



**SARATOGA
TRAFFIC SAFETY COMMISSION
MINUTES
MAY 13, 2021**

6:30 PM TRAFFIC SAFETY COMMISSION

CALL TO ORDER – 6:30 PM

ROLL CALL

PRESENT: *Christopher Coulter (Chair), Manil Vasantha (Vice Chair), Belal Aftab, Chi-Kuang Chu, Mitch Kane*

ABSENT: *Ray Cosyn.*

STAFF PRESENT: *Ashley Brooks, Emma Burkhalter, Mainini Cabute, John Cherbone.*

REPORT ON POSTING OF AGENDA

Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on May 7, 2021.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the Commission for up to three (3) minutes on matters not on the agenda. The law generally prohibits the Commission from discussing or taking actions on these items. The Commission may choose to place the topic on a future agenda.

APPROVAL OF MINUTES

03-11-2021 TSC MINUTES – Draft

04-08-2021 TSC SPECIAL MEETING MINUTES - Draft

Recommended Action:

Approve March 11, 2021 Minutes

Approve April 08, 2021 Special Meeting Minutes

KANE/VASANTHA MOTIONED TO APPROVE THE MARCH 11, 2021 MINUTES WITH THE CLARIFICATION ADDED TO THE SCOTLAND DRIVE DECISION THAT THE ITEM WAS DEFERRED TO FALL TO ALLOW FOR AN EVALUATION WITH SCHOOLS BACK IN SESSION. MOTION PASSED (5-0-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: COSYN.

KANE/VASANTHA MOTIONED TO APPROVE THE APRIL 8, 2021 MINUTES.
MOTION PASSED (4-0-1-1) BY VERBAL ROLL CALL. AYES: COULTER,
VASANTHA, CHU, KANE. NOES: NONE. ABSTAIN: AFTAB. ABSENT: COSYN.

SHERIFF'S REPORT TO THE COMMISSION

Sheriff's Report

March & April citation summary and collision statistics.

OLD BUSINESS

1. TSC Matrix 455- Saratoga Avenue

Recommended Action:

Hear public comments on the striping plans.

COMMISSION HEARD COMMENTS FROM FOUR MEMBERS OF THE PUBLIC.

NEW BUSINESS

2. TSC Matrix 496 – Douglass Ln at Fruitvale Ave and Saratoga Ave at Crestbrook Dr

Recommended Action:

Review the item and make a recommendation.

KANE/AFTAB MOTIONED FOR CITY STAFF TO TAKE ACTION TO APPROPRIATELY LIGHT BOTH CROSSWALKS. MOTION PASSED (5-0-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: COSYN.

KANE MOTIONED TO REQUEST THAT THE TRAFFIC ENGINEER AND STAFF INVESTIGATE THE SCOPE OF THIS TYPE OF PROJECT AND EXPLAIN THE PROCESS AT A LATER MEETING.

AFTAB REQUESTED TO AMEND THE MOTION WITH A REQUEST FOR THE COST AND TIMELINE. KANE APPROVED.

AFTAB GAVE SECOND MOTION.

MOTION PASSED (5-0-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: COSYN.

3. TSC Matrix 497 – Saratoga-Sunnyvale Rd – Terrace Ct to Reid Ln

Recommended Action:

Review the item and make a recommendation.

KANE/COULTER MOTIONED TO ACKNOWLEDGE REQUEST AND, GIVEN UNDERSTANDING OF EXISTING CITY PROJECT PROPOSED TO EXTEND

SIDEWALK FROM REID LN TO THE VILLAGE, THE COMMISSION WILL TAKE NO ADDITIONAL ACTION. MOTION PASSED (5-0-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: COSYN.

4. TSC Matrix 498 – Austin Way/Saratoga-Los Gatos Rd

Recommended Action:

Review the item and make a recommendation.

KANE/VASANTHA MOTIONED FOR THE CITY TO INTEGRATE THE PEDESTRIAN CROSSING AND RIGHT TURN IMPROVEMENTS AT THIS INTERSECTION INTO THE HIGHWAY 9 SAFETY PLAN AT THE SAME TIME AS PEDESTRIAN FACILITIES ARE ADDED TO THE OTHER SIDE OF HIGHWAY 9, AND, WHEN PREPARED, BRING PLAN TO COMMISSION FOR REVIEW. MOTION PASSED (5-0-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: COSYN.

KANE/COULTER MOTIONED TO TAKE NO ADDITIONAL ACTION TO ADDRESS THE RIGHT TURN REQUEST IN LIGHT OF PREVIOUS MOTION. MOTION PASSED (5-0-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: COSYN.

5. TSC Matrix 499 – Old Oak Way

Recommended Action:

Review the item and make a recommendation.

VASANTHA MOTIONED TO MOVE FORWARD WITH THE TRAFFIC ENGINEER'S RECOMMENDATION FOR CENTERLINE STRIPING AND SIGNAGE.

KANE REQUESTED TO AMEND THE MOTION TO INCLUDE THE PLAN BE PROVIDED TO THE RESIDENTS AND BROUGHT TO THE COMMISSION TO REVIEW.

AFTAB REQUESTED TO AMEND THE MOTION TO COLLECT SPEED DATA BEFORE AND AFTER THE IMPROVEMENTS ARE INSTALLED.

VASANTHA ACCEPTED BOTH AMENDMENTS.

KANE SECONDED THE MOTION.

MOTION PASSED (5-0-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: COSYN.

6. TSC Matrix 500 – Saratoga Creek Dr at Hargrave Way

Recommended Action:

Review the item and make a recommendation.

AFTAB/COULTER MOTIONED FOR STAFF TO TALK TO THE RESIDENT ON THE CORNER OF SARATOGA CREEK DRIVE AND HARGRAVE WAY TO TRIM THE VEGETATION. MOTION PASSED (5-0-0-1) BY VERBAL ROLL CALL.

AYES: COULTER, VASANTHA, AFTAB, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: COSYN.

VASANTHA MOTIONED FOR DOUBLE YELLOW LINE TO BE INSTALLED ON HARGRAVE WAY AT THE INTERSECTION.

MOTION WAS WITHDRAWN.

STAFF AND COMMISSION UPDATES

7. Staff and Commission Updates
 - i. TSC Handbook Items
 - ii. Draft Speed Bump Process

Recommended Action:

Accept updates.

ADJOURNMENT – 9:48 PM

AFTAB/KANE MOTIONED TO ADJOURN THE MEETING. MOTION PASSED (5-0-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: COSYN.

Respectfully Submitted by

Emma Burkhalter, Public Works staff for the City of Saratoga