Action:

Receive report and provide direction to staff.

[Staff Report](#)

1. CONSENT CALENDAR

The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion. Public Speakers are limited to three (3) minutes.

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on August 21, 2019.

[Staff Report](#)

[Attachment A – Minutes for the Regular City Council Meeting on August 21, 2019](#)

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles: 08/21/2019 Period 2; and 08/27/2019 Period 2.

[Staff Report](#)

[Check Register - 08-21-2019 Period 2](#)

[Check Register - 08-27-2019 Period 2](#)

1.3. Treasurer's Report for the Month Ended July 31, 2019

Recommended Action:

Review and accept the Treasurer's Report for the month ended July 31, 2019.

[Treasurer Report](#)

1.4. Landmark Designation for 20331 Orchard Road – Application No. LNDMRK19-0001

Recommended Action:

Waive the second reading and adopt the attached ordinance designating the residence at 20331 Orchard Road as a historic landmark.

[Staff Report](#)

[Attachment A - Ordinance](#)

1.5. Annual Code Update for 2019

Recommended Action:

Waive the second reading and adopt the ordinance updating various provisions of the City Code.

[Staff Report](#)

[Attachment A – Annual Code Update Ordinance](#)

1.6. Summary Vacation of Right-of-Way Easement for Scully Avenue

Recommended Action:

Move to adopt the resolution vacating a Right-of-Way Easement at 12499 Scully Avenue.

[Staff Report](#)

[Attachment A - Resolution with Exhibits](#)

[Attachment B - Tract Map No. 3738](#)

[Attachment C - Utility Letters](#)

1.7. Library Commission Responsibilities and Duties

Recommended Action:

Approve the resolution amending the Saratoga Library Commission’s responsibilities and duties.

[Staff Report](#)

[Attachment A – Resolution Amending City of Saratoga Library Commission Authorities, Responsibilities, and Operation](#)

1.8. Classification Project and Review of City’s Compensation Methodology

Recommended Action:

Authorize the City Manager to enter into an agreement with Koff & Associates in the amount not to exceed \$58,880 (\$49,067 contract plus 20% contingency if needed) for a citywide classification review project and a review of the City’s compensation methodology.

[Staff Report](#)

[Attachment A: Standard Services Contract](#)

[Attachment B: Authorized FTE FY 2019/20](#)

2. PUBLIC HEARING

None.

3. GENERAL BUSINESS

3.1. Notice of Completion – 2018 Pavement Management Program Project

Recommended Action:

Move to accept the 2018 Pavement Management Program contract as complete and authorize staff to record the Notice of Completion.

[Staff Report](#)

[Attachment A - Notice of Completion](#)

3.2. Response to 2018-19 Civil Grand Jury of Santa Clara County Report “Inquiry into Governance of the Valley Transportation Authority”

Recommended Action:

Authorize the Mayor to execute the letter responding to the 2018-19 Civil Grand Jury of Santa Clara County Report “Inquiry into Governance of the Valley Transportation Authority.”

[Staff Report](#)

[Attachment A – City of Saratoga Response](#)

[Attachment B – Civil Grand Jury Report](#)

COUNCIL ASSIGNMENTS

Mayor Manny Cappello

Cities Association of Santa Clara County Board of Directors
Cities Association of Santa Clara County-City Selection Committee
Cities Association of Santa Clara County-Legislative Action Committee
Council Finance Committee
Saratoga Area Senior Coordinating Council (SASCC)
West Valley Mayors and Managers
West Valley Sanitation District

Vice Mayor Howard Miller

Council Finance Committee
KSAR Community Access TV Board
Saratoga Ministerial Association
Saratoga Sister City Organization
Silicon Valley Clean Energy Authority Board of Directors
Valley Transportation Authority (VTA) Policy Advisory Committee
VTA State Route 85 Corridor Policy Advisory Board

Council Member Rishi Kumar

Santa Clara County Library Joint Powers Authority
Santa Clara Valley Water District Commission
West Valley Clean Water Program Authority
West Valley Solid Waste Management Joint Powers Authority

Council Member Mary-Lynne Bernald

Hakone Foundation Board & Executive Committee
Public Art Committee
Santa Clara County Housing and Community Development (HCD) Council Committee
Santa Clara/Santa Cruz Airport/Community Roundtable
Saratoga Historical Foundation

Council Member Yan Zhao

Association of Bay Area Governments
Comprehensive County Expressway Planning Study Policy Advisory Board
Hakone Foundation Board
Public Art Committee
Saratoga Chamber of Commerce & Destination Saratoga

CITY COUNCIL ITEMS

COUNCIL COMMUNICATIONS

CITY MANAGER'S REPORT

ADJOURNMENT

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Debbie Bretschneider, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on AUGUST 30, 2019 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at www.saratoga.ca.us.

Signed this 30th day of AUGUST 2019 at Saratoga, California.

Debbie Bretschneider, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda are available at the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, CA 95070. Note that copies of materials distributed to the City Council concurrently with the posting of the agenda are also available on the City Website at www.saratoga.ca.us.

Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Clerk at the time they are distributed to the City Council. These materials are also posted on the City website.

In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at 408.868.1269. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA title II]



**CITY OF SARATOGA
CITY COUNCIL MEETING CALENDAR 2019**

- 09/04 5:45 p.m. Commission Interviews for Parks & Rec | 6:00 p.m. Joint Meeting with Montalvo Arts | 7:00 p.m. Regular Session
- 09/18 5:00 p.m. Joint Meeting with Sister City | 6:00 p.m. Joint Meeting with Youth Commission | 7:00 p.m. Regular Session

- 10/02 5:00 p.m. Joint Meeting with West Valley – Mission Community College Board of Trustees | 6:00 p.m. Joint Meeting - Saratoga Schools and Boards at West Valley College | 7:00 p.m. Regular
- 10/05 1:00 p.m. State of the City in Joan Pisani Community Center
- 10/16 6:00 p.m. Joint Meeting with Historical Foundation | 7:00 p.m. Regular Session

- 11/06 6:00 p.m. Joint Meeting with KSAR | 7:00 p.m. Regular Session
- 11/20 6:00 p.m. Joint Meeting with State Senator Jim Beall Jr. | 7:00 p.m. Regular Session

- 12/04 5:00 p.m. Commission Interviews | 6:00 p.m. Joint Meeting with Sheriff’s Office | 7:00 p.m. Council Reorganization and Regular Session
- 12/18 6:00 p.m. Study Session – Council Norms | 7:00 p.m. Regular Session

Unless otherwise stated, Joint Meetings and Study Sessions begin at 6:00 p.m. in the Linda Callon Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue and Regular Session begins at 7:00 p.m. in the Civic Theater at 13777 Fruitvale Avenue.