



# SARATOGA CITY COUNCIL REGULAR MEETING

NOVEMBER 15, 2023

## AMENDED AGENDA

- **11/15/2023 SPECIAL PRESENTATION ITEM PRESENTATION SLIDES ADDED**
- **11/15/2023 ITEM 2.3 WRITTEN COMMUNICATIONS ADDED**
- **11/15/2023 ITEM 2.5 PRESENTATION SLIDES ADDED**
- **11/15/2023 ITEM 2.6 WRITTEN COMMUNICATIONS ADDED**
- **11/15/2023 ITEM 2.6 PRESENTATION SLIDES ADDED**

## Public Participation Information

In accordance with Saratoga City Council's Remote Public Participation Policy, members of the public may participate in these meetings in person at the locations listed below or via remote attendance (if applicable) using the Zoom information below. In the event remote participation technology is unexpectedly unavailable, the meeting will proceed in person without remote participation.

Members of the public can view and participate in the **6:00 p.m. Joint Session** by:

1. Attending the meeting in person at the City Hall Linda Callon Conference Room, located at 13777 Fruitvale Avenue, Saratoga CA 95070; **OR**
2. Accessing the meeting through Zoom
  - Webinar URL: <https://us02web.zoom.us/j/88482254658>
  - Webinar ID 884 8225 4658 **OR**
  - Calling 1.408.638.0968 or 1.669.900.6833

Members of the public can view and participate in the **7:00 p.m. Regular Session** by:

1. Attending the meeting in person at Saratoga Civic Theater, Council Chambers located at 13777 Fruitvale Avenue, Saratoga CA 95070; **OR**
2. Accessing the meeting through Zoom
  - Webinar URL: <https://us02web.zoom.us/j/81627041223>
  - Webinar ID: 816 2704 1223
  - Call In: 1.408.638.0968 or 1.669.900.6833; **OR**
3. Viewing the meeting on Saratoga Community Access Television Channel 15 (Comcast Channel 15, AT&T UVerse Channel 99 and calling in following the direction above; **OR**
4. Viewing online at [www.saratoga.ca.us/watch](http://www.saratoga.ca.us/watch) and calling in following the direction above.

## Written Communication

Comments can be submitted in writing at [www.saratoga.ca.us/comment](http://www.saratoga.ca.us/comment). Written communications will be provided to the members of the City Council and included in the Agenda Packet and/or in supplemental meeting materials.

## Public Comment

Members of the public may comment on any item for up to three (3) minutes. The amount of time for public comment may be reduced by the Mayor or by action of the City Council.

Oral Communications on Non-Agendized Items will take place at the beginning of the meeting for those attending in person. Oral Communications on Non-Agendized Items will take place at the end of the meeting for those attending via telephone and Zoom.

Public Comment for agendized items will begin with speakers attending in-person followed by those attending via Zoom. Please ensure your comments pertain to the agenda item. Individuals providing comments not relevant to the agenda item will be asked to stay on topic or they will be muted.

### **Meeting Recording Information**

In accordance with the Saratoga City Council's Meeting Recording Policy, City Council Study Sessions, Joint Meetings, Joint Sessions, Commission Interviews, Retreats, meetings with the Planning Commission, and Regular Session Meetings are recorded and made available following the meeting on the City website.

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## **6:00 PM JOINT SESSION**

**City Hall, Linda Callon Conference Room | 13777 Fruitvale Avenue, Saratoga, CA 95070**

Joint Session with West Valley College Leadership

### **Recommended Action:**

Receive updates from West Valley College Leadership

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## **7:00 PM REGULAR SESSION**

**Civic Theater, Council Chambers | 13777 Fruitvale Avenue, Saratoga, CA 95070**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

### **REPORT ON POSTING OF THE AGENDA**

*The agenda for this meeting was properly posted on November 8, 2023.*

### **REPORT FROM JOINT SESSION**

### **ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

*Any member of the public may address the City Council on matters not on the Agenda. The law generally prohibits the City Council from discussing or taking action on such items. However, the Council may instruct staff accordingly.*

### **ANNOUNCEMENTS**

### **SPECIAL PRESENTATION**

New Taipei City, Friendship City Presentation

[Presentation Slides \(added 11-15-2023\)](#)

### **1. CONSENT CALENDAR**

*The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion, unless removed by the Mayor or a Council Member. Any member of the public may speak on an item on the Consent Calendar at this time, or request that the Mayor remove an item from the Consent Calendar for discussion.*

1.1. City Council Meeting Minutes

**Recommended Action:**

Approve the Minutes for the November 1, 2023, City Council Regular Meeting.

[Staff Report](#)

[Attachment A - Minutes for the November 1, 2023 City Council Regular Meeting](#)

1.2. Review and Accept Accounts Payable Check Registers

**Recommended Action:**

Review and accept the 10/26/2023 and 11/02/2023 accounts payable vendor payment check registers.

[Staff Report](#)

[Attachment A - Check Register Reports 10-26-2023](#)

[Attachment B - Check Register Reports 11-02-2023](#)

1.3. Treasurer's Report for the Month Ended September 30, 2023

**Recommended Action:**

Review and accept the Treasurer's Report for the month ended September 30, 2023.

[Staff Report](#)

1.4. Final Map Approval for Two Lots Located at 14564 Chester Ave.

**Recommended Action:**

Adopt the Resolution granting final map approval of parcel map application No. ULS22-0005 for two lots located at 14564 Chester Avenue (APN: 397 04 104).

[Staff Report](#)

[Attachment A - Resolution](#)

[Attachment B - Site Map](#)

[Attachment C - Parcel Map](#)

1.5. Youth Commission Fundraising Plan 2023/24

**Recommended Action:**

Approve the 2023/24 Youth Commission Fundraising Plan to collect donations and seek sponsorships of various Youth Commission initiatives, activities, and events.

[Staff Report](#)

[Attachment A - Fundraising Plan](#)

[Attachment B - Donation Policy](#)

1.6. Landscaping & Lighting Assessment District LLA-1; Resolutions initiating renewal of the District for FY 24-25.

**Recommended Actions:**

1. Adopt the Resolution describing improvements and directing preparation of the Engineer's Report.

2. Adopt the Resolution appointing the Attorneys for the District.

[Staff Report](#)

[Attachment A - Resolution Engineers Report](#)

[Attachment B - Resolution Attorney Appointment](#)

1.7. Landscaping and Lighting Assessment District LLA-1; Preliminary Approval of Engineer's Report and Adoption of Resolution of Intention for FY 24-25 for Annexation of New Zone, Quito Oaks - Zone 40, to the City of Saratoga Landscaping and Lighting Assessment District, LLA-1.

**Recommended Actions:**

1. Adopt the Resolution granting preliminary approval of the Engineer's Report for FY 24-25 for the annexation of New Zone (Quito Oaks – Zone 40) into the Landscaping and Lighting Assessment District LLA-1.
2. Adopt the Resolution of Intention.

[Staff Report](#)

[Attachment A - Resolution, Preliminary Approval of Engineers Report](#)

[Attachment B - Resolution of Intention](#)

1.8. Budget Adjustment and Contract Amendments for Housing Element Contracts with Urban Planning Partners and Lisa Wise Consulting, Inc.

**Recommended Actions:**

1. Adopt budget adjustment resolution for FY 2023/24 in the amount of \$218,794 for work on Saratoga's 2023-2031 Housing Element Update.
2. Authorize the City Manager to execute a contract amendment with Urban Planning Partners (UPP) for continued work on the Housing Element Update and General Plan Amendment Environmental Impact Report (EIR) in the amount of \$113,0000 for FY 2023/24.
3. Authorize the City Manager to execute a contract amendment with Lisa Wise Consulting, Inc. (LWC) for continued work on the Mixed-Use/Multi-Family Design Standards in the amount of \$29,876 for FY 2023/24.

[Staff Report](#)

[Attachment A - Resolution](#)

[Attachment B - Proposed UPP Contract Amendment](#)

[Attachment C - Proposed LWC Contract Amendment](#)

## 2. GENERAL BUSINESS

2.1. 2023 Community Assessment Survey for Older Adults (CASOA) Report

**Recommended Action:**

Receive 2023 Community Assessment Survey for Older Adults (CASOA) report from Senior Coordinating Council (SASCC) Executive Director Tylor Taylor.

[Staff Report](#)

[Attachment A – 2023 CASOA Presentation](#)

2.2. Santa Clara County Law Enforcement Contract Extension

**Recommended Action:**

Authorize the City Manager to provide written notice of renewal by City and Santa Clara County for Law Enforcement Services from July 1, 2024, through July 1, 2029.

[Staff Report](#)

[Attachment A – Law Enforcement Contract](#)

[Attachment B – 2023-2024 Proposed Costs](#)

2.3. Mills Act Program Policy Review

**Recommended Action:**

Review the City's existing Mills Act Program and provide direction to staff regarding possible changes.

[Staff Report](#)

[Attachment A- City Council Resolution 03-016](#)

[Attachment B- May 3, 2023 05-03 City Council Staff Report with Attachments and Minutes](#)

[Attachment C- June 7, 2023 City Council Staff Report with Attachments and Minutes Supplemental Memo - Written Communications \(added 11-15-2023\)](#)

2.4. Discussion of Public Art Commission

**Recommended Action:**

Provide direction to staff.

[Staff Report](#)

[Attachment A – FY2023/24 Work Plan](#)

2.5. Annual Review --Saratoga Climate Action Plan 2030

**Recommended Action:**

Accept report on the Annual Review of the City's Climate Action Plan.

[Staff Report](#)

[Attachment A - Climate Action Plan 2030](#)

[Attachment B - 2022 GHG Inventory](#)

[Attachment C - Community GHG Emissions Reductions 2005-2022](#)

[Attachment D - City's Sustainable Efforts 2023](#)

[Presentation Slides \(added 11-15-2023\)](#)

2.6. American Rescue Plan Act of 2021 (ARPA) funds - Update

**Recommended Action:**

Receive updates on the American Rescue Plan Act of 2021 (ARPA) funded projects.

[Staff Report](#)

[Attachment A – Conceptual Plan](#)

[Supplemental Memo - Written Communications \(added 11-15-2023\)](#)

[Presentation Slides \(added 11-15-2023\)](#)

**COUNCIL ASSIGNMENTS**

[Council Assignments](#)

**CITY COUNCIL ITEMS**

**COUNCIL COMMUNICATIONS**

**CITY MANAGER'S REPORT**

**ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

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## **ADJOURNMENT**

### **CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

I, Britt Avrit, City Clerk for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on November 8, 2023 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).

Signed this 8<sup>th</sup> day of November 2023 at Saratoga, California.

Britt Avrit, MMC, City Clerk

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the City Council by City staff in connection with this agenda, copies of materials distributed to the City Council concurrently with the posting of the agenda, and materials distributed to the City Council by staff after the posting of the agenda are available on the City website at [www.saratoga.ca.us](http://www.saratoga.ca.us) and are available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

In compliance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting, please contact the City Clerk at [bavrit@saratoga.ca.us](mailto:bavrit@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety. [28 CFR 35.102-35.104 ADA title II]