



City of Saratoga Parks and Recreation Commission Regular Meeting

Minutes

DATE: Tuesday, January 8, 2019

TIME: 6:30 p.m.

LOCATION: Joan Pisani Community Center, Conference Room
19655 Allendale Avenue
Saratoga, CA 95070

Call to Order: The meeting was called to order by Chair Ping Li at 6:38 p.m.

Commissioners Present: Ping Li, Sandy Muju, Renee Paquier, Rick Pearce, and Terry Ward

Commissioners Absent: NONE

Guests: NONE

Report on Posting of the Agenda: Michael Announced that pursuant to Government Code Section 54954.2, this meeting was properly posted on January 11, 2019. Due to a scheduling conflict, the meeting was moved across the hall to the Patio Room. Signs were posted.

Accept Agenda Items: No additional items may be added pursuant to Government Code Section 54954.2.

Oral & Written Communication: Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter but may choose to place the topic on a future agenda.*

Approval of Parks and Recreation Commission (PRC) November 13, 2018 Meeting Draft Minutes: On a motion by Paquier, seconded by Ward, the minutes of the November 13, 2018 were unanimously approved.

Agenda:

Park Design Review: Michael reported that there was no park design (No Name Park) for the Commission to review. All the City has received was the plot map of the site. The landscape architect, Jeff Heid, is expected to have a completed design in early February. There was significant concern that the Commission would not be able to see the design before it was presented to Council. Michael was asked to insist that the PRC review and make recommendation on any new park design before the design goes to City Council

Pickleball: Michael reported that there was nothing new to report regarding Pickleball and the project is awaiting funding during the City CIP process.

Dogs off-Leash in City Parks: Michael requested that the Commission prepare to discuss allowing dogs off-leash in City Parks or designating an off-leash area in the City, with the City Council during the annual work plan meeting. The Commission can then present their idea for an "Adopt-a-Park" program. Commissioners all agreed.

Work Plan Update: Discussion of the PRC 2018 work plan began with a brief discussion of the Community Feedback survey. The survey is no longer on the City website. The Age-Friendly City initiative has been on break for the holidays so there was nothing to report. Commissioner Li reported a very successful Let's Work program last month at Quarry Park. Over 30 volunteers of all ages reported to help clear invasive weeds from the Park. Many of the participants were from various faith groups. The Commission then agreed to the Movie Night features – *Aquaman* on June 21, *The Incredibles 2* on July 19, and *The Lego Movie 2* on August 16. Michael has already reserved the screen and projector for each date and will arrange for the movie licenses. The ancillary activities of the Movie Nights and the sponsors, Commissioner schedules and assignments will be discussed at the next meeting.

Commissioner and Staff Reports: Commissioner Li reported that a new replacement piece of equipment was installed at Wildwood Park, nothing to report about Foothill or Quarry. Commissioner Muju was not aware of the Commissioner duties but will take the assignment for next month and report on El Quito and Gardiner Parks. Commissioner Pearce reported that all is well at Bell Grove and Congress Springs, but the Ravenwood Park message kiosk is leaking and should be checked. Commissioner Paquier reported seeing off-leash dogs at Brooklen, but everything looked good at Beauchamp Park. Commissioner Ward reported that Azule and Kevin Moran Parks look good and are getting lots of use.

Agenda Items for Next Meeting March 19, 2019:

1. Review of Park design (No Name Park)
2. Parks Revitalization
3. Sports Field Use and User Groups
4. Mission Statement
5. 2019 Work Plan

Adjournment: The meeting was adjourned at 7:50 p.m.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the Michael Taylor at 408.868.1249 or mtaylor@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Parks and Recreation Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

Certificate of Posting of Agenda:

I, Michael Taylor, Recreation and Facilities Director and Risk Manager for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on January 4, 2019 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at www.saratoga.ca.us.